
Profile

Robert

First Name

L.

Middle Initial

Ward

Last Name

205 Mazari Lane

Street Address

The Sofia Luxury Villas

Suite or Apt

Venice

City

FL

State

34275

Postal Code

sandwichglass@hotmail.com

Email Address

Mobile: (508) 344-2498

Primary Phone

Alternate Phone

Sandwich Glass Museum
(remote from Venice)

Employer

Manager/Buyer/Consultant

Occupation

Which Boards would you like to apply for?

Public Art Advisory Board: Submitted

Have you ever been convicted or pled "no contest" to a misdemeanor offense? Yes No**Have you ever been convicted or pled "no contest" to a felony?** Yes No

Demographics**Are you a city resident?** Yes No**How long have you lived in the City of Venice?**

Just moved From Center Rd. to The Sofia

Question applies to multiple boards

Do you own property within the City of Venice? Yes No

Interests & Experiences

Are you currently serving on a city board or commission?

Yes No

Have you ever served on a city board or commission?

Yes No

Why are you interested in serving on a board or commission?

I have enjoyed the community for many years, first on my many vacations , and now as a resident. It would be nice to be able to contribute.

Resume of Education and Experience:

I have worked at the Sandwich Glass Museum on Cape Cod in Massachusetts for over 20 years, but remotely since moving to Venice FL two years ago. I have procured art for sale to raise funds for the museum. I have Curated the museum's Contemporary Gallery since I started it in 2006. I have been involved in all aspects of the museum's operation from Art to business.

Member of the Following Organizations:

Sandwich Historical Society

[Robert_Ward_2023_Resume.docx](#)

Upload a Resume

You have reviewed the Board/ Commission's regular meeting schedule and are able to attend in-person meetings?

Yes No

Acknowledgements

ROBERT L. WARD

CONTACT



(508) 344-2498



sandwichglass@hotmail.com



Venice, FL 34285

CAREER OBJECTIVE:

To contribute to the success of a worthwhile institution through my duties, while demonstrating personal responsibility, dedication, communication, and creative thinking skills. To be relied upon to help achieve goals, reach full potential, and be individually reliable as well as team inclusive.

EXPERIENCE

June 2003 - Present

Business Manager/Buyer/Consultant/Retail

Sandwich Glass Museum, Sandwich, MA

- Coordinated financials, budgeting, accounting, and reporting
- Managed staff and staffing, production, and events
- Managed entire retail operation; POS, cash, banking, reporting
- Managed, staffed, and operated front line and secondary customer service
- Managed and operated wholesale buying, vendor relations, and inventory
- Planned store layouts and designed displays.
- Demonstrated and supported continuous improvement and growth mindset.
- Managed new hire orientation and employee training.
- Provided efficient and courteous service to customers at all times.
- Curator of the museum's Contemporary Gallery 2006-present

EDUCATION

December 1997

Course work study In Mass Communication/ Journalism

Assumption College, Worcester, MA

June 2003 – Current

Institutional/Workplace Knowledge

Sandwich Historical Society/Sandwich Glass Museum, Sandwich, MA

SKILLS

- Hands-on, physical task completion
- Originality and Creativity
- Administrative Management
- Problem Anticipation and Resolution

- Store Reorganizations
- Recruiting and Hiring
- Sales Tracking
- Department Oversight
- Multi-Unit Operations Management
- Staff Management
- Budget Creation
- Supplier Monitoring
- Finance and Accounting Oversight
- Calming Strategies
- Customer Service
- Money Handling
- Strategic Initiatives
- Data Confidentiality
- Product Launching
- Safety Procedures
- Risk Assessment and Management
- Employee Scheduling
- Analytical Thinking
- POS Terminal Operations
- Strategic Networking
- Business Continuity Crisis Management
- Desktops, Laptops and Mobile Devices
- Operational Efficiency
- Materials Planning and Logistics
- Accounts Payable and Accounts Receivable
- Bank Reconciliation
- Profit and Loss Reporting
- ROI
- Time Management
- Waste Management and Reduction
- Monthly Reporting
- Employee Motivation
- Retail Business Management
- Documentation

- Leadership
- Logistics

AWARDS

1997 EMPLOYEE AWARD FOR OUTSTANDING JOB PERFORMANCE AT FALLON COMMUNITY HEALTH PLAN

PERSONAL

- I was born on Cape Cod in Barnstable, Massachusetts. My family would later relocate to central Massachusetts. I had a newspaper route as a youth, and then entered the workforce as a dishwasher at the age of 14. At 15, I started working summers and school vacations at Fallon Community Health Plan in the Site Services department. Following high school graduation in 1992, I became full time staff in that role. I worked there until 1997 and was awarded the Employee Award for Outstanding Job Service. I spent the next few years of my bachelor life working jobs through a temp service and also at a friend's restaurant which allowed me to travel. I eventually returned to Cape Cod and began working at the Sandwich Glass Museum store. I worked my way up from part time, seasonal clerk, to Museum Business Manager. June 1, 2023 marked 20 years of impeccable service at the Sandwich Glass Museum. During those 20 years, I was married, had an amazing daughter and raised two awesome doggies. When my daughter's school had to cancel the Before and After Care programs (due to post Covid work shortages) it complicated the outlook of my wife's new nursing career that she had worked so hard for. My family decided to spend a year in our Florida vacation condo while I worked remotely for the museum and my wife was an RN at SMH. After vacationing here for many years and spending our first full calendar year (which joyfully became two years) in SWFL we decided that this is the place for us. I feel it is time to move on to another chapter of my employment, so I am seeking a worthwhile institution that deserves my level of dedication, located here, in Florida.