



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Kelly Michaels, City Clerk

E-SIGN:

A handwritten signature in black ink, appearing to be "KM", next to the "E-SIGN:" label.

FROM: Kelly Michaels

DEPARTMENT: City Clerk's Office

DATE: February 14, 2025

MEETING DATE: Tuesday, February 25, 2025

SUBJECT / TOPIC: Tracking Report of Legislative Referrals to Boards & Commissions

BACKGROUND INFORMATION: The City Council adopted guidelines for City Commissions, Boards and Committees and established a Legislative Referral Process for the Effective Order of Business in February 2022 which was most recently revised in superseding resolution #2023-49 on December 12, 2023.

The City Clerk maintains a tracking summary of Legislative Referrals made by Council to Advisory Boards, Commissions and Committees to report on a six-month basis (February/August) as to the status of the referral made.

SUPPORTS STRATEGIC PLAN: Goal Six: Preserve the Venice Quality of Life through Proper Planning

COUNCIL ACTION REQUESTED: Informational Only - Report
(See attached Summary Report)

Yes N/A

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Risk Management Review |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): n/a |

Original(s) attached: Legislative Referral Tracking Summary Report