



MEMORANDUM
City of Venice

Development Services Department

TO: Mayor and Council
FROM: Jeff Shrum, AICP, Development Services Director
DATE: April 16, 2019
COUNCIL APPROVAL: MEETING DATE: April 23, 2019
STRATEGIC PLAN GOAL: Other
SUBJECT: Don O’Connell / Skip Berg Fee Waiver Request: Conditional Use and Site and Development Plan

Background:

Don O’Connell and Skip Berg, owners of a 0.96+/- acre of land (Parcel Account # 0176080041) as shown on the attached location map has submitted a fee waiver request for the application fee as well as the review fees for an anticipated application for a conditional use: requesting additional density and a site and development plan on the subject property. To help understand the extent of fees requested to be waived, the following summary is provided:

- Conditional Use Application fee: \$4,336
 - Conditional Use Review fee: \$1,000
 - Site and Development Plan Application fee: \$4,700
 - Site and Development Plan Review fee: \$2,000
- Total: \$12,066**

Staff Comments:

While application fees do not have a direct impact the department budgets, the purpose of the Review fee is to offset direct costs to the City as a result of the application. Typical Review fees include items such as: advertising, notices, attorney review, surveyor review, transportation professional review, and other costs the City must pay related to the project. Waiving the Review fee does not relieve the City from the burden of paying these costs.

As a result, staff has concerns about waiving the associated Review fees for the Conditional Use and Site and Development Plan petitions. Additionally, it is noted that these fees are a ‘deposit fee’, which is used to cover costs associated with the project that the City must pay. Any remaining funds from the Review fee unspent at the end of the project is refunded to the applicant.

Requested Council Action: Citizen request to waive the fees.