



MEMORANDUM TO VENICE CITY COUNCIL

FROM: Linda Senne, CPA, Finance Director *LS*

DEPARTMENT: Finance Department

THROUGH CHARTER OFFICER: James Clinch, City Manager **E-SIGN** JRC

DATE: November 11, 2025 **MEETING DATE:** November 18, 2025

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT / TOPIC: Budget Amendment #1 for Fiscal Year 2026

BACKGROUND INFORMATION: The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2026 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2025-32 on September 23, 2025 for \$173,628,331. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2026 budget was increased by certain encumbrances (\$46,169,365) and project balances (\$33,700,842) rolled forward from FY2025. Encumbrances represent the balances on certain purchase orders at September 30, 2025. Project balances are when a project has been approved in FY2025, but a contract has not been finalized or encumbered.

In addition, certain additional expenses were not anticipated at the time the original FY2026 budget was adopted or amended. The city proposes to amend its adopted FY2026 budget by \$935,168. Of this amount \$455,000 is to repair and replace T-hangar roofs at the Venice Municipal Airport as identified on the attached memo from the Airport Director, \$410,000 is to purchase the perpetual, permanent stormwater drainage easement that was approved at the October 28, 2025 city council meeting, and \$70,168 is for the replacement of a vehicle as identified in the attached memo from the Fleet/Facilities Manager. These adjustments are necessary to meet the operational needs of the City and will be funded utilizing the following sources:

- \$455,000 from Airport Fund Reserves,
- \$410,000 from Stormwater Fund Reserves,
- \$8,000 from auction proceeds, and
- \$62,168 from Fleet Replacement Fund Reserves.

The proposed amended budget for FY2026 is \$254,433,706 as shown in the schedule on the next page.

	Adopted FY2026 Budget	Encumbrance Roll	Project Rolls	Adjusted Original Budget	Budget Amendment #1	Total Amended Budget
General Fund	\$ 59,105,802	\$ 2,027,069	\$ 72,854	\$ 61,205,725	\$ -	\$ 61,205,725
1Cent Sales Tax	4,157,316	21,782,839	1,235,588	27,175,743	-	27,175,743
Building Fund	4,136,159	55,133	-	4,191,292	-	4,191,292
Other Special Rev	2,130,042	16,671	-	2,146,713	-	2,146,713
Debt Serve Fund	2,559,510	-	-	2,559,510	-	2,559,510
Cap Proj Funds	23,621,120	5,494,411	2,443,428	31,558,959	-	31,558,959
Enterprise Funds	60,066,153	15,357,677	29,948,972	105,372,802	865,000	106,237,802
Internal Service	17,852,229	1,435,565	-	19,287,794	70,168	19,357,962
Total	\$ 173,628,331	\$ 46,169,365	\$ 33,700,842	\$ 253,498,538	\$ 935,168	\$254,433,706

STAFF RECOMMENDATION: Approve Budget Amendment.

Yes N/A

- ☒ ☐ Document(s) Reviewed for ADA compliance (required if for agenda posting)
☒ ☐ City Attorney Reviewed/Approval
☐ ☒ Risk Management Review
☒ ☐ Finance Department Review/Approval
 Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2025-44.



MEMORANDUM

FROM: Mark Cervasio, Airport Director

DEPT: Airport

TO: James Clinch, City Manager


James Clinch (Nov 1, 2025 13:44:52 EDT)

DATE: 10/31/2025

SUBJECT: Budget Amendment for the Repair and Replacement of T-Hangar Roofs at the Venice Municipal Airport

The Airport is requesting your approval to submit a budget amendment to address unexpected roof deterioration identified during FH Paschen's pre-construction inspection for the Hurricane Milton T-hangar repair project. The metal roof panels on several T-hangar buildings are extensively rusted and have reached the end of their useful life.

FH Paschen's inspection determined that multiple roofs and skylight systems must be replaced to complete the Hurricane Milton storm damage repairs. Their attached estimate outlines the following scope of work:

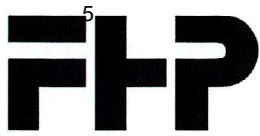
- **Building 1001:** Replace roughly half of the existing roof.
- **Building 1002:** Replace 32 skylights.
- **Building 1003:** Replace 8 roof panels and edges, plus 32 skylights.
- **Building 1004:** Replace 6 feet at both gutter edges and rake, plus 42 skylights.
- **Building 1005:** Replace 6 feet at both gutter edges and rake, plus 31 skylights.
- **Building 1007:** Patch approximately 35 areas on the roof and 38 skylights.

The total estimated cost for the necessary repairs is \$455,500. FH Paschen recommends replacing all skylights with solid metal panels to enhance long-term durability and extend the roof's service life. Before this recommendation, the Airport had been replacing failed skylights individually with sheet metal panels as needed.

We are requesting this amount through a budget amendment to allow the contractor to complete the hurricane restoration work without any delays.

Since this is a hangar repair project, the FAA and FDOT will not participate. The contractor's estimated cost for the project is \$455,500. This amount will be allocated from Account #401-0970-542.46-00 and Project Code AP0014.

CC: Linda Senne, Director of Finance



October 27, 2025

Venice Municipal Airport

City of Venice

150 Airport Avenue E.

Venice, FL 34285

Re: Venice Municipal Airport – Additional Roof Repairs

Attn: Mr. Nicholas Dumas, MPA-EM, A.A.E., ACE

Dear Mr. Dumas,

F.H. Paschen is pleased to provide the following estimate for the replacement of deteriorated Metal Roofing and Skylights at the various Hangars as follows:

		Roof	Skylights
Building 1000	No Work Required		
Building 1001	Replace roughly half of the existing roof	138000	
Building 1002	Replace 32 Skylights		27000
Building 1003	Replace 8 Roof Panels Replace 32 Skylights (Special Profile)	10500	31000
Building 1004	Replace 6' at both gutter edges Replace 42 Skylights	73000	35000
Building 1005	Replace 6' at both gutter edges plus rake Replace 31 Skylights	78000	26000



Building 1007	Patch roof - 35 areas Replace 38 Skylights	5000	32000
Building 1008	Minor Patches - No added cost		
Building 1009	Minor Patches - No added cost		
Building 901	No work required		
		304500	151000
Total Project Cost		\$ 455,500	

Please note, Skylights would be replaced with Solid Metal Panels

Please contact us if you have any further questions.

Respectfully submitted;

Ronald J. Rydosz, P.E

Project Executive

Memo to City Manager for Budget Amendment - T-hangars Roof Repairs

Final Audit Report

2025-11-01

Created:	2025-10-31
By:	Nicholas Dumas (ndumas@venicefl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAPVwIPc8EeNTIIQ4INTcijOjOkf2LFunt

"Memo to City Manager for Budget Amendment - T-hangars Roof Repairs" History

-  Document created by Nicholas Dumas (ndumas@venicefl.gov)
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MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: James Clinch, City Manager JRC

THROUGH: Ricky Simpson, Public Works Director

THROUGH: Andy Leisenring, Police Chief

FROM: Joshua Brook, Fleet and Facilities Manager

Department: Public Works Department

DATE: 11/07/2025

MEETING DATE: Tuesday, November 18th, 2025

SUBJECT: Replacement of Asset 20-53 (2020 Chevy Silverado 1500 Patrol Unit)

BACKGROUND INFORMATION:

Asset 20-53 is a Police Department, 2020 Chevy Silverado 1500 4x4 Crew Cab currently assigned to Patrol. The vehicle is a marked unit and is equipped with emergency equipment. The vehicle has been experiencing significant engine issues. The vehicle was inspected, and it was determined the engine lifters and camshaft were failing. Metal fragments were discovered in the engine, indicating extensive internal damage and the need for a complete engine replacement. To confirm the diagnosis, the vehicle was taken in for a second opinion which yielded the same results. I received a repair estimate for approximately \$20,000. The vehicle is out of manufacturer warranty, and both repair facilities confirmed that a full engine replacement is required to restore operational status. The vehicle has 2 remaining years left in its lifecycle. Given the high repair costs relative to its limited remaining service life, it is not financially prudent to proceed with engine replacement. Additionally, VPD has previously encountered a similar situation where an engine replacement was unsuccessful, and the vehicle ultimately required full replacement. This precedent supports the recommendation to discontinue investment in this asset.

It is recommended that asset 20-53 be replaced through a budget amendment rather than repaired. A suitable replacement unit has been identified and should be secured promptly due to limited availability. The replacement unit is a 2025 Ford F-150 Police Responder Super Crew Cab Pickup. The purchase cost is \$50,658. The outfitting expense amount is \$19,510. The total cost for the replacement unit is \$70,168.

Funding sources for the replacement unit will come from Fleet Fund Reserves and proceeds from the auction, which I am estimating at approximately \$8,000.

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Approval is respectfully requested to authorize replacement of asset 20-53 via a budget amendment.

Signature: 
James Clinch (Nov 8, 2025 15:49:51 EST)

Email: JClinch@venicefl.gov

Memo for BA#1 FY26- COUNCIL PACKET

Final Audit Report

2025-11-08

Created:	2025-11-07
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"Memo for BA#1 FY26- COUNCIL PACKET" History

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