






**CITY MANAGER'S REPORT AGENDA ITEM REQUEST  
FINANCE DEPARTMENT**

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**TO:** Ed Lavalley, City Manager   
**THROUGH:** Jeff Snyder, Finance Director   
**FROM:** Peter Boers, Procurement Manager   
**DATE:** July 25, 2014  
**SUBJECT:** Request to Purchase one (1) Bucket Truck, a Terex Hi Ranger TL50 Articulating / Telescoping Aerial Device on a Freightliner Chassis.

**Background:**

The Public Works Department sourced a replacement Bucket Truck through the Florida Sheriff's Association's Bid #13-11-0904. However, the cost of the vehicle as specified through the Sheriff's contract exceeded the amount of budget available. The vehicle dealer, Ring Power Utility Equipment, identified a comparable vehicle which includes additional features not included in the Florida Sheriff's contract vehicle for \$174,800. Section 2-220(b)(7)a allows for an exemption to the bidding requirements "When the price is lower than a state contract or an established contract with another governmental entity."

This truck is a Terex Hi Ranger TL50 Articulating / Telescoping Aerial Device on a 2015 Freightliner 4x2 Chassis to replace Unit 439- a 1994 Ford F-700 Bucket Truck with 104,332 miles. The older unit will be taken out of service and sent to vehicle auction at a later date. A detailed service report from fleet maintenance has been attached for replacement justification.

The Public Works department has budgeted for this purchase and was detailed in the 2013-2014 fiscal year adopted budget.

**Requested Action:**

Approval of a waiver of the bidding requirements for the purchase of one (1) Bucket Truck from Ring Power Utility Equipment in the amount of \$174,800.00.

**City Attorney Review:** N/A

**Risk Management Review:** N/A

**Funds Availability (account number):**

Funds appropriated in departmental account for budget year 2013-2014.

**Cc:** John Veneziano, Public Works Director  
Chuck Speake, Maintenance and Parks Superintendent

## Vendor Quote Form

Please mark to indicate new vendor

☐

**New Vendor**

☒

\$2,500-\$5,000

**Date**

**7/17/2014**

☐

\$5,000-\$50,000

☐

\$50,000-\$100,000

**Vendor name & Vendor #**

**Description & Item Number**

**QTY**

**Quote amt. with shipping**

Ring Power Utility Equipment

Bucket Truck purchase

1

\$ **174,800**

**Account # 505-0921-519.64-00**

\$

**Account # 505-0930-572.64-00**

\$

**Account #**

Ring Power Utility Equipment -  
Sheriff's Contract pricing less  
jib/winch equipment

\$ **185,936**

**Account #**

\$

**Account #**

\$

**Account #**

\$

**Account #**

**Contact Person**

Andrew Kurz

**Phone #**

305-323-6427

**Fax #**

**Email address**

Andrew.Kurz@RingPower.com

Any item that may be a "sole source" please provide a letter from the manufacturer stating as much and fill out in the description area why this item is necessary.

## DIRECTIONS

Less than \$2,500: minimum one verbal quote, with written record of

\$2,500.00 to \$5,000: minimum three verbal quotes with form

\$5,000.00 to \$50,000: minimum three written quotes with the finance director's approval

\$50,000 to \$100,000: minimum three written quotes with the city manager's approval

Over \$100,000: formal bid or request for proposals with city council's approval

Any and all verbal quotes (with written record) and the three quote forms are to be sent to the purchasing department for record keeping with the purchase's paperwork.

Please provide a brief description of why you chose this vendor:

best pricing; lower than Sheriff's contract pricing

### **Signatures**

### **Department**

Name - 

Date - 7-17-14

Print J Duhaime

Supervisor - 

Date - 7-17-14

Print John Veneziano

Purchasing - 

Date - 7-18-2014

Print Peter A. Sobus



7-23-14

AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Public Works Maintenance Department, we evaluated the following Unit:

Unit # 439: The 1994 Ford F700 Bucket Truck has 104,000 miles and is in rough condition. We have had an issue with the di-electric testing on the boom. The boom section is going to need to be repaired in the near future to address this issue. The vehicle has had several issues with the hydraulic system and multiple hoses have developed leaks and needed replacement. Taking into consideration the age, mileage, condition and use of this vehicle we recommend it be replaced at this time.

If you have any questions or desire any additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

941-468-6570

[aiafleet@verizon.net](mailto:aiafleet@verizon.net)



# City of Venice, Florida

## Capital Improvement Project Request

### 2013-2014

**Department/Division:** Public Works Maintenance **Contact Person:** John Veneziano  
**Phone Number/Extension:** 486-2422

**Project Title:** Unit 439-Bucket Truck Replacement

**Project Number:** N/A ☐ New Project ☐ Project Update

**Investment Objective:**  **Strategic Plan Goal:**

**Objective:** Equipment Replacement

**Description:** 1994 Ford F-700 Bucket truck with 100,280 miles

#### Relationship to Community Vision and City Council Strategic Goals

**Justification:** Replacement of 19 year old bucket truck with versal lift used daily for streetlight repairs, traffic signal repairs, holiday lighting and banner displays. To be replaced with a Ford F750 or equivelant bucket truck with a 60' reach and all current safety equipment.

#### Financial Information

Funding Sources						
Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505	\$ 171,000				
						-
<b>Totals</b>		\$ 171,000	\$ -	\$ -	\$ -	\$ -

Project Expenditures/Expenses						
Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	
Vehicle	\$ 171,000					
						-
<b>Totals</b>	\$ 171,000	\$ -	\$ -	\$ -	\$ -	-



**Sec. 2-220. Exemptions from bidding requirements.**

- (a) Exceptions from the bidding requirements of this division may be approved by city council or when commodities or services are available through the state division of purchasing under F.S. § 287.042(2).
- (b) Other purchases or contracts, which by their nature may be impossible to award by competitive bidding, are exempt from the bidding procedures of this division and are as follows:
  - (1) Services of architects, landscape architects, registered surveyors and mappers and professional engineers. This provision is subject to F.S. § 287.055.
  - (2) A commodity or service which, by its nature, is available from only one source.
  - (3) A commodity or service which the city has standardized for use.
  - (4) Emergency purchases when there is a pressing need for a commodity to preclude undue delay in accomplishment of an essential project.
  - (5) In the case of an emergency affecting the public peace, health or safety, the city manager may direct the finance director, or designee, or the appropriate department director, to procure such emergency needs by informal open market procedure, as expeditiously as possible, at not more than commercial prices.
  - (6) Insurance. When in the best interest of the city, city council may authorize the city manager to purchase insurance by negotiation, but this may be done only under conditions most favorable to the city's interest and upon a showing that the purchase shall result in the lowest ultimate cost for coverage obtained.
  - (7) Vehicles.
    - a. When the price is lower than a state contract or an established contract with another governmental entity.
    - b. When a year-end model or early new-year model is available at a better price and there is no established contract. This does not apply to public safety type vehicles or specially equipped trucks.

(Ord. No. 2011-02, § 1, 2-8-11)