



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
www.venicegov.com

## Meeting Minutes City Council

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Monday, June 27, 2016

1:30 PM

Council Chambers

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### Budget Workshop

#### CALL TO ORDER

Mayor Holic called the meeting to order at 1:30 p.m.

#### ROLL CALL

**Present:** 7 - Mayor John Holic, Council Member Kit McKeon, Council Member Jeanette Gates, Council Member Bob Daniels, Council Member Deborah Anderson, Council Member Richard Cautero and Council Member Fred Fraize

#### ALSO PRESENT

City Clerk Lori Stelzer, Recording Secretary Mercedes Barcia, City Manager Ed Lavallee, Fire Chief Shawn Carvey, Finance Director Walter Pierce, Controller Linda Senne, and City Engineer Kathleen Weeden.

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Carvey.

#### I. AUDIENCE PARTICIPATION

No one signed up to speak.

#### II. INTRODUCTION BY CITY MANAGER ED LAVALLEE

Mr. Lavallee provided an overview of the meeting.

#### III. PRESENTATIONS

[16-2065](#)

Fire - Chief Shawn Carvey

Chief Carvey spoke on budget goals and objectives for fiscal year (FY) 2017 and discussed reasons behind budget increases and the needs of the fire department.

Chief Carvey responded to council questions regarding purchases, capital improvement project (CIP) funds, and fire engine truck.

Discussion continued regarding proposed budget increases in supplies,

wages and retirement contributions, replacement of air conditioning units and vehicles, cost of utility services, and reductions in the budget.

There were proposed cuts to office supplies, travel and training, books, publications, subscriptions, memberships, overtime, and part-time administrative staff position, which will all be included on a list for council direction.

Chief Carvey responded to council questions regarding overtime and special pay, vehicle mileage, prices of vehicles, shift changes, hospital transport for critical care patients, and pension increases.

Ms. Senne spoke on actuary funding for pensions to include the city and state's contribution to the fund.

Chief Carvey responded to council questions regarding equipment and software purchases.

Discussion continued on using money from reserves, overtime pay, using generator for fire station one and city hall, officer shift hours, budgeting of funds, and annual required contribution (ARC).

Ms. Senne commented on funding account for utility services.

Discussion ensued on cost reductions and savings in the proposed budget.

Ms. Senne responded to council questions regarding pension increase in immortality rate.

Discussion continued on the conditions of the three fire stations, county taxing for fire and emergency medical services (EMS), department funding, and using money from reserves.

Mr. Lavalley responded to council questions on the proposed budget to include wages, job reclassifications, and raises.

Ms. Senne responded to council questions regarding dollar amount of ad valorem taxes and health insurance increases.

Discussion continued on budget spending, identifying and prioritizing line items in the budget that can be reduced, cutting costs, setting budget guidelines, reducing the ARC, suggestions to reduce budget, underfunding of the department, generator placement, and the collection of a fire fee.

[16-2066](#)

Stormwater & Engineering - City Engineer Kathleen Weeden

Ms. Weeden spoke on the stormwater maintenance program to include

lack of contractor response for quotes, contractors declining to bid on small jobs, hiring of two heavy equipment operators, and expenditures.

Ms. Weeden responded to council questions regarding maintenance on alleys project, use of fund balance, equipment rental and utilization, proposed budget increases in general office and operating supplies, and movement of capital projects to the operating fund.

Discussion continued on the allocation of administrative charges.

Ms. Weeden responded to council questions regarding cleaning of ditches and drainage work at Wellfield Park. The Osprey Ditch project in FY 2016 was proposed to be cut and is to be added to the list for council review.

Discussion continued on mileage and fuel usage of fleet vehicles, maintenance of a city wide comprehensive vehicles inventory, retirement of older vehicles, increase in travel cost, vehicle replacement, and purchasing safer vehicles.

Ms. Weeden responded to council questions to include reduction in staff, difficulty in hiring contractors for smaller jobs, purchasing versus leasing equipment, reserves, study on stormwater fees, employee wages, increase in health insurance, reallocation of employees, Curry Creek funding, and memberships for the Charlotte Harbor National Estuary Program (CHNEP).

Discussion ensued on expenses for membership fees. There were proposed cuts to books, publications, subscriptions, and membership fees, which will all be included on a list for council direction.

Mayor Holic recommended to have budget guidelines and supporting documents included with each of the departments proposed budget.

Recess was taken from 3:58 p.m. until 4:07 p.m.

Ms. Weeden responded to council questions regarding the engineering department to include reimbursement for mileage and travel, CIP expenditures, road improvements, Americans with Disabilities Act (ADA) improvements, CHNEP participation, employee buy back program, and bicycle program coordinator position.

Discussion ensued on the bicycle program coordinator position and use of volunteers. Proposal was made to cut the bicycle program coordinator position, which will be added to the list for council direction.

Mr. Weeden responded to council questions on status and funding of

the pier parking area by Brohard Park.

Discussion ensued on parking needs around the pier area and the reallocation of funds to other projects. Proposal was made to cut improvements on parking lot number three, which will be included on the list for council direction.

Ms. Weeden responded to council questions regarding road impact fees, widening of roads, cost estimate on safety rails, removal of downtown corridor, paving of parking underneath the Venice Avenue and KMI bridges, gateway improvement of sidewalks, and ADA improvements on beach access ramps.

There were proposed cuts on the improvement of intersections at South Harbor Drive at Airport and Beach, and parking areas underneath the bridges, which will be included on the list for council direction.

Mr. Lavalley responded to council questions regarding the utilization of funds in the one cent sales tax.

Discussion continued on sidewalk construction, obtaining grants to assist with projects, and handling of impact fees.

Mr. Lavalley spoke on the development and scheduling of impact fees.

Discussion continued on mobility fees, narrow sidewalks in the downtown area, and conceptual plans.

[16-2067](#) Public Works - Director John Veneziano

This item was discussed on June 29, 2016.

[16-2068](#) Information Technology - Director Jeff Bolen

This item was discussed on June 29, 2016.

[16-2069](#) Police - Chief Tom Mattmuller

This item was discussed on June 29, 2016.

[16-2070](#) Archives - Director James Hagler

This item was discussed on June 29, 2016.

[16-2071](#) Airport - Interim Director Heather LeDuc

This item was discussed on June 29, 2016.

[16-2072](#) Administrative Services - Director Alan Bullock

This item was discussed on June 29, 2016.

[16-2074](#) Building, Planning, Code Enforcement - Development Services Director  
Jeff Shrum

This item was discussed on June 30, 2016.

[16-2073](#) Utilities - Director Tim Hochuli

This item was discussed on June 30, 2016.

[16-2075](#) City Clerk - City Clerk Lori Stelzer

This item was discussed on June 30, 2016.

[16-2076](#) City Council - City Clerk Lori Stelzer

This item was discussed on June 30, 2016.

[16-2077](#) City Attorney - City Attorney Dave Persson

This item was discussed on June 30, 2016.

[16-2078](#) Finance - Finance Director Walt Pierce

This item was discussed on June 30, 2016.

[16-2079](#) City Manager - City Manager Ed Lavallee

This item was discussed on June 30, 2016.

[16-2080](#) Miscellaneous Items

This item was discussed on June 30, 2016.

### III. AUDIENCE PARTICIPATION

No one signed up to speak.

**IV. ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned at 5:09 p.m.

ATTEST:

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Mayor - City of Venice

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City Clerk