



**CITY MANAGER'S REPORT AGENDA ITEM REQUEST  
FINANCE DEPARTMENT**

**TO:** Ed Lavallee, City Manager

**THROUGH:** Linda Senne, Interim Finance Director

**FROM:** Peter Boers, Procurement Manager

**DATE:** April 19, 2016

**MEETING DATE:** May 10, 2016

**SUBJECT:** Approval of ranking of proposals for RFQ 3022-16 Utility System Engineer of Record

**Background:**

At the request of the Utilities Department, Procurement has solicited a Request for Qualifications (RFQ) for Utility System Engineer of Record in accordance with Florida Statute 287.055, the Consultants' Competitive Negotiation Act (CCNA).

On February 5, 2015, twenty (20) proposals were received. All the proposals were deemed "responsive" to the requirements of the request for qualifications. On April 4, 2016 the evaluation review committee met to review, discuss, and score the proposals. The proposing firms were ranked in the following order.

| <b>Rank</b> | <b>Firm</b>              | <b>Sum of Rankings</b> |
|-------------|--------------------------|------------------------|
| 1           | Arcadis                  | 4                      |
| 2           | Stantec                  | 14                     |
| 3           | King Engineering         | 20                     |
| 4           | Hazen & Sawyer           | 24                     |
| 5           | Black & Veatch           | 26                     |
| 6           | Jones Edmunds            | 27                     |
| 6           | MWH                      | 27                     |
| 8           | Kimley Horn & Associates | 29                     |
| 9           | Greeley and Hansen       | 37                     |
| 10          | DMK Engineering          | 39                     |
| 11          | Atkins                   | 41                     |
| 12          | CPH                      | 43                     |
| 13          | Wade Trim                | 46                     |
| 14          | Jensen and Group         | 48                     |
| 15          | McKim & Creed            | 52                     |
| 16          | GHD Services, Inc.       | 59                     |
| 16          | Johnson Engineering      | 59                     |
| 18          | ZNS Engineering          | 66                     |
| 19          | Cardno                   | 73                     |
| 20          | Wright Pierce            | 77                     |

It is the recommendation of Staff to negotiate continuing contracts with the top eight (8) ranked firms, with no guarantee of contract amount. Separate Work Assignments will be issued for each project.

City's Code Section 2-217 – Local Preference states: “(e) Preference for a local business shall not apply to any of the following purchases or contracts: (2) Contracts for professional services subject to the Consultant’s Competitive Negotiation Act.” Though, local preference did not apply to this selection, the CCNA does allow “location” as one of the evaluation criteria that can be considered, and “Ability to perform services expeditiously at the request of the City. Location and availability of technical support people, and assigned project manager to the City” was one of the evaluation criteria used in the City’s selection process. Five (5) of the selected firms proposed to perform the vast majority of the work from an office located in Sarasota County and the remaining three (3) firms have their predominant local office in Tampa. Often, the highly technical wastewater treatment and reverse osmosis water treatment design expertise is not available directly in the Sarasota County market.

**Requested Action:**

**Approval of ranking of proposals for RFQ 3022-16 Utilities Engineer of Record and authorize staff to begin negotiations with the top eight (8) ranked firms.**

**City Attorney Review:**

Not applicable at this time.

**Risk Management Review:**

Not applicable at this time.

**Funds Availability (account number):**

Funds appropriated in department account for fiscal year 2016

Cc: Tim Hochuli, Utilities Director

Attachments

## RFQ 3022-16

## Summary Score Sheet

| Firm                                | Eval 1    | Rank 1    | Eval 2    | Rank 2   | Eval 3     | Rank 3   | Eval 4     | Rank 4    | SUM Rank  | Rank     | total pts. |
|-------------------------------------|-----------|-----------|-----------|----------|------------|----------|------------|-----------|-----------|----------|------------|
| <b>Arcadis</b>                      | <b>82</b> | <b>1</b>  | <b>96</b> | <b>1</b> | <b>100</b> | <b>1</b> | <b>100</b> | <b>1</b>  | <b>4</b>  | <b>1</b> | <b>378</b> |
| Atkins                              | 70        | 17        | 88        | 4        | 82         | 10       | 90         | 10        | 41        | 11       | 330        |
| <b>Black &amp; Veatch</b>           | <b>80</b> | <b>5</b>  | <b>86</b> | <b>6</b> | <b>85</b>  | <b>8</b> | <b>93</b>  | <b>7</b>  | <b>26</b> | <b>5</b> | <b>344</b> |
| Cardno                              | 68        | 19        | 48        | 17       | 72         | 17       | 65         | 20        | 73        | 19       | 253        |
| CPH                                 | 79        | 6         | 58        | 14       | 70         | 18       | 95         | 5         | 43        | 12       | 302        |
| DMK Engineering                     | 76        | 8         | 68        | 11       | 80         | 11       | 92         | 9         | 39        | 10       | 316        |
| GHD Services, Inc.                  | 71        | 15        | 52        | 15       | 67         | 19       | 90         | 10        | 59        | 16       | 280        |
| Greeley and Hansen                  | 77        | 7         | 72        | 10       | 75         | 16       | 96         | 4         | 37        | 9        | 320        |
| <b>Hazen &amp; Sawyer</b>           | <b>75</b> | <b>9</b>  | <b>78</b> | <b>8</b> | <b>90</b>  | <b>5</b> | <b>98</b>  | <b>2</b>  | <b>24</b> | <b>4</b> | <b>341</b> |
| Jensen and Group                    | 73        | 11        | 50        | 16       | 80         | 11       | 90         | 10        | 48        | 14       | 293        |
| Johnson Engineering                 | 72        | 12        | 46        | 18       | 80         | 11       | 78         | 18        | 59        | 16       | 276        |
| Jones Edmunds                       | <b>82</b> | <b>1</b>  | <b>74</b> | <b>9</b> | <b>92</b>  | <b>4</b> | <b>87</b>  | <b>13</b> | <b>27</b> | <b>6</b> | <b>335</b> |
| <b>Kimley Horn &amp; Associates</b> | <b>72</b> | <b>12</b> | <b>87</b> | <b>5</b> | <b>90</b>  | <b>5</b> | <b>93</b>  | <b>7</b>  | <b>29</b> | <b>8</b> | <b>342</b> |
| <b>King Engineering</b>             | <b>81</b> | <b>3</b>  | <b>96</b> | <b>1</b> | <b>95</b>  | <b>2</b> | <b>85</b>  | <b>14</b> | <b>20</b> | <b>3</b> | <b>357</b> |
| McKim & Creed                       | 71        | 15        | 66        | 12       | 80         | 11       | 85         | 14        | 52        | 15       | 302        |
| <b>MWH</b>                          | <b>72</b> | <b>12</b> | <b>82</b> | <b>7</b> | <b>95</b>  | <b>2</b> | <b>94</b>  | <b>6</b>  | <b>27</b> | <b>6</b> | <b>343</b> |
| <b>Stantec</b>                      | <b>81</b> | <b>3</b>  | <b>92</b> | <b>3</b> | <b>90</b>  | <b>5</b> | <b>97</b>  | <b>3</b>  | <b>14</b> | <b>2</b> | <b>360</b> |
| Wade Trim                           | 75        | 9         | 64        | 13       | 85         | 8        | 84         | 16        | 46        | 13       | 308        |
| Wright Pierce                       | 67        | 20        | 28        | 19       | 67         | 19       | 70         | 19        | 77        | 20       | 232        |
| ZNS Engineering                     | 69        | 18        | 25        | 20       | 80         | 11       | 81         | 17        | 66        | 18       | 255        |



"City on the Gull"

## **CITY OF VENICE**

**401 W. Venice Avenue Venice, FL. 34285**

### **NOTICE OF ACTION**

**REQUEST FOR QUALIFICATIONS (RFQ) # 3022-16**

**RFQ TITLE: UTILITIES ENGINEER OF RECORD**

**SUBMITTAL DEADLINE: 02/05/2016**

**SUBJECT: NOTICE OF RECOMMENDED AWARD**

Based on Evaluation Committee's review of proposals on April 4, 2016. The City of Venice (City) has ranked proposers responding to the above referenced RFQ as follows:

| <b>Firm</b>              | <b>Sum of<br/>Rankings</b> | <b>Rank</b> |
|--------------------------|----------------------------|-------------|
| Arcadis                  | 4                          | 1           |
| Stantec                  | 14                         | 2           |
| King Engineering         | 20                         | 3           |
| Hazen & Sawyer           | 24                         | 4           |
| Black & Veatch           | 26                         | 5           |
| Jones Edmunds            | 27                         | 6           |
| MWH                      | 27                         | 6           |
| Kimley Horn & Associates | 29                         | 8           |
| Greeley and Hansen       | 37                         | 9           |
| DMK Engineering          | 39                         | 10          |
| Atkins                   | 41                         | 11          |
| CPH                      | 43                         | 12          |
| Wade Trim                | 46                         | 13          |
| Jensen and Group         | 48                         | 14          |
| McKim & Creed            | 52                         | 15          |
| GHD Services, Inc.       | 59                         | 16          |



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### NOTICE OF ACTION

|                     |    |    |
|---------------------|----|----|
| Johnson Engineering | 59 | 16 |
| ZNS Engineering     | 66 | 18 |
| Cardno              | 73 | 19 |
| Wright Pierce       | 77 | 20 |

It is the City's intent to initiate contract negotiations with the top 8 ranked firms (**in bold font above**). Upon completion of negotiations a contract will be submitted to the Venice City Council.

By:   
Peter A. Boers, Procurement Manager

Date: 04/4/2016