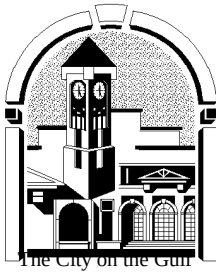


MEMORANDUM



FINANCE DEPARTMENT City of Venice, Florida

December 20, 2013

To: Ed Lavallee, City Manager
From: Jon Mayes, Procurement Specialist
Thru: Jeff Snyder, Finance Director
Re: Disposal of Surplus Equipment

Background

The items listed below are vehicles and equipment that are to go to auction. The Finance Department has done a review of these items and would like to dispose of these as detailed in the City's fixed asset policy. Of the vehicles and equipment listed, four were replaced with new purchases. Please see the attached list for vehicle information.

These vehicles are no longer cost effective to maintain for the City and should to be removed from the City's asset and vehicle insurance policy lists.

Items to go to Auction

1998 Ford E-150 Van
2002 GMC Sonoma Pick-up
2000 Ford F-350 Utility Truck
1982 Ford F-700 Dump Truck
2000 Pontiac Grand Prix
1980 Ford 445 Tractor
1994 Toro Groundsmaster Mower

Action Requested

We recommend that City Council declare these listed vehicles and equipment as surplus and direct the Finance Department to properly dispose of the items in accordance to the fixed asset policy.

City Attorney Review: N/A

Risk Manager Review: N/A

Copies to: Finance Department file

INFORMATION LIST FOR VEHICLES GOING TO AUCTION

<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>VIN#</i>	<i>#</i>	<i>Dept</i>	<i>Replaced</i>
1998	Ford	E-150 Van	1FTRE1422WHA23994	266	Utilities	Yes
2002	GMC	Sonoma P/U	1GTCS19W528145415	267	Utilities	Yes
2000	Ford	F-350 Utility Truck	1FDWF36S5YED67778	220	Utilities	Yes
1982	Ford	F-700 Dump Truck	DNF70H7CVA34412	103	P/W	No
2000	Pontiac	Grand Prix	1G2WJ52K6YF217939	412	P/W	Yes
1980	Ford	445 Tractor	C599772	212	P/W	No
1994	Toro	Groundsmaster Mower	50163/50250	450	P/W	No

AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Utilities Department, we evaluated the following vehicles:

Unit # 266: The 1998 Ford E-150 van is in rough condition and the vehicle is showing signs of wear. The vehicle is going to need costly repairs in the near future. The value of the vehicle along with needed and projected repairs aids us in recommending this vehicle be disposed of at this time.

Unit # 267: The 2002 GMC Sonoma pickup truck has several issues and is in need of costly repairs. Due to these issues we recommend this vehicle be disposed of at this time.

Unit # 220: The 2000 Ford Utility Truck has several concerns not only with the vehicle but the crane system as well. The costly repairs exceed the value of repairing this vehicle so we recommend it be replaced at this time.

If you have any questions or desire additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

aiafleet@verizon.net

941-468-6570

AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Public Works Department, we evaluated the following Units:

Unit # 103: The 1982 Ford Dump Truck does not run and has been sitting for approximately three years. The body is deteriorating and the vehicle does not run. Due to the high mileage and year of this vehicle we are recommending that it be disposed of at this time.

Unit # 412: The 2000 Pontiac Grand Prix has high mileage and runs poorly at this time. The vehicle has not been on line for approximately two years and is not in very good condition. The vehicle shows signs of extreme wear and we are recommending it be disposed of at this time.

Unit # 212: The 1980 Ford 445 Tractor has several issues with the steering and hydraulic systems. Due to the age and poor condition of this tractor and the excess cost of needed repairs we are recommending that this tractor be disposed of at this time.

Unit # 450: The 1994 Toro Mower has several issues with the body and mower attachments. Due to the age, excessive hours, condition and repair costs to return this Unit to operating capacity it is recommended that we dispose of this Unit at this time.

If you have any questions or desire any additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

941-468-6570

aiafleet@verizon.net