



MEMORANDUM

FROM: Amy Nelson, AICP, Planning Manager
DEPT: Planning and Zoning
TO: Kelly Michaels, City Clerk
DATE: November 18, 2024
RE: Transmittal of Petition for Council Action – Annual Update of the 5-Year Capital Improvement Schedule (CIS) for Fiscal Years 2025-2029 Text Amendment Petition No. 24-39AM
SUBJECT: Transmittal of Petition for Council Action 24-39AM

On November 18, 2024, the Planning Commission made the following motion for the subject petition:

Petition No. 24-39AM

The following motion was **APPROVED** by a vote of 7-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan, in compliance with the Land Development Code and with the affirmative Findings of Fact in the record, and **RECOMMENDS APPROVAL TO CITY COUNCIL OF TEXT AMENDMENT PETITION NO. 24-39AM.**

To continue the processing of the petition, please complete the following:

- Schedule the public hearings before City Council and provide our office with the legal advertisement when sent to the Gondolier for our records.
- Legistar file CC 24-39AM has been created with the following attachments. Please reformat as needed for City Council:
 1. Application
 2. Staff Presentation
 3. Staff Report
 4. Draft 2025-2029 Capital Improvement Schedule-PC version
 5. Draft 2025-2029 Capital Improvement Schedule-CC version
 6. FY24 Signed Ordinance No. 2023-42
 7. 2022 Generalized LOS City Roads
 8. CIS Letter to Sarasota County BCC
 9. CIS Letter to Sarasota Manatee MPO
 10. Business Impact Estimate

The Planning and Zoning Department may receive additional written correspondence on this petition, which will be forwarded to your office.

Yes N/A

- City Attorney Reviewed/Approval
- Risk Management Review
- Finance Department Review/Approval
- Funds Availability (account number): [Click or tap here to enter text.](#)

Attachments: N/A

Cc: Petition No. 24-39AM