



## MEMORANDUM TO VENICE CITY COUNCIL

**FROM:** Linda Senne, CPA, Finance Director *LS*

**DEPARTMENT:** Finance Department

**THROUGH CHARTER OFFICER:** Edward Lavalley, City Manager      **E-SIGN:**

**DATE:** July 1, 2024      **MEETING DATE:** July 9, 2024

**COUNCIL ACTION REQUESTED:** For Council Adoption by Motion

**SUPPORTS STRATEGIC PLAN:** Goal Three: Ensure a Fiscally Sound City

**SUBJECT / TOPIC:** Budget Amendment #5 for Fiscal Year 2024

**BACKGROUND INFORMATION:** The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2024 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2023-34 on September 25, 2023 for \$175,493,956. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2024 budget was increased by certain encumbrances (\$46,910,132) and project balances (\$43,405,075) rolled forward from FY2023. Encumbrances represent the balances on certain purchase orders at September 30, 2023. Project balances are when a project has been approved in FY2023, but a contract has not been finalized or encumbered. The Fiscal Year budget was amended by approving Ordinance No. 2023-55 on December 12, 2023 which decreased total revenue and expenditures by \$16,345,020, by approving Ordinance No. 2024-01 on January 23, 2024 which increased total revenue and expenditures by \$248,394, by approving Ordinance No. 2024-05 on April 9, 2024 which increased total revenue and expenditures by \$664,911, and by approving Ordinance No. 2024-14 on July 9, 2024, said budget as amended being \$251,977,448.

In addition, certain additional expenses were not anticipated at the time the original FY2024 budget was adopted or amended. The City desires to amend its FY2024 adopted budget by \$778,083. \$710,534 of this amount is appropriate funds for the AC Mechanical Remediation as identified on the attached memo from the Police Chief and \$67,549 is to appropriate additional funds needed for the Old Betsy Display Building as identified on the attached memo from the Public Works Director. The proposed amended budget for FY2024 is \$252,755,531 as shown in the schedule on page 2.

	Adopted FY2024 Budget	Encumbrance Roll	Project Rolls	Budget Amendments #1 - #4	Adjusted Original Budget	Budget Amendment #5	Total Amended Budget
General Fund	\$ 46,223,940	\$ 1,466,488	\$ -	\$ 503,535	\$ 48,193,963	\$ 710,534	\$ 48,904,497
1Cent Sales Tax	3,881,500	1,851,865	1,605,000	100,247	7,438,612	67,549	7,506,161
Building Fund	3,882,487	33,802	-	1,600,000	5,516,289	-	5,516,289
Other Special Rev	2,093,800	138	-	-	2,093,938	-	2,093,938
Debt Serve Fund	2,558,527	-	-	-	2,558,527	-	2,558,527
Cap Proj Funds	21,629,000	919,018	3,700,739	(16,700,000)	9,548,757	-	9,548,757
Enterprise Funds	80,646,623	41,476,777	38,099,336	154,980	160,377,716	-	160,377,716
Internal Service	14,578,079	1,162,044	-	509,523	16,249,646	-	16,249,646
<b>Total</b>	<b>\$ 175,493,956</b>	<b>\$ 46,910,132</b>	<b>\$ 43,405,075</b>	<b>\$ (13,831,715)</b>	<b>\$ 251,977,448</b>	<b>\$ 778,083</b>	<b>\$ 252,755,531</b>

**STAFF RECOMMENDATION:** Approve Budget Amendment.

Yes N/A

- Document(s) Reviewed for ADA compliance (required if for agenda posting)
  - City Attorney Reviewed/Approval
  - Risk Management Review
  - Finance Department Review/Approval
- Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2024-17.



Administration

# CITY OF VENICE POLICE DEPARTMENT

CHARLIE THORPE \* Chief



TO: Ed Lavalley, City Manager *EL*  
FROM: Charlie Thorpe, Chief of Police  
DATE: July 1, 2024

**SUBJECT/TOPIC:** Budget Amendment for AC at Police Department

**BACKGROUND INFORMATION:**

The Police Department has been dealing with an ongoing problem with the AC system in the Public Safety Facility, leading to significant spending on repairs, professional engineering fees, and legal fees. AJAX Tandem Construction has proposed a Mechanical Remediation in the amount of \$710,534 to address this issue.

**SUPPORTS STRATEGIC PLAN: GOAL FOUR:** Upgrade and Maintain City Infrastructure and Facilities.

**COUNCIL ACTION REQUESTED:** For Council Adoption by Motion

Approve a budget amendment to appropriate \$710,534 for the Mechanical Remediation at the Public Safety Facility, expense account # 001-1001-521.62-00 Buildings, and Project # 1CPW01.

Sincerely,

  
Charlie Thorpe (Jul 1, 2024 07:51 EDT)

Chief Charlie Thorpe

CC: D. Smolenski, T. Hout, L. Senne

# Budget Amendment for AC at Police Department MEMO

Final Audit Report

2024-07-01

Created:	2024-07-01
By:	Rattana Wongsas (RWongsas@venicefl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA82ukxy2vyUTL5fERZcyi9iY0x68wA0m9

## "Budget Amendment for AC at Police Department MEMO" History

-  Document created by Rattana Wongsas (RWongsas@venicefl.gov)  
2024-07-01 - 11:40:46 AM GMT
-  Document emailed to Charlie Thorpe (CThorpe@Venicefl.gov) for signature  
2024-07-01 - 11:41:24 AM GMT
-  Email viewed by Charlie Thorpe (CThorpe@Venicefl.gov)  
2024-07-01 - 11:49:46 AM GMT
-  Document e-signed by Charlie Thorpe (CThorpe@Venicefl.gov)  
Signature Date: 2024-07-01 - 11:51:14 AM GMT - Time Source: server
-  Agreement completed.  
2024-07-01 - 11:51:14 AM GMT



## MEMORANDUM TO VENICE CITY COUNCIL

**THROUGH CHARTER OFFICER:** Edward Lavalley, City Manager **E-SIGN:** *James R. Clinch*  
**FROM:** Ashlee Castle, Assistant Director of Public Works *ABC*  
**DEPARTMENT:** Public Works  
**DATE:** July 2, 2024 **MEETING DATE:** July 9, 2024

**SUBJECT / TOPIC:** Budget Amendment to Finalize Funding for Old Betsy Display Building

### BACKGROUND INFORMATION:

The design and permitting for the new Old Betsy Display Building were completed in the Spring of 2023. The building is a 1,000 SF structure that will be constructed in East Blalock Park, adjacent to the existing Venice Museum, to safely house and display the City's 1926 American LaFrance Fire Engine. The design is consistent with the architectural standards of the area and the project has all necessary permits in place to begin work.

In April of 2023, the project was put out to competitive bid by the city and only two bids were received, both of which were significantly higher than anticipated.

After receiving bids well outside the allocated budget, the city utilized the selected Construction Manager (CM) for the Fire Station 52 project for their expertise to value-engineer and re-bid the Old Betsy Display project to obtain a more competitive number. With that, the selected CM, Willis Smith Construction, understood the mission and worked with Beebe Design to update the project plans, sent the plans out for bids, and received bids back from their subcontractors. Willis Smith also assisted in finding ways to perform some work in-house and provided additional cost savings measures. This approach allowed us to narrow the funding gap from the initial bids received in 2023 and provided more time to solicit donations and grants for the project. After re-bidding the project, including all cost savings and value engineering options, a new GMP was provided on March 7, 2024 totaling \$533,239. This was still higher than the initial budget for this project due to extreme construction cost escalations.

The additional time provided opportunity for more private donations and on Monday, June 24<sup>th</sup>, the City received word from Gulf Coast Community Foundation that the project had been awarded a \$50,000 matching grant. Additional private donations and the matching grant contributed substantially to closing the funding gap needed to complete the project. Willis Smith Construction submitted an updated GMP on June 28, including a slightly lower GMP price of \$531,905. The requested additional contribution from the city is \$17,549 from the One Cent Sales Tax Fund which would allow the project construction phase to move forward.

The total cost of the project and funding breakdown is listed below. These costs include design and construction.

Total Private Donations	\$168,296
Gulf Coast Community Foundation Grant	\$50,000
One-Cent Sales Tax Fund	\$384,203
	\$602,499

**SUPPORTS STRATEGIC PLAN:** Goal Four: Upgrade and Maintain City Infrastructure and Facilities

**COUNCIL ACTION REQUESTED:** For Council Adoption by Motion  
Approve Budget Amendment to appropriate the additional funds needed for Old Betsy Display Building.

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Yes	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Document(s) Reviewed for ADA compliance (required if for agenda posting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	City Attorney Reviewed/Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risk Management Review
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finance Department Review/Approval

Funds Availability (account number): 110-0202-512.62-00

# MEMORANDUM

Final Audit Report

2024-07-02

Created:	2024-07-02
By:	Ashlee Castle (ACastle@venicefl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4s6CzT3SoYANhhiZbrLmeIMQqIsobuDq

## "MEMORANDUM" History

-  Document created by Ashlee Castle (ACastle@venicefl.gov)  
2024-07-02 - 4:06:53 PM GMT
-  Document emailed to James Clinch (JClinch@venicefl.gov) for signature  
2024-07-02 - 4:06:56 PM GMT
-  Email viewed by James Clinch (JClinch@venicefl.gov)  
2024-07-02 - 4:20:36 PM GMT
-  Document e-signed by James Clinch (JClinch@venicefl.gov)  
Signature Date: 2024-07-02 - 4:25:56 PM GMT - Time Source: server
-  Agreement completed.  
2024-07-02 - 4:25:56 PM GMT