

January 31, 2022

Mr. James Clinch
Assistant City Manager
City of Venice
401 West Venice Avenue
Venice, FL 34285

Subject: Interlocal Agreement Annual Report for FY2021

Dear Mr. Clinch:

Sarasota County continues to partner with the City of Venice in providing parks and recreation service to the community by maintaining and operating designated City parks and facilities as outlined in the 2011 Interlocal Agreement (Contract No. 2011-421). In accordance with the agreement, the County submits annual reports to the City that provide operational, maintenance and financial summaries of services provided within the designated City parks for the preceding fiscal year.

Attached, please find the Fiscal Year 2021 Annual Report that highlights noteworthy programs and events and outlines completed maintenance projects. Also included is a list of needed capital repairs and improvements that fall within the City's area of responsibility. According to the Interlocal Agreement, the City is responsible for all needed repairs and improvements exceeding \$5,000 per park, per year, adjusted annually for the Consumer Price Index, (\$5,315 for FY21).

Sincerely,



Nicole E. Rissler
Parks, Recreation and Natural Resources Director
nrissler@scgov.net
941-861-5405

Attachment: Fiscal Year 2021 Annual Report

cc: Jonathan Lewis, County Administrator
Edward F. Lavalley, City Manager – City of Venice
Brad Johnson, Assistant County Administrator

SARASOTA COUNTY PARKS, RECREATION AND NATURAL RESOURCES

ANNUAL REPORT FOR FISCAL YEAR 2021

CITY OF VENICE

Overview

In accordance with the requirements of Interlocal Agreement (Contract No. 2011-421) Regarding Parks and Recreation Service, this annual report provides a summary of Sarasota County Parks, Recreation and Natural Resources activities within designated city parks (as defined in Exhibit A of the Interlocal Agreement) for Fiscal Year 2021 (FY21). The services provided include program delivery, mowing, landscape bed maintenance, chemical application, irrigation, playground equipment inspections and maintenance, recreation amenity maintenance, athletic court maintenance, and janitorial services within designated city parks. The replacement and repair of amenities within the Designated City Parks shall not exceed \$5,000 per park, per year, adjusted annually for the Consumer Price Index (CPI), which was \$5,315 for FY21. Also enclosed, please find a list of needed capital improvements and repairs per park.

Designated City Parks

- Brohard Park and Paw Park
- Maxine Barritt Park
- Service Club Park
- South Brohard Park
- Venice Myakka River Park
- Marina Park
- Higel Marine Park
- Venetian Waterway Park – included per letter dated April 15, 2002
- Chauncy Howard Park
- Hecksher Park
- Wellfield Park/Pinebrook Park
- Venice Community Center
- Chuck Reiter Park
- Venice Beach
- Legacy Park

Noteworthy Accomplishments, Programs, Special Events and Projects

Brohard Park and Paw Park

- Kids' Summer Beach Runs
- Cooperative effort to manage red tide impact on the beach
- Coordination with Mote Marine for sea turtle nesting and monitoring and marine mammal strandings
- Retro fitted some of the parking lot lights to LED
- Fence repaired at the Paw Park
- Planted three black olive trees within the dog run area
- Removed dying mulberry hazard tree
- Added rock around the dog wash station
- Removed picnic tables and replaced with two legged benches
- Exotic invasive plant removal (Brazilian Pepper and Carrotwood) completed in-house

South Brohard Park

- Cooperative effort to manage red tide impacts on the beach
- Coordination with Mote Marine for sea turtle nesting and monitoring and marine mammal strandings
- Underwater cleanup event with Suncoast Reef Rovers

- Exotic invasive plant removal (Brazilian Pepper and Beach Vitex) with assistance through the Sheriff's Work Offender Program
- Repaired metal handrails located at restroom entrance
- Replaced one restroom door

Maxine Barritt Park

- Cooperative effort to manage red tide impacts on the beach
- Coordination with Mote Marine for sea turtle nesting and monitoring and marine mammal strandings
- Vegetation removal along paths with Keep Venice Beautiful (KVB)
- New shell added to path from parking to large pavilion
- Multiple volunteer projects (KVB) for landscaping and exotic invasive removal
- Installed four dog waste dispensers
- Native plantings within unauthorized dune walkways

Service Club Park

- Cooperative effort to manage red tide impacts on the beach
- Coordination with Mote Marine for sea turtle nesting and monitoring and marine mammal strandings
- In-house exotic invasive plant removal (Natal Grass, Australian Pine and Brazilian Pepper)
- Restroom doors re-painted

Chauncy Howard Park

- Cooperative effort to manage red tide impacts on the beach
- Coordination with Mote Marine for sea turtle nesting and monitoring and marine mammal strandings
- Re-mulched landscaping beds
- Exotic invasive plant removal (Beach Naupaka) completed in-house

Chuck Reiter Park

- New scoreboards installed, old ones removed
- A total of 1,152 field reservations during FY21
- Pitching warm up areas all refreshed with clay, and new plates/mounds installed where needed
- Playground wall was crumbling and County removed the affected areas and installed playground borders to replace until a major repair can be completed by COV

Hecksher Park

- Installed new exterior steel door on eastside of shuffleboard club house
- Installed new kiosk at the tennis court
- Purchased new windscreens for the tennis and pickleball courts
- Installed mulch throughout the park and along Venice Ave.

Higel Marine Park

- Roof repairs to the pavilion and restroom structure completed
- Removed and replaced damaged picnic tables
- Applied epoxy-based paint to restroom floors
- Removal of a large Australian Pine
- Venice Youth Boating Association (VYBA) Venetian Regatta

Legacy Park

- Sarasota Scullers Million Meter Day Fundraiser
- Painted restrooms interior
- Repaired the pavilion lights for all three shelters
- New fencing at kayak launch
- Installed new water bottle fill station
- Replaced contracted cleaning, with daily cleaning by County staff
- Exotic invasive plant removal (Brazilian Pepper, Carrotwood, Cogon Grass and Guinea Grass) completed in-house

Marina Park

- Volunteer cleanup (KVB) and removal of exotic invasive plants
- Replaced contracted cleaning, with daily cleaning by County staff

Venice Community Center (VCC):

VCC Maintenance

- Painted back hallway and kitchen
- Replaced lighting controls and wall buttons
- Replaced sound room stereo
- Repaired commercial refrigerator
- Purchased (2) new projectors
- Replaced (4) retractable cords
- Replaced camera in ballroom
- Replaced floor tiles in the hallways of the back half of the building

VCC Concerts and Dances

- Concerts: Eagles, John Denver, Fleetwood Mac, Bee Gees, Elton John, and Beach Boys
- (1) Doo Wop Oldies Dances
- (2) Line Dancing Parties
- (3) Dance Recitals

VCC Expos and Shows

- Home Show
- (3) Gun and Knife Shows

VCC Seminars and Conferences

- Retirement Planning Seminars
- Wealth Management Seminars
- Health Insurance Seminars
- Estate Planning Seminars
- Venice High AP Testing (2 weeks)
- Venice Marine Patrol Training
- Venice Fire Department Aerial Training
- Chucko The Clown Show

VCC Fundraisers, Banquets and Parties

- Our Mothers House Fundraiser

- Coldwell Banker Cares Holiday Fundraiser
- (3) Celebrations of Life
- (2) Quinceañeras
- (1) Sweet 16

VCC Programs and Meetings

- AARP Free Tax Preparation (3 months)
- Supervisor of Elections Poll Training (2 months)
- Sarasota County Bus Driver Training
- Sarasota County Sheriff Swearing-in Ceremony
- Leadership Venice
- The Warehouse/D-Fy Drug Testing
- US Census Bureau Conference
- HOA Meetings
- Year-round Pickleball every Monday
- City of Venice Public Meeting
- City of Venice Election Precinct

VCC Club Meetings

- Antique Auto Club Meetings
- Venice Area Orchid Society Meetings
- Venice Quilt Guild Formal/Informal and Training meetings
- Venice Newcomers Club Meetings
- Women's Sertoma Meetings
- Venice Corvette Club Meetings

VCC Classes

- Ballroom Dance Lessons
- Line Dance Lessons
- Zumba, Jazzercise, Tai Chi, Yoga Classes

Venice Beach

- Cooperative effort to manage red tide impacts on the beach
- Coordination with Mote Marine for sea turtle nesting and monitoring and marine mammal strandings
- Coordination with Sarasota County Emergency Services for lifeguard services and infrastructure maintenance
- KVB assisted with updating and refreshing the landscaping
- Restroom doors re-painted
- Locks replaced on the concession building
- Venice Beach yoga
- Jelly's Volleyball Club practices

Venice Myakka River Park

- Partnership with City to mitigate erosion by planting and installing post and rope along river
- Discussion with neighbors regarding solutions for encroachment
- Added plants and mulch near sign at entrance

Wellfield Park/Pinebrook Park

- Kicked off joint project with COV on trails at Pinebrook Park. Root removal, mulching and dog waste stations.
- A total of 2,684 field reservations during FY21
- Hosting and support of the US National Croquet Championship – Reno crew prepared the courts and grounds. Staff came in early daily to mow and roll courts.
- Major sod replacement on soccer field #2 – COV assisted in paying for sod, County staff removed old turf, graded and replaced with new sod.

Venetian Waterway Park (VWP)

- Trail erosion project completed on VWP East by Shamrock Park
- Contracted concrete repair on VWP East
- Coordinated with KVB Volunteers to maintain trail and provided occasional staff and equipment
- Invasive removal projects along the trail (VWP West)
- Coordinated plantings (VWP West)
- Removed and herbicide treated invasive plants along trail, including retreatment efforts
- Staff, arborists and volunteers maintained trees and appropriate canopy height along trail
- Coordinated with Sarasota County Sheriff's Office and the City of Venice to clean up abandoned items

Financial

Multiple business units within Sarasota County Government assist in the operations and maintenance of the designated city parks. Each unit utilizes different methodologies and systems in the tracking of the associated expenditures. In addition to Parks, Recreation and Natural Resources information, staff obtained information from Emergency Services, Facilities Maintenance and Office of Financial Management in the development of the unaudited financials provided below.

City of Venice Estimated Expenditures

• FY21 Total Expenditures	\$ 2,864,435
• FY21 Total Park Fees Collected	\$ 192,778
Estimated Net Cost to County	\$ 2,671,657

Capital Improvements

Attached is a list of Capital Improvements identified as needed.

City of Venice Capital Improvements

1/31/2022

Row #	Park	Capital Repair/Improvement	Status
1	All	ADA Compliance: Assess all facilities for needed ADA improvements and create a Transition Plan.	In Progress
2	All	Parking Lots: Assess all parking lots and create a schedule for sealcoating, resurfacing and striping.	In Progress
3	Brohard Park and Paw Park	Three pole shelters need to be replaced in the picnic area between Sharky's and Maxine Barritt Park.	Not Started
4	Brohard Park and Paw Park	Replace Boardwalk #4 beachside staircase at the Robert E. Clark Pavilion.	Not Started
5	Brohard Park and Paw Park	Replace Boardwalk #2 north of Sharky's.	Complete
6	Brohard Park and Paw Park	Paw Park Asphalt beach access path is crumbling. Removal or replacement is recommended	Complete
7	Brohard Park and Paw Park	Paw Park Replace two-pole shelter	Not Started
8	Brohard Park and Paw Park	Paw Park Replace all chainlink fencing and gates	Not Started
9	South Brohard Beach	Boardwalk: Replace chainlink fencing on boardwalk.	Not Started
10	South Brohard Beach	Restroom: Replace and meet ADA standards.	Not Started
11	Chauncy Howard Park	Boardwalk: Replace fencing on boardwalk and mortise fencing and replace park sign.	Not Started
12	Chuck Reiter Park	Bleachers: Field #3 needs replacement of two sets of five row bleachers.	Not Started
13	Chuck Reiter Park	Bleachers: Field #4 needs replacement of two sets of five row bleachers.	Not Started
14	Chuck Reiter Park	Replace playground wall	Not Started
15	Chuck Reiter Park	Sports Lighting: Replace lighting on all four fields.	Not Started
16	Chuck Reiter Park	Replace shade structures on Fields 2,3,4	Not Started
17	Chuck Reiter Park	Batting Cages: Batting cage fencing near concessions needs to be replaced.	Not Started
18	Chuck Reiter Park	Drainage Issues: Assess park for drainage issues.	Not Started
19	Chuck Reiter Park	Dumpster enclosure needed in parking lot	Not Started
20	Chuck Reiter Park	3 Bin - ballfield material structure needed for complex	Not Started
21	Chuck Reiter Park	Restrooms: Existing restrooms in building need to be replaced and brought up to ADA compliance	Not Started
22	Chuck Reiter Park	Replace maintenance building	Not Started
23	Chuck Reiter Park	New Scoreboards	Complete
24	Chuck Reiter Park	Conversion to MUSCO Control-Link	Not Started
25	Hecksher Park	Remaining tennis courts need resurfacing	In Progress
26	Hecksher Park	Eastern tennis courts and basketball courts need resurfacing (Completed 8/21)	Complete
27	Hecksher Park	Clubhouse Restrooms: Restrooms need to be renovated.	Not Started
28	Higel Marine Park	Boat Dock Pilings: All pilings need to be assessed for possible replacement due to rot or damage.	In Progress
29	Maxine Barritt Park	Security Lighting	Not Started
30	Maxine Barritt Park	Install ADA compliant grills and concrete pads at large pavilion and smaller pavilions	Not Started
31	Maxine Barritt Park	Replace entrance sign	Not Started
32	Service Club Park	Restroom: Replace and meet ADA standards.	Not Started
33	Service Club Park	Expand the parking lot with additional standard and ADA spaces. Consider expanding the lot into the open grassy area near the entrance.	Not Started
34	Venice Beach	Replace the lifeguard shed. A larger shed would provide the capacity to store the UTV and additional maintenance items.	Not Started
35	Venice Beach	Replace and expand the dumpster enclosure area.	Not Started
36	Venice Beach	Replace the existing shower towers and add additional. Redesign the pads and drainage.	Not Started
37	Venice Community Center	Lighting: Replace lighting in main ballroom/meeting room.	Not Started
38	Venice Community Center	Commercial Refrigerator: Unit is nearing lifecycle end. Uses refrigerant that is no longer available.	Not Started
39	Venice Community Center	Stage lighting system will need to be replaced in the next few years due to the current system being obsolete. Replacement bulbs are becoming hard to find.	Not Started
40	Venice Community Center	Existing floor machine needs to be replaced.	Complete
41	Wellfield Park/Pinebrook Park	Fencing: Replace fencing at Baseball Field #3.	Not Started
42	Wellfield Park/Pinebrook Park	Fencing: Fence replacement needed around football stadium.	Not Started
43	Wellfield Park/Pinebrook Park	Restrooms: Replace Restrooms at Baseball Fields #1 and #2 for ADA Compliance.	Not Started
44	Wellfield Park/Pinebrook Park	Restrooms: Replace Restrooms at Tennis Courts for ADA Compliance.	Not Started
45	Wellfield Park/Pinebrook Park	Parking Lot: Parking lot at football fields needs to be replaced / resurfaced.	Not Started
46	Wellfield Park/Pinebrook Park	Practice Football Field: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.	Not Started

47	Wellfield Park/Pinebrook Park	Stadium Football Field: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.	Not Started
48	Wellfield Park/Pinebrook Park	Roof: Girls softball concession/restroom building roof needs to be inspected for possible replacement.	Not Started
49	Wellfield Park/Pinebrook Park	Baseball: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
50	Wellfield Park/Pinebrook Park	Multipurpose: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
51	Wellfield Park/Pinebrook Park	Soccer: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
52	Wellfield Park/Pinebrook Park	Softball: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
52	Wellfield Park/Pinebrook Park	Soccer Field #1: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.	Complete