



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: Edward Lavallee, City Manager

E-SIGN: 
2025 JUN 20, 2025 17:26 EDT

FROM: Special Events and Marketing Coordinator, Brianne Lorenz

DEPARTMENT: City Manager's Office

DATE: June 20, 2025

MEETING DATE: July 8, 2025

SUBJECT / TOPIC: New Special Event: Venice Antique Car Club Association Swap Meet

BACKGROUND INFORMATION: The New Events Review Team (NERT) has reviewed the submitted proposal for the 2025 Venice Antique Car Club Association (AACA) Swap Meet event and recommends it for City Council review and approval. Included please find:

- Memo
- Special Event Proposal
- Special Event Site Plan
- NERT Score

The event holder has successfully hosted the annual Antique Car Show, a heritage status event, for over 35 years and helps support the City of Venice Holiday Parade, Venice High School Parade of Champions and other City and permitted events by providing antique cars and volunteers. The 2025 proposed Swap Meet offers little disruption to public parking, City services, and the downtown area as the event will take place at the Airport Festival Grounds. The proposed site plan leaves access for emergency services and separates the event space from public parking.

The 2025 proposed Swap Meet will require some items from the Special Events Trailer, Solid Waste (trash and recycling) support and a Venice Police Detail to ensure site safety. The event holder will be responsible for providing restrooms and vendor services.

The proposed 2025 date is Saturday, Dec. 6. While this is also the date of the annual Christmas Boat Parade, the event open to the public times of 8 a.m. to 3 p.m. do not impact service needs or viewing areas for the boat parade.

NERT recommends this request for a new Special Event to be approved by City Council.

SUPPORTS STRATEGIC PLAN: Goal Five: Encourage and Support a Robust and Diverse Economy

COUNCIL ACTION REQUESTED: For Council Adoption by Consent Motion

Yes N/A

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input type="checkbox"/> | Risk Management Review |
| <input type="checkbox"/> | <input type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): |

EVALUATION CRITERIA FOR NEW SPECIAL EVENT PROPOSALS

Proposed Event Score

Tally the numbers you circled for question 1 through 10 for a total score. It is suggested Events with scores 10 through 30 are recommended for Council approval and events with scores 31 through 50 are disqualified.

14*

NERT RECOMMENDATION

Proposed Event is Disqualified

The proposed event does not meet NERT criteria and will not be recommended to the Council for final review and approval. Event impacts were found to be too high to safely occur within the confines of date, time, location, services, and other event needs.

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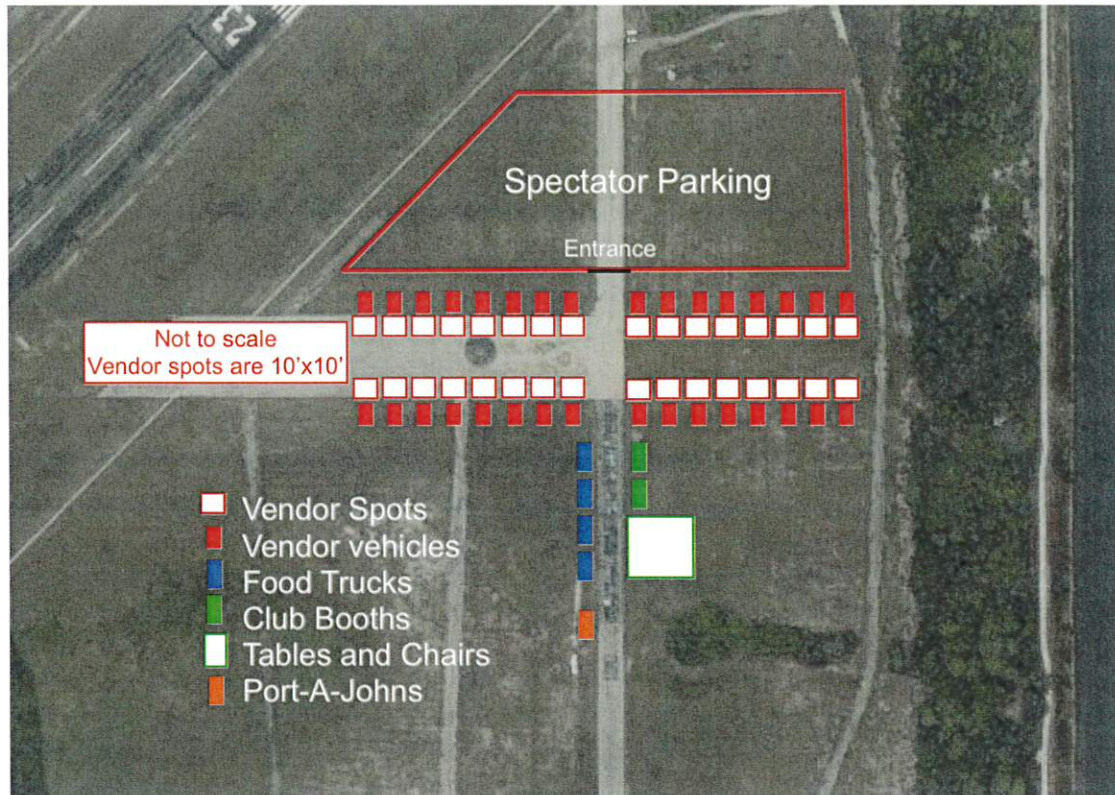
Consider for Further Evaluation & City Council Recommendation

The proposed event meets NERT criteria for recommendation to the Council for final review and approval. Pending Council approval, the event holder will meet with City staff for a formal planning meeting and continue through the event execution process.

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* Comments:

solid waste & SE trailer
No alcohol service; food trucks & merch. sales;
12/6/25 requested OTP 8m-3pm
same Saturday as boat parade @ 6pm
ukrainian fest @ centennial & craft fair @ MBP
↓ solid waste
↓ VPD



Hi Brienne. Here's the info you requested.

Venice AACCA Mission Statement:

The Venice Region of the Antique Automobile Club of America (AACCA) is the largest classic car club in South Florida. We are a registered 501(c)(3) Non-Profit Organization and support several local charities through the proceeds from our annual car show, in its 36th year, held in downtown Venice every March. We also support and supply antique vehicles for the annual Venice Holiday Parade, Venice High School Champions Parade, and other local non-profit fundraisers in support of the Venice community.

Inclement weather plan:

Our Annual Swap Meet and Car Corral is a rain-or-shine event.

Site Map:

City Council Memo - Swap Meet

Final Audit Report

2025-06-20

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