

**PROPOSAL OF THOMAS A. THANAS  
DYE HARRISON LAW FIRM  
FOR  
CODE ENFORCEMENT SPECIAL MAGISTRATE  
CITY OF VENICE**

**RFP NUMBER 3121-20**

**SUBMITTED ON JANUARY 5, 2021, BEFORE 2:00 P.M.**

**SUBMITTED TO:**

**Mr. Peter Boers  
Procurement - Finance Department - Room 204  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285**

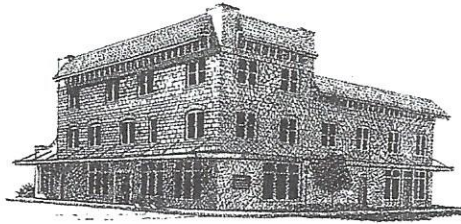
**THANAS**  
**SPECIAL MAGISTRATE PROPOSAL**  
**TAB 1**

# DYE HARRISON

*Dye, Harrison, Kirkland, Petruff, Pratt & St. Paul, PLLC*

A FULL SERVICE LAW FIRM SINCE 1920

David K. Deitrich<sup>†</sup>  
James D. Dye<sup>†</sup>  
Stephen R. Dye  
G. Joseph Harrison  
Thomas W. Harrison  
W. Nelson Kirkland  
Patricia A. Petruff<sup>†</sup>  
Charles J. Pratt, Jr.  
Alexander A. Stewart  
Alexandra St. Paul  
Thomas A. Thanas<sup>†</sup>



1206 Manatee Avenue West  
Bradenton, Florida 34205-7518  
Phone: (941) 746-1167  
(941) 748-4411  
Fax: (941) 747-0583  
www.dyeharrison.com

Please Reply to:  
1206 Manatee Avenue West  
Bradenton, FL 34205-7518

<sup>†</sup>Of Counsel

<sup>†</sup>Board Certified: City, County and Local Government Law

Email: tthanas@dyeharrison.com

January 5, 2021

Mr. Peter Boers  
Procurement - Finance Department - Room 204  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285

**Subject: Proposal for Code Enforcement Special Magistrate for City of Venice – TAB 1  
Executive Summary**

Dear Mr. Boers:

I am submitting a proposal to serve as the Special Magistrate for code enforcement hearings for the City of Venice. I am the person who has prepared this proposal in response to the City's RFP, and I will be the person with whom any interviews and negotiations will be conducted. I work out of my law firm's office which is located in downtown Bradenton across the street from the Manatee County Courthouse.

I affirm under the penalty of perjury that if appointed as the Special Magistrate, I will not violate the "dual office holding" prohibition set forth under Article II, Section 5(a) of the Florida Constitution, and, accordingly, I will resign from any position Special Magistrate I currently hold to avoid any such violation.

Respectfully submitted,

*Thomas A. Thanas*

Thomas A. Thanas  
Dye Harrison Law Firm

**THANAS**  
**SPECIAL MAGISTRATE PROPOSAL**  
**TAB 2**

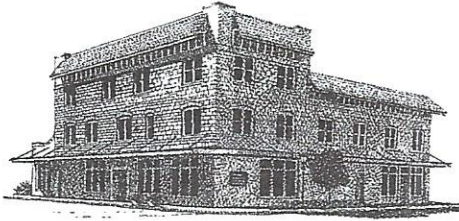


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January 5, 2021

**Mr. Peter Boers**

**Procurement - Finance Department - Room 204**

**City of Venice**

**401 West Venice Avenue**

**Venice, FL 34285**

**Subject: Proposal for Code Enforcement Special Magistrate for City of Venice – TAB 2  
Experience and Qualifications**

**Dear Mr. Boers:**

I am submitting a proposal to serve as the Special Magistrate for code enforcement hearings for the City of Venice.

As the enclosed resume reflects, I currently serve as the Interim City Attorney of the City of Dade City, a position I have held since May of 2019. I also serve as the Code Enforcement Special Magistrate for the City of Avon Park. I was appointed by the Environmental Protection Commission of Hillsborough County to serve as a hearing officer for appeals on environmental law matters, and I hear and decide appeals on matters involving decisions of the Commission's staff.

In addition to those duties for which I serve as the lead attorney, I also assist my colleagues from the Dye Harrison Law Firm in representing the firm's local government clients including the City of Holmes Beach, the Town of St. Leo, the School District of Manatee County, the Manatee County Mosquito District, and other special districts.

I am uniquely qualified to serve as the City's Special Magistrate having served as a circuit judge, city manager, and city attorney during my career in local government. My judicial experience includes criminal and civil matters when I presided over juvenile court and mortgage foreclosure cases as a Circuit Judge in Will County, Illinois, a position to which I was appointed by the Illinois Supreme Court. I conducted many bench trials, heard dispositive motions, and engaged in settlement conferences. My regular duties included ruling on evidentiary matters and issuing written decisions for contested cases. I received high bar poll ratings in the way I conducted my court call, my knowledge of the law, and my courtroom demeanor in treating litigants and lawyers in a fair, respectful, and impartial manner.

Much of my local government law experience came as the city attorney of Joliet, Illinois, the third largest city in Illinois with a population of 150,000 people. I also represented other Chicago area cities, including the City of Naperville (fourth largest city in Illinois), the City of Lockport, and the Village of Olympia Fields. My experience includes all aspects of municipal law including code enforcement cases and complex land use and development matters. In Joliet, my early duties included the prosecution of code enforcement and demolition cases in court and in administrative hearings. I drafted Joliet's original systematic rental inspection ordinance and worked with code enforcement officers in its implementation. My caseload included residential, commercial, and industrial properties, and the areas of enforcement were throughout the city including the downtown business district, aging neighborhoods, and major commercial corridors. That experience provides me with a foundation for understanding code enforcement cases from the needs of the municipality to the challenges experienced by homeowners, tenants, landlords, property managers, businesses, and neighbors.

My local government law experience also includes serving as city manager of the City of Joliet from 2008 to 2013. I successfully guided Joliet through the turbulent years of the Great Recession by turning a projected \$67 million budget deficit into a balanced budget in just four years. The balanced budget resulted from a collective effort to reduce the workforce by 160 employees, cutting expenses, consolidating departments, renegotiating collective bargaining agreements, refinancing bond issues, restructuring the employee health care package, managing police and fire department overtime, reprioritizing expenditures from the water and sewer fund, and creative contracting.

I have worked on big projects during my local government career. Beginning in 2008, I served as the chief negotiator and project manager for Joliet on a \$2 billion, 4,000-acre intermodal project that has resulted in Joliet becoming part of the world's largest inland port and having an important place in global logistics. I also served as the chief negotiator for the development of a \$52 million multimodal transportation center in downtown Joliet. I served as the lead attorney in negotiating development agreements with two riverboat casinos that have been located in Joliet since 1992 and have generated over \$750 million in local gaming taxes. I also served as the lead attorney in the negotiation of the development of a NASCAR track (Chicagoland Speedway). In addition to my work on big projects, I served as the lead attorney for the annexation and development of thousands of acres of undeveloped land. Those



annexation projects have resulted in Joliet doubling its population from 75,000 to 150,000 in 20 years.

My experience as a governmental law attorney in Florida includes front line experience as the City Attorney of Dade City where I have guided the City Commission and City staff through the legal challenges posed by COVID-19 and have dealt with a cyber attack that affected the City's electronic records and website. I have been able to settle major litigation in which Dade City had been involved for a long period, and I have provided guidance on development issues and downtown redevelopment matters as Dade City grows while trying to maintain its historic roots and character. My experience in Holmes Beach has provided me with substantial experience in matters affecting coastal communities, especially in the area of vacation rental regulations. My experience with Holmes Beach includes the successful defense of a lawsuit seeking an order of mandamus against the City to stop excessive noise emanating from vacation rental homes.

I have been licensed to practice law in Florida since 1989, but I did not activate my law license until I started with the Dye Harrison Law Firm in Bradenton in 2018. I have been licensed to practice law in Illinois since 1981. I have not been the subject of any informal or formal complaints with the attorney regulatory agencies in Florida or Illinois, and I had no formal or informal complaints filed against me with the judicial regulatory board that monitors judges in Illinois. I have held leadership in state and local bar associations including having served as the President of the Will County Bar Association and have presented on several topics involving local government law at state and local conferences and seminars.

I would welcome an opportunity to meet with you and City officials to review my qualifications and interest in serving as the City's Code Enforcement Special Magistrate. Thank you for the opportunity to be considered for the position.

Respectfully submitted,

*Thomas A. Thanas*

Thomas A. Thanas  
Dye Harrison Law Firm

TAT/tt

Enclosure: Thanas Resume

Required Affidavits and Certifications

**Clients' Contact Information Required by RFP (Tab 2(A)(4))**

City of Dade City  
38020 Meridian Ave  
Dade City, Florida 33525  
Contact: Leslie Porter, City Manager  
(352) 523-5050  
[lporter@dadecityfl.com](mailto:lporter@dadecityfl.com)

City of Avon Park  
123 East Pine St.  
Avon Park, FL 33825  
Contact: Randy LaBelle  
Supervisor Code Enforcement Dept.  
[rlabelle@avonpark.cc](mailto:rlabelle@avonpark.cc)  
(863) 452-4403

Hillsborough County Environmental Protection Commission  
Legal Admin Services Division  
3629 Queen Palm Dr.  
Tampa, FL 33619  
Contact: Jeannette Figari  
[FigariJ@epchc.org](mailto:FigariJ@epchc.org)  
(813) 627-2600

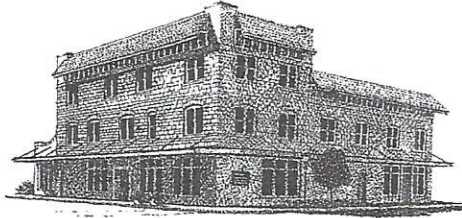
Contact information for other Florida clients available upon request.  
Contact information for Illinois clients available upon request.

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Email: [tthanas@dyeharrison.com](mailto:tthanas@dyeharrison.com)

## ***Thomas A. Thanas***

### ***Special Magistrate/Hearing Officer and City Attorney Experience in Florida***

- City of Avon Park Special Magistrate for Code Enforcement Hearings
- Environmental Protection Commission of Hillsborough County Hearing Officer
- City of Dade City Interim City Attorney
- Assist the City Attorney of City of Holmes Beach and Town of St. Leo

### ***Governmental Law Experience in Illinois***

- Served as city attorney/chief legal officer for Joliet, Naperville, Lockport, and Olympia Fields with 30 years of experience.
- Served as special counsel for several municipalities regarding annexation, development, and subdivision matters.
- Served as lead negotiator for development and annexation agreements for casino projects, NASCAR project, and other major projects and extensive experience in downtown redevelopment projects, including TIF districts, SSA taxes, code enforcement, development agreements, and land acquisition.
- Extensive experience in negotiating intergovernmental agreements including boundary agreements, shared services agreements, road project agreements, and grant agreements.



- First chair experience in negotiating collective bargaining agreements, grievance and arbitration proceedings, EEOC and IDHR hearings, and all aspects of public employee relations.
- Extensive experience with public utility and public works projects including negotiation of right-of-way agreements, land acquisition, state and federal permitting, grant agreements, water and sewer ratemaking, contracting with private contractors, and negotiating engineering consulting agreements.
- Direct experience with park developments, negotiating intergovernmental agreements for open space, park sites, and recreational facilities and drafted thousands of ordinances and resolutions dealing with all aspects of local government.
- Direct experience with all boards and commissions, including Fire and Police Boards, Plan Commissions, Zoning Boards of Appeal, Library Boards, Historic Preservation Commission Boards, Liquor Control Commission, and several other boards and commissions.
- Extensive experience with open meetings act issues and freedom of information act requests.
- Extensive experience with local government tax matters, including sales tax, income tax, real estate transfer tax, real estate tax, food and beverage tax, and several other taxes.
- Participated in thousands of city council, county board, and state agency meetings and made formal presentations on many public sector development and financial matters.

#### *City Management Experience*

- City Manager of Joliet, Illinois - Chief Operating Officer of the 3<sup>rd</sup> largest City in the State of Illinois from March 2008 to November 2013.
- Managed police, fire, public works, utilities, and all other departments with an annual budget of \$280 million and reduced and reorganized a workforce from 960 employees to 800 employees and consolidated several departments to build efficiencies and cost savings into management structure. Negotiated and renegotiated collective bargaining agreements to restructure compensation schedules, health care contributions, work rules, and overtime reduction by 40%.
- Secured \$32 million grant and \$20 million in additional funding for the development of a multimodal transportation center in downtown Joliet to combine all forms of public transportation into one facility and managed the procurement process to plan and build the facility. Negotiated and managed the development of a 4,000-acre, \$2 billion intermodal project to make Joliet the "world's largest inland port" for the creation of import-export complex for containerized goods and products.
- Initiated technology changes and website redevelopment to increase public access to local government services and information and resulted in workforce reduction through use of technology.

- Renegotiated waste management contract to secure 90,000 96-gallon waste and recycling containers without charge to the city or residents, thereby increasing recycling rates by 40% and improving cleanliness of city. Promoted intergovernmental projects and relationships and oversaw water supply and wastewater treatment improvements including financing for multi-million-dollar projects.
- Negotiated sales tax and hotel tax rebate agreement to attract a hotel conference center to Joliet as well as other sales tax generating businesses including car dealerships and restaurants and worked to attract multi-million-dollar investments by two educational institutions in downtown Joliet.
- Served in leadership roles with statewide municipal management and local government organizations and made presentations on government issues and served as chief spokesperson with Joliet and Chicago media outlets including regular appearances on local radio.

### *Professional Career Timeline*

- Of Counsel with Dye, Harrison, Kirkland, Petruff, Pratt & St. Paul (Bradenton) (2018 to present)
- City Attorney, City of Lockport, Illinois (December 2014 to June 2017)
- Circuit Judge, 12<sup>th</sup> Judicial Circuit, Will County, Illinois (January 2014 to December 2014) – Served as the presiding judge of the Mortgage Foreclosure Call
- City Manager of City of Joliet (March 2008 to November 2013)
- Regional Counsel for Harrah's Operating Company, Inc., and Horseshoe Gaming Holding Company (December 2002 to March 2008)
- Circuit Judge, 12th Judicial Circuit, Will County, Illinois (November 2001 to November 2002) - Served as the presiding judge in Will County Juvenile Court and Juvenile Drug Court
- City Attorney of City of Naperville, IL (August 1999 to November 2001)
- Corporation Counsel of City of Joliet, IL (Sept. 1986 to Aug. 1999) and Assistant Corporation Counsel of Joliet (November 1981 to September 1986)
- Village Attorney for Village of Olympia Fields, IL (June 1990 to Dec. 1999)
- Private Law Practice in Joliet, IL and Chicago (November 1989 to November 2001)
- Law Clerk for Hon. Robert H. Staton, Indiana Court of Appeals, Indianapolis, IN. (July 1980 to November 1981)

### *Education*

- Valparaiso University School of Law (J.D. 1980)
- University of Notre Dame (B.A. in Government 1977)





# The Florida Bar

651 East Jefferson Street  
Tallahassee, FL 32399-2300

Joshua E. Doyle  
Executive Director

850/561-5600  
www.FLORIDABAR.org

State of Florida )

County of Leon )

In Re: 0832944

Thomas Anthony Thanas  
Dye, Harrison, Kirkland, Petruff, Pratt  
1206 Manatee Ave W  
Bradenton, FL 34205-7518

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **December 18, 1989**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 4th day of **January, 2021**.

Cynthia B. Jackson, CFO  
Administration Division  
The Florida Bar

PG:R10  
CTM-116991





Est. 1963

# THE NATIONAL JUDICIAL COLLEGE

Making the world a more just place by educating and inspiring its judiciary

**This certificate is awarded to**

**Thomas A. Thanas**

**Participant**

**In recognition of faithful completion of  
Best Practices for Administrative Law Judges**

In witness whereof this certificate has been signed by the Chair of the Board of Trustees and the President of The National Judicial College at the University of Nevada, Reno.

July 26, 2019

*Sandra S. Yamate*  
Sandra S. Yamate, Esq., NJC Board of Trustees Chair

*Benes Z. Aldera*  
Benes Z. Aldera, NJC President



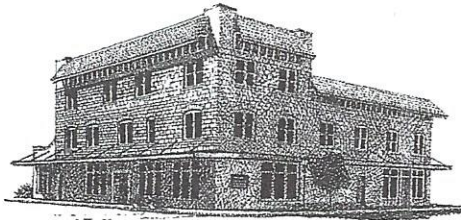
**THANAS**  
**SPECIAL MAGISTRATE PROPOSAL**  
**TAB 3**

# DYE HARRISON

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January 5, 2021

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Procurement - Finance Department - Room 204  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285

**Subject: Proposal for Code Enforcement Special Magistrate for City of Venice – TAB 3  
Location and Responsiveness**

Dear Mr. Boers:

I am available to attend all code enforcement hearings on the first Thursday of every month and will make myself available for any special or emergency sessions needed for code enforcement hearings on other days during the month. My law firm has ten attorneys engaged in the full-time practice of law. I will be the only person who would provide services to the City of Venice if I am appointed to serve as the Special Magistrate.

Respectfully submitted,

*Thomas A. Thanas*

Thomas A. Thanas  
Dye Harrison Law Firm

**THANAS**  
**SPECIAL MAGISTRATE PROPOSAL**  
**TAB 4**

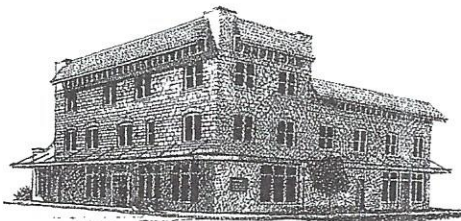


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January 5, 2021

Mr. Peter Boers  
Procurement - Finance Department - Room 204  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285

**Subject: Proposal for Code Enforcement Special Magistrate for City of Venice – TAB 4  
Proposed Compensation**

Dear Mr. Boers:

Regarding compensation for Special Magistrate services, my law firm would bill at a rate of **\$250.00 per hour** with a minimum billing of two hours per code enforcement hearing session. There would be no additional fees or expenses. In the unlikely event that out-of-pocket expenses are needed to be incurred, such expenses would not be incurred and billed without prior approval of an authorized representative of the City.

I will not bill for travel time since I would have about a 30-minute trip to the Venice City Hall.

Respectfully submitted,

*Thomas A. Thanas*

Thomas A. Thanas  
Dye Harrison Law Firm

**THANAS**  
**SPECIAL MAGISTRATE PROPOSAL**  
**TAB 5**



**CITY OF VENICE, FLORIDA**  
**RFP #3121-20 CODE ENFORCEMENT SPECIAL MAGISTRATE**  
**SUBMITTED PROPOSAL FORM**

The undersigned proposer declares that the only person or parties interested in this RFP as principals are those named herein, that this proposal is made without any understanding, contract, or connection with any other person, firm, or corporation providing a proposal for the same purpose and that this proposal is in all respects fair and without collusion or fraud. The proposer understands that this proposal must be manually signed in ink, otherwise it will be considered unresponsive and subject to rejection.

The undersigned proposer represents that the proposer accepts, and that this proposal complies with, the RFP Documents; that proposer has carefully examined the RFP Documents for the requested services. Proposer affirms that proposer has carefully examined the location of the requested services and, from its own investigations, is satisfied as to the nature and location of the services, the character, quality, and the quantity of materials, the kind and extent of equipment and other facilities needed for the performance of the services, the general and local conditions and all difficulties that may be encountered, and all other items which may, in any way, affect the services or its performance.

The undersigned proposer proposes, and agrees if this proposal is accepted, that it will contract with the City to provide all necessary machinery, tools, software, labor, apparatus, and other means necessary to do all the services, and furnish all the materials and equipment specified or referred to in the RFP Documents in the manner and time herein prescribed, and according to the requirements of the City as therein set forth.

Under provisions of Chapter 112, Florida Statutes, proposer must disclose with proposal the name of any officer, director, or agent who is also an employee of the City of Venice. Proposer must disclose on an attachment (provided by proposer) entitled "Submitted Bid Conflict of Interest" the name of any City employee who owns, directly or indirectly, a five percent (5%) or more interest in the proposer's firm or any of its branches. Absence of such an attachment represents proposer's certification of no such employee.

Proposer acknowledges receipt of the following addenda issued during the solicitation period; the cost of which, if any, is included in proposal pricing. If an addendum is issued, the addendum acknowledgement below must be completed or the issued addendum must be signed and submitted with the proposal package at the time and due date of the proposal.

Addendum # <u>1</u>	Addendum Date: <u>12-28-20</u>	Addendum # _____	Addendum Date: _____
Addendum # _____	Addendum Date: _____	Addendum # _____	Addendum Date: _____
Addendum # _____	Addendum Date: _____	Addendum # _____	Addendum Date: _____

The undersigned proposer understands that the City reserves the right to reject any or all proposals and to waive any informalities and minor irregularities in any proposal. The proposer agrees that this proposal shall be good and may not be withdrawn for a period of one hundred twenty (120) days after the scheduled RFP opening.

Having carefully examined the RFP Documents, proposer agrees to the terms contained therein and proposes to furnish all labor, material, and equipment for the entire services (including mobilization and demobilization, if applicable), and to execute an agreement for services and any and all bonds, insurance certifications, and other instruments or documents as specified or included in the RFP Documents and will completely perform the services in strict accordance with the terms of the RFP Documents.

The undersigned proposer acknowledges that services to be performed shall conform to all City codes and regulations. Services must be accomplished in a professional manner and meet all standards of any professional trade requiring a license and or permit.

Thomas A. Thanas

(Authorized Signature)

THOMAS A. THANAS

(Printed name)

Name of Proposer: Thomas A. Thanas of Dye Harrison Law Firm

Address: 1206 Manatee Avenue West

City: Bradenton

State: FL Zip: 34205

Phone: 941-866-8376

Fax: 941-746-9229

Email: tthanas@dycharrison.com

A current and signed W9 should be submitted with this proposal under Tab 5.

Type of Organization:

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Sub-Chapter
<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Corporation	<input checked="" type="checkbox"/> LLC	<input type="checkbox"/> LLP
<input type="checkbox"/> Publicly Traded	<input type="checkbox"/> Employee Owned		

State of Incorporation: \_\_\_\_\_

**SEALED REQUEST FOR PROPOSALS  
CITY OF VENICE, FLORIDA  
RFP# 3121-20**

**QUALIFICATIONS STATEMENT**

The undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter:

**SUBMITTED TO:** CITY OF VENICE  
Procurement- Finance Department  
401 W. Venice Avenue Room # 204  
Venice, Florida 34285

**CHECK ONE:**

- ☐ Corporation  
☐ Partnership  
☐ Individual  
☐ Joint Venture  
☒ Other

**SUBMITTED BY:**

NAME: Thomas A. Thomas, Dye Harrison Law Firm  
ADDRESS: 1206 Manatee Avenue West  
PRINCIPLE OFFICE: Bradenton FL 34211

1. State the true, exact, correct and complete legal name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Proposer is:

Dye Harrison Law Firm

The address of the principal place of business is:

1206 Manatee Avenue West  
Bradenton FL 34211

2. If the Proposer is a corporation, answer the following:

- a. Date of Incorporation: \_\_\_\_\_
- b. State of Incorporation: \_\_\_\_\_
- c. President's Name: \_\_\_\_\_
- d. Vice President's Name: \_\_\_\_\_
- e. Secretary's Name: \_\_\_\_\_
- f. Treasurer's Name: \_\_\_\_\_
- g. Name and address of Resident Agent: \_\_\_\_\_

3. If Proposer is an individual or partnership, answer the following:

- a. Date of Organization: \_\_\_\_\_
- b. Name, address and ownership units of all partners:  
\_\_\_\_\_  
\_\_\_\_\_



c. State whether general or limited partnership: \_\_\_\_\_

4. If Proposer is other than an individual, corporation, partnership, describe the organization and give the name and address of principals:

The law firm is a PLLC. Thomas A. Thanas is not an  
owner or partner in the firm. He serves "of counsel."  
The partners are listed on the firm letterhead and  
does not include Alexander Stewart.

5. If Proposer is operating under fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

3 years.

a. Under what other former names has your organization operated?

Various law firm names primarily with the Dye law  
firm and others with the Harrison law firm

Signed, sealed and delivered  
in the presence of:

By: Thomas A. Thanas

THOMAS A. THANAS  
(Printed Name)

OF COUNSEL ATTORNEY  
(Title)

#### ACKNOWLEDGEMENT

STATE OF FLORIDA

COUNTY OF MANATEE

} SS

The foregoing instrument was acknowledged before me, by means of ☒ physical presence or ☐ online  
notarization, this 5th day of JAN, 2021 (year), by \_\_\_\_\_, of \_\_\_\_\_, a \_\_\_\_\_

\_\_\_\_\_ corporation, and who severally and duly acknowledged the execution of such instrument as such an officer aforesaid, for and on behalf of and as the act and deed of said corporation, pursuant to the powers conferred upon said officer by the corporation's Board of Directors or other appropriate authority of said corporation, and who, having knowledge of the several matters stated in said foregoing instrument, certified the same to be true in all respects.

WITNESS my hand and official seal the date aforesaid.

Maureen L. Ostrowski (Signature of Notary Public – State of Florida)

FL Driver License (Print, Type, or Stamp Commissioned Name of Notary Public)

Personally known ✓ or produced identification FL Driver License

Type of identification produced \_\_\_\_\_ (NOTARY'S SEAL)



# NON-COLLUSIVE AFFIDAVIT

State of FLORIDA

County of MANATEE

SS.

THOMAS A. THANAS

being first duly sworn, deposes and says that:

1. He/she is an attorney with the Dye Harrison Law Firm, (Owner, Partner, Officer, Representative or Agent) of Dye Harrison Law Firm the Offeror that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or have in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any Offeror, firm, or person to fix the price or prices in the attached Proposal or of any other Offeror, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal Work.

Signed, sealed and delivered  
in the presence of:

Blairi Sanchez  
Blairi Sanchez

By: Thomas A. Thanas  
THOMAS A. THANAS  
(Printed Name)  
OF COUNSEL ATTORNEY  
(Title)

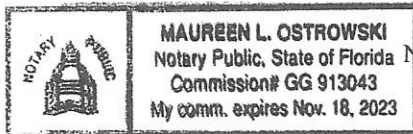
## ACKNOWLEDGEMENT

State of FLORIDA

County of MANATEE

On this 5th day of JAN., 2021, before me, the undersigned Notary Public of the State of Florida, personally appeared Thomas A. Thanas and (Name(s) of Individual(s) who appeared before notary) whose name(s) in/are Subscribed to the written instrument, and he/she/they acknowledge that he/she/they executed it.

NOTARY PUBLIC  
SEAL OF OFFICE:



NOTARY PUBLIC, STATE OF Florida

(Name of Notary Public: Print, stamp, or type as commissioned)

☐ Personally known to me, or ☒ Produced Identification: FL Driver License ☐ DID take an oath, or ☐ DID NOT take an oath



### PUBLIC ENTITY CRIME INFORMATION

A person or affiliate who has been placed on the State of Florida's convicted vendor list following a conviction for a public entity crime may not submit a BID/ITB proposal on a contract to provide any goods or services to a public entity, may not submit a response on a contract with a public entity for services in the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Sub-Contractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in **Section 2876.017, for CATEGORY TWO** for a period of 36 months from the date of being placed on the convicted vendor list.

I, Thomas A. Thanas, being an authorized representative of the firm of  
Dye Harrison Law Firm, located at City: Bradenton  
State: Florida Zip: 34205, have read and understand the contents of the

Public Entity Crime Information and of this formal BID/ITB package, hereby submit our proposal accordingly.

Signature: Thomas A. Thanas  
Phone: 941-866-8376  
Federal ID#: \_\_\_\_\_

Date: 01-05-21  
Fax: 941-746-9229



**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

**CERTIFICATION OF OFFERER/BIDDER REGARDING DEBARMENT**

1. By responding to this solicitation, the Firm certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency from participation in this transaction.
2. The undersigned also certifies that the Firm and its principals:
  - (a) Have not, within a three-year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - (b) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2. (a) of this Certification; and have not within a three-year period preceding this certification had one or more public transactions (Federal, State or Local) terminated for cause or default.
3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

**CERTIFICATION OF LOWER TIER CONTRACTS REGARDING DEBARMENT**

1. The successful Firm, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in federally-assisted projects. The successful Firm will accomplish this by:
  - (a) Checking the System for Award Management at website: <http://www.sam.gov>;
  - (b) Collecting a certification statement similar to the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, above; and
  - (c) Inserting a clause or condition in the covered transaction with the lower tier contract.

If the FAA later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

Dated this 5th day of January, 2020. 2021.

By:

Thomas A. Thanas  
Authorized Signature

THOMAS A. THANAS, ATTORNEY  
Printed Name, Title

Dye Harrison Law Firm  
Firm Name

Address:

1206 Manatee Avenue West, Bradenton FL 34205

## CONFLICT/NON-CONFLICT OF INTEREST AND LITIGATION STATEMENT

### CHECK ONE

- ☒ To the best of our knowledge, the undersigned Offeror has no potential conflicts of interest due to any other clients, contracts, or property interest for this project.

OR

- ☐ The undersigned Offeror, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

### LITIGATION STATEMENT

IN FLORIDA ONLY, JUDGMENTS AGAINST THE FIRM, AND SUITS AGAINST CITY OF VENICE. INCLUDE ACTIONS AGAINST THE FIRM BY OR AGAINST ANY LOCAL, STATE, OR FEDERAL REGULATORY AGENCY.

### CHECK ONE

- ☒ The undersigned Offeror has had no litigation adjudicated against the Offeror on any projects in the last five (5) years and has filed no litigation against City of Venice in the last five (5) years.

OR

- ☐ The undersigned Offeror, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation in Florida adjudicated against the Offeror during the past five (5) years; all legal actions against City of Venice during the past five (5) years; and actions by or against any Federal, State and local agency during the past five (5) years.

Company Name:

Dye Harrison Law Firm

Authorized Signature:

Thomas A. Thanas

Name (print or type):

THOMAS A. THANAS

Title:

OF COUNSEL ATTORNEY

Failure to check the appropriate blocks above may result in disqualification of your proposal. Failure to provide documentation of a possible conflict of interest, or a summary of past litigation, may result in disqualification of your Proposal. Should additional information regarding the above items come to the attention of City of Venice after award, the awarded contract shall be subject to immediate termination.



### CERTIFICATION REGARDING LOBBYING

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the person authorized to sign the statement, I certify that this Firm complies fully with the above requirements.

DYE HARRISON LAW FIRM  
Firm Name

THOMAS A. THANAS, OF COUNSEL ATTORNEY  
Name and Title of Authorized Individual

Thomas A. Thanas  
Authorized Signature

01-05-21  
Date

## "LOCAL PREFERENCE" DETERMINATION

The following questions will help you determine local preference for your company.  
Please answer questions 1 through 4 **FIRST**. If you answer **NO** to any questions 1 through 4, local preference does **NOT** apply.  
**ONLY** if you answer **YES** to questions 1 through 4, may you proceed to question 5.  
If you answer **YES** to any questions 5 and 6, local preference applies.  
If you are unsure of how to answer any questions, please contact the City of Venice's Purchasing Department at 941-486-2626.

### Questions 1 – 4

1. Has your company paid a local business tax either to Sarasota, DeSoto or Charlotte County (Manatee County does not currently have a local business tax) authorizing your company to provide goods or services described in this solicitation?

YES ☐ If "yes", proceed to question 2.

NO ☒ If "no", **STOP, local preference does not apply.** (MANATEE COUNTY)

\* If the name on the local business tax receipt is not the same as the name on the bid/solicitation submittal, local preference does not apply.

2. Does your company maintain a permanent physical business address located within the limits of Sarasota, Manatee, DeSoto or Charlotte County from which your company operates or performs business?

YES ☒ If "yes", proceed to question 3.

NO ☐ If "no", **STOP, local preference does not apply.**

3. Does your company's local business office (identified in question 2) have a least one full time employee?

YES ☒ If "yes", proceed to question 4.

NO ☐ If "no", **STOP, local preference does not apply.**

4. Do at least fifty percent (50%) of your company's employees who are based in the local business location (identified in question 2) reside within Sarasota, Manatee, DeSoto or Charlotte County?

YES ☒ If "yes", proceed to question 5.

NO ☐ If "no", **STOP, local preference does not apply.**

**Questions 5 – 6**

5. Is your company's local business office (identified in question 2) the primary location (headquarters) of your company?

YES ☒ If "yes", STOP, local preference applies.

NO ☐ If "no", proceed to question 6.

6. If the local business office (identified in question 2) is not the primary location of your company, are at least ten percent (10%) of your company's entire full-time employees based at the local office location AND does at least one corporate officer, managing partner or principal owner of your company reside in Sarasota, Manatee, DeSoto or Charlotte County?

YES ☐ If "yes", STOP, local preference applies.

NO ☐ If "no", local preference does not apply.

N/A



**CITY OF VENICE PROCUREMENT-  
FINANCE DEPARTMENT**

**401 W. VENICE AVE. - ROOM # 204**

**VENICE, FL. 34285**

**(941) 486-2626**

**FAX (941) 486-2790**

**ADDENDUM NO. 1**

**Date: December 28, 2020**

**To: All Prospective Proposers**

**Re: RFP# 3121-20 Code Enforcement Special Magistrate**

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This addendum sets forth changes and/or information as referenced and is hereby made part of and should be attached to the subject Contract Documents. Receipt of this Addendum shall be acknowledged below and in the submitted proposal. It shall be the responsibility of each proposer, prior to submitting a proposal, to contact the City of Venice- Procurement- Finance Department to determine if addenda were issued and to make such addenda a part of their proposal.

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**QUESTIONS**

The following responses to questions submitted in reference to **RFP 3121-20** shall become part of the requirements of the RFP, and all costs associated with the information provided shall be included in the proposal submitted by the vendor.

- Q. One of the requirements is representative client list of the firm. The majority of my clients are individuals, and I have a concern about the confidentiality of providing a client list. Is this something that is really necessary? I would think anyone who submits a proposal for this position will have that concern.
- R. By providing "experience" and "principal areas of practice," the City should receive the information it needs to evaluate the proposer without requiring a "client list." Via this addendum, the requirement for a client list is deleted.
- Q. The "Local Preference" Determination form appears to be a 2 page document, but only one page is included in the RFP.
- R. A revised *Local Preference Determination* Form has been attached to this Addendum. Proposers must submit the revised form with their Proposal.
- Q. On page 4 of the RFP, there is a list of required forms, all of which were included in the packet. However, on page 14, there is an additional list of forms required, most of which are not provided. They are the Acknowledgement of Firm; Drug Free Workplace Certification Form; Equal Employment Opportunity Form; Current and Signed W9; and All issued addenda acknowledgment. Can you please advise if these additional forms are required, and if so, where I can find them?
- R. Proposers must submit the Forms listed on Page 4 of the RFP and included in the package.

## REVISIONS

- Section 6.0 Proposal Requirements (amended).
- *Local Preference Determination Form*

Peter A. Boers  
Procurement Department

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Acknowledgment is requested even if you have elected not to respond to this bid. A designated management representative of your firm can sign the receipt for this addendum. Please acknowledge receipt of this addendum immediately by fax to (941) 486-2790 or mail to the above noted address, if a fax is not possible.

Receipt Acknowledged:

Thomas A. Thomas

Signature

Dye Harrison Law Firm

Company

01-05-21

Date



**Request for Taxpayer  
Identification Number and Certification**

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**DYE, HARRISON, KIRKLAND, PETRUFF, PRATT & ST. PAUL, PLLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**  
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**1206 MANATEE AVE W.**

Requester's name and address (optional)

6 City, state, and ZIP code

**BRADENTON, FL 34205**

7 List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

8 2 - 3 2 1 6 3 1 6

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*Jackie Unigelli*

Date ►

*6/26/19*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.