



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Edward Lavallee, City Manager

E-SIGN:

FROM: Mark Cervasio, Airport Director

DEPARTMENT: Airport Director

DATE: 5/12/23

MEETING DATE: May 23, 2023

SUBJECT / TOPIC: Resolution No. 2023-22 authorizing the City of Venice, Florida to Execute a Public Transportation Grant Agreement for Project No. 452977-1-94-01 with the Florida Department of Transportation for \$39,250 to accomplish an Airport Master Plan Update Study.

BACKGROUND INFORMATION:

The current Airport Master Plan was completed in 2011. The Master Plan is a study that takes a comprehensive look at the existing facilities on the airport, the forecasted aviation demands that may be placed on the airport for the next 20 years and how those demands can be met. The current Master Plan was completed in 2011 and is in need of being updated. Although the study has an overall timeframe of 20 years that is broken down into short (5-10 years), intermediate (6-10 years) and long range (11-20 years) segments. The Master Plan current Master Plan was completed in 2011. Conditions and activity at the Airport has changed enough to require that the current plan be updated to account for these and a fresh look at what will be needed for the next 20 years.

The estimated cost of the study is \$785,500. To assist the City with this effort the Florida Department of Transportation has initiated a Public Transportation Grant Agreement in the amount of \$39,250 for up to 5% of the project cost. Grant funding for 90% (\$706,950) of the study cost will be requested from the FAA leaving the remaining 5% (\$39,250) to come from the Airport Fund.

Requested Action: Staff requests that City Council approve Resolution No. 2023-22 authorizing the City of Venice, FL to execute the Public Transportation Grant Agreement No. 452977-1-94-01 with FDOT for \$39,250 to accomplish an airport master plan update for Venice Municipal Airport.

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

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- | Yes | N/A | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Risk Management Review |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): |