

# Boards and Commissions Achievements Report to City Council

**Today's date:** December 5, 2025

**Name of board or commission:** Planning Commission

**Board chair or designee:** Barry Snyder

**Date of presentation to city council:** February 10, 2026

1. **Past year's achievements:** A total of 70 land use petitions were reviewed by Planning Commission and staff and determinations made in 2025.

<b>Petition Type</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Annexation	0	4	1	3
Comp Plan Amendment	7	7	7	6
Conditional Use	4	2	3	3
Design Alternative	0	3	6	8
Height Exception	0	2	1	2
Preliminary Plat	2	4	4	7
Rezone	6	9	5	10
Site and Development Plan	33	26	24	21
Special Exception	6	3	0	0
Text Amendment	3	10	7	5
Variance	1	3	3	4
Appeal	0	1	0	1
<b>Totals</b>	<b>62</b>	<b>74</b>	<b>62</b>	<b>70</b>

In March of 2025, Planning Commission also reviewed and recommended approval of the City's update to the Comprehensive Plan which is required every seven years. The Comprehensive Plan is required to be updated to reflect any changes in State law and for any other issues that may be necessary.

2. **Areas of concern:** N/A
3. **Activities/Tasks/Goals:** For the upcoming year, Planning Commission will be involved in the review and recommendation of the Parks Master Plan. They will also continue the following "General Duties and Responsibilities" as identified in Section 1.1.2.L. of the Land Development Regulations:

## **L. General Duties and Responsibilities.**

1. **Local Planning Agency Designation.** Pursuant to and in accordance with F.S. § 163.3174, the Commission is hereby designated and established as the local planning agency for the city.

2. **Comprehensive Plan.** In connection to the City Comprehensive Plan, the Commission shall:
- a. Acquire and maintain in current form such basic information as is necessary to an understanding of past trends, present conditions, and forces at work to cause change in these conditions.
  - b. Prepare and keep current a comprehensive general plan for meeting present requirements and such future needs as may be foreseen.
  - c. Propose principles and policies for guiding action affecting development in the city and its environs.
  - d. Recommend to the Council ordinances, regulations and other proposals promoting orderly development as indicated by the Comprehensive Plan.
  - e. Determine whether specific proposed developments conform to the principles and requirements of the Comprehensive Plan.
  - f. Gather information necessary for drafting, establishing and maintaining the Comprehensive Plan and ordinances and regulations related to it.
  - g. Perform other duties which may be lawfully assigned to it, or which may have a bearing on the preparation or accomplishment of the Comprehensive Plan.
  - h. Keep the Council informed and advised as to these matters

Planning Commission will continue to review land use petitions as required.

**Date board members attended annual Sunshine and Public Records Law training:**

December 8, 2025