

# Office of the Mayor



## Proclamation

**WHEREAS**, good records and information management practices are essential to the effective and efficient operation of government; and

**WHEREAS**, retention and disposal schedule compliance promotes government transparency and responsible management of taxpayer-funded resources; and

**WHEREAS**, effective records and information management helps minimize risk by ensuring information is readily available through established policies, procedures, and practices; and

**WHEREAS**, this month, we encourage City of Venice Departments to review their records and information management practices, and good recordkeeping and compliance with records management laws.

**NOW, THEREFORE**, I, Nick Pachota, Mayor of the City of Venice, on behalf of Venice City Council, do hereby proclaim April 2025 as

### ***Records and Information Management Month***

in the City of Venice and encourage residents and staff to appreciate the significance and importance of maintaining and organizing records and data in regulatory compliance.

***In Witness Whereof***, I have hereunto  
set my hand and caused the Seal  
of the City of Venice to be affixed  
this 22<sup>nd</sup> day of April, 2025.

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Nick Pachota, Mayor