



"City on the Gulf"

City of Venice Development Services

MEMORANDUM

CLERK 18APR'13 AM 11:25

To: Mayor & City Council

From: Chad L. Minor, AICP, LEED® G.A., Community Development Director

Date: April 18, 2013

Re: Transmittal of Petition for Council Action
Comprehensive Plan Amendment No. 12-3CP

Background

Staff requests consideration of a city-initiated update of comprehensive plan Appendix C: City of Venice Five-Year Capital Improvement Schedule (CIS). The update of the CIS is pursuant to Section 163.3177(3)(b), Florida Statutes that requires local governments to annually review and update their 5-year capital improvement schedule. The same statutory reference allows an update of a CIS to not be considered a comprehensive plan. The Florida Department of Economic Opportunity advised staff that the city should adopt the CIS update by ordinance.

The existing CIS tables were updated with data contained in the Capital Improvement Program of the Fiscal Year 2012-2013 city budget.

On April 16, 2013, the Planning Commission, sitting as the local planning agency, found the request consistent with the Comprehensive Plan and, therefore, voted to recommend to City Council APPROVAL of Comprehensive Plan Amendment Petition No.12-3CP.

Action:

The order and action of processing the petition will first be recommendation by Planning Commission to City Council. The Planning Commission shall base its recommendation upon analysis contained within the staff report and public input presented during the public hearing. The analysis and recommendation are forwarded to City Council for final action. Approval of the comprehensive plan amendment is by ordinance and requires two City Council public hearings.

cc: File No. 12-3CP

**City of Venice
Planning and Zoning Department**

MEMORANDUM

March 22, 2013

TO: Planning Commission

FROM: Chad L. Minor, AICP, LEED® G.A., Community Development Director

SUBJECT: Update of 5-Year Capital Improvement Schedule (No. 12-3CP)

I. PETITION REQUEST

A. Request Overview

Staff requests consideration of a city-initiated update of comprehensive plan Appendix C: City of Venice Five-Year Capital Improvement Schedule (CIS). The update of the CIS is pursuant to Section 163.3177(3)(b), Florida Statutes that requires local governments to annually review and update their 5-year capital improvement schedule. The same statutory reference allows an update of a CIS to not be considered a comprehensive plan. To simplify the processing of this action, the city has elected to not consider the update of the CIS a comprehensive plan amendment. The Florida Department of Economic Opportunity advised staff that the city should adopt the CIS update by ordinance.

The existing CIS tables were updated with data contained in the Capital Improvement Program of the Fiscal Year 2012-2013 city budget.

B. Procedural Requirements for CIS Update

A public hearing is scheduled for April 2, 2013. The order and action of the required public hearing will first be review and recommendation by Planning Commission. The Planning Commission's recommendation, including findings of fact for consistency with the comprehensive plan, will be forwarded to City Council for final action. The proposed CIS update shall be approved by ordinance and requires two City Council public hearings for adoption.

II. ACTION REQUIRED BY THE PLANNING COMMISSION

A. Planning Commission Finding and Recommendation

Since the CIS update is not being considered a comprehensive plan amendment, the Planning Commission needs only to make a finding that the CIS update is consistent with the comprehensive plan. Upon a finding of consistency with the comprehensive plan, the Planning Commission can make a recommendation to City Council to adopt the updated CIS.

III. PROPOSED CIS UPDATE

The proposed CIS update is attached.