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TO: Honorable Mayor, City Council Members and
Ed Lavallee, MPA, City Manager

FROM: Jeff Snyder, CPA, Finance Director

DATE: March 17, 2014

SUBJECT: Financial Management Report

The Finance Department is supplying the February budget to actual financial management report. This report does not take into account the cyclical nature of many of our revenues and expenditures/expenses; property taxes and capital projects are prime examples. The vast majority of property taxes are collected during the first quarter of the year with the remaining balance collected during the last half. Additionally, many of our expenditures/expenses are not spent evenly throughout the year for instance most capital projects and the City's annual financial audit will be paid as work is completed. We have also included an annual projection for each fund based upon the first four months trends.

This management report is more like a cash flow analysis than a report like our Comprehensive Annual Financial Report (CAFR) which is prepared using generally accepted accounting principles. There are no accruals for expenditures/expenses committed but not paid or for revenue earned but not paid. It also does not include contractually agreed upon payments which the City will be required to make. These reports are for management only and should not be taken out of context; however I believe they will provide a useful snap shot picture of the results of operations to date and a good approximation of the results expected for the year.

The General Fund revenues overall are projected to be meet the beginning of the year budgeted amounts. Sales taxes appear to be on the increase early probably due to the bitter cold the northern states are experiencing. Because of the prudent spending practices of the past the City continues to be in a good position to weather the extended economic recession.

All of the funds presented appear to be performing as anticipated. The bright spot is the Building Fund which continues to improve year over year. The projected operations of this fund would tend to indicate that the economy is improving.

This report is a work in progress which can and will change as we determine what types of information are useful for City Council's review. Please do not hesitate to contact me with questions, concerns and/or recommendations.

City of Venice, Florida
Budget Comparison Management Report
General Fund
For the Period Ended February 28, 2014

	Annual Budget	Actual Amount	Year End Projection
REVENUES			
Taxes	$ 8,381,652	$ 7,608,244	$ 8,381,652
Sales taxes	1,164,916	381,077	1,219,446
Other taxes	2,029,935	750,790	2,047,609
Franchise fees	2,127,482	581,441	1,938,137
Fees and fines	25,707	7,444	25,766
Licenses and permits	327,608	189,240	454,176
Intergovernmental	2,956,924	922,608	2,917,824
Charges for services	206,290	44,941	167,858
Interest	171,291	41,171	148,810
Miscellaneous	721,104	154,098	619,835
Total revenues	18,112,909	10,681,054	17,921,113
EXPENDITURES			
Current:			
Mayor and council	248,476	134,001	248,402
City manager	489,243	205,733	489,159
Historical resources	217,587	73,323	215,975
City clerk	498,407	192,924	498,018
Finance	1,184,030	552,019	1,183,846
City attorney	300,000	119,448	299,675
Public works administration	206,451	88,072	206,373
City hall maintenance	225,635	72,837	221,809
General maintenance	1,127,572	496,109	1,126,662
Parks maintenance	1,127,853	361,046	1,116,510
Engineering	382,649	122,523	294,055
Police	8,073,603	3,193,254	7,938,810
Fire	6,502,811	2,715,225	6,502,740
Planning and zoning	571,719	206,298	570,115
Information services	918,769	531,310	905,144
Administrative services	533,549	201,762	524,229
Non-departmental	155,332	33,815	155,332
Total expenditures	22,763,686	9,299,699	22,496,854
Excess (deficiency) of revenues over (under) expenditures	(4,650,777)	1,381,355	(4,575,741)
OTHER FINANCING SOURCES (USES)			
Transfers in	3,534,260	909,864	3,534,260
Net other financing sources (uses)	3,534,260	909,864	3,534,260
Net change in fund balances	(1,116,517)	2,291,219	(1,041,481)
Unassigned fund balance (deficit) at beginning of year	9,991,064	9,991,064	9,991,064
Fund balance policy - emergency reserves	(5,690,922)	(5,690,922)	(5,690,922)
Unassigned fund balance (deficit) at end of period	$ 3,183,626	$ 6,591,362	$ 3,258,662

City of Venice, Florida
Budget Comparison Management Report
Building Permit Fees Fund
For the Period Ended February 28, 2014

	Annual Budget	Actual Amount	Year End Projection
REVENUES			
Fees and fines	$ 1,252	$ 2,250	$ 5,400
Licenses and permits	1,389,433	803,537	1,678,489
Interest	1,738	3,967	9,521
Miscellaneous	-	21	50
Total revenues	1,392,423	809,775	1,693,460
EXPENDITURES			
Current:			
General government	784,895	338,910	783,384
Capital outlay	126,000	-	126,000
Total expenditures	910,895	338,910	909,384
Excess (deficiency) of revenues over (under) expenditures	481,528	470,865	784,076
OTHER FINANCING SOURCES (USES)			
Transfers out	(291,394)	(97,128)	(291,394)
Net other financing sources (uses)	(291,394)	(97,128)	(291,394)
Net change in fund balances	190,134	373,737	492,682
Unassigned fund balance (deficit) at beginning of year	912,325	912,325	912,325
Fund balance policy - emergency reserves	(227,724)	(227,724)	(227,724)
Unassigned fund balance (deficit) available for appropr	$ 874,735	$ 1,058,338	$ 1,177,283

City of Venice, Florida
Budget Comparison Management Report
Airport Fund
For Period Ended February 28, 2014

	Annual Budget	Actual Amount	Year End Projection
OPERATING REVENUES			
Rentals	$ 1,776,362	$ 896,206	$ 1,850,894
Miscellaneous	33,645	18,550	44,520
Total operating revenues	1,810,007	914,756	1,895,414
OPERATING EXPENSES			
Personal services	572,327	195,143	548,343
Insurance	99,213	33,068	99,163
Professional services	399,562	194,578	398,987
Maintenance	288,425	122,588	288,211
Utilities	99,000	32,848	78,835
Other services and charges	140,993	79,930	140,932
Total operating expenses	1,599,520	658,155	1,554,471
Operating income (loss)	210,487	256,601	340,943
NON OPERATING REVENUES (EXPENSES)			
Interest earnings	12,000	19,420	46,608
Federal and state grants	2,317,500	(190)	2,317,500
Capital Outlay	(3,021,086)	(685,078)	(3,021,086)
Net non-operating revenues (expenses)	(691,586)	(665,848)	(656,978)
Income (loss) before contributions and transfers	(481,099)	(409,247)	(316,035)
Transfers out	(301,242)	(100,412)	(301,242)
Change in net assets	(782,341)	(509,659)	(617,277)
Total unrestricted net assets - beginning	3,757,270	3,757,270	3,757,270
Fund balance policy - emergency reserves	(630,255)	(630,255)	(630,255)
Total unrestricted net assets available for appropriations	$ 2,344,674	$ 2,617,356	$ 2,509,738

City of Venice, Florida
Budget Comparison Management Report
Water and Sewer Fund
For Period Ended February 28, 2014

	Annual Budget	Actual Amount	Year End Projection
OPERATING REVENUES			
Charges for services	$ 19,235,487	$ 7,486,336	$ 18,967,206
Miscellaneous	303,183	423,218	1,015,723
Total operating revenues	19,538,670	7,909,554	19,982,929
OPERATING EXPENSES			
Personal services	4,674,952	1,768,914	4,445,394
Insurance	435,571	145,436	429,046
Professional services	1,315,904	760,169	1,315,406
Maintenance	1,569,894	760,874	1,569,098
Utilities	1,177,800	343,430	924,232
Other services and charges	1,705,054	723,697	1,704,873
Total operating expenses	10,879,175	4,502,520	10,388,049
Operating income (loss)	8,659,495	3,407,034	9,594,880
NON OPERATING REVENUES (EXPENSES)			
Interest earnings	55,431	102,437	145,849
Federal and state grants	-	213,699	512,878
Disposition of assets	-	18,977	45,545
Interest expense	(916,379)	(170,467)	(916,379)
Principal payments	(3,222,000)	(3,038,000)	(3,222,000)
Capital Outlay	(34,491,906)	(17,970,985)	(31,130,364)
Net non-operating revenues (expenses)	(38,574,854)	(20,844,339)	(34,564,471)
Income (loss) before contributions and transfers	(29,915,359)	(17,437,305)	(24,969,591)
Transfers out	(1,610,885)	(453,519)	(1,610,885)
Change in net assets	(31,526,244)	(17,890,824)	(26,580,476)
Total unrestricted net assets - beginning	8,576,644	8,576,644	8,576,644
Fund balance policy - emergency reserves	(5,426,082)	(5,426,082)	(5,426,082)
Total unrestricted net assets available for appropriations	$ -	$ -	$ -

City of Venice, Florida
Budget Comparison Management Report
Solid Waste Fund
For Period Year Ended February 28, 2014

	Annual Budget	Actual Amount	Year End Projection
OPERATING REVENUES			
Charges for services	$ 4,918,118	$ 1,808,878	$ 4,841,307
Miscellaneous	85,068	67,994	163,186
Total operating revenues	5,003,186	1,876,872	5,004,493
OPERATING EXPENSES			
Personal services	1,468,064	639,794	1,467,506
Insurance	256,597	85,528	256,567
Supplies and materials	1,438,318	349,817	1,437,561
Professional services	25,074	19,729	25,050
Maintenance	597,371	153,911	569,386
Utilities	16,623	2,753	14,107
Other services and charges	19,891	5,382	18,917
Total operating expenses	3,821,938	1,256,914	3,789,094
Operating income (loss)	1,181,248	619,958	1,215,399
NON OPERATING REVENUES (EXPENSES)			
Interest earnings	32,880	18,871	45,290
Capital outlay	(1,154,262)	(768,619)	(1,154,262)
Net non-operating revenues (expenses)	(1,121,382)	(749,748)	(1,108,972)
Income (loss) before contributions and transfers	59,866	(129,790)	106,427
Transfers out	(751,567)	(250,520)	(751,567)
Change in net assets	(691,701)	(380,310)	(645,140)
Total unrestricted net assets - beginning	3,856,526	3,856,526	3,856,526
Fund balance policy - emergency reserves	(1,504,493)	(1,504,493)	(1,504,493)
Total unrestricted net assets available for appropriations	$ 1,660,332	$ 1,971,723	$ 1,706,893

City of Venice, Florida
Budget Comparison Management Report
Storm Water Drainage Fund
For Period Ended February 28, 2014

	Annual Budget	Actual Amount	Year End Projection
OPERATING REVENUES			
Charges for services	$ 1,368,593	$ 623,808	$ 1,417,139
Total operating revenues	1,368,593	623,808	1,417,139
OPERATING EXPENSES			
Personal services	305,963	120,656	305,574
Insurance	13,174	4,388	13,031
Professional services	134,298	40,433	132,039
Maintenance	326,946	120,246	326,590
Utilities	200	31	74
Other services and charges	157,234	16,863	147,471
Total operating expenses	937,815	302,617	924,779
Operating income (loss)	430,778	321,191	492,360
NON OPERATING REVENUES (EXPENSES)			
Interest earnings	5,875	8,041	19,298
Federal and state grants	1,493,262	-	1,493,262
Interest expense	(10,399)	(867)	(10,399)
Principal payments	(162,000)	-	(162,000)
Capital outlay	(2,492,611)	(710,456)	(1,705,094)
Net non-operating revenues (expenses)	(1,165,873)	(703,282)	(364,933)
Income (loss) before contributions and transfers	(735,095)	(382,091)	127,427
Transfers out	(192,335)	(64,108)	(192,335)
Change in net assets	(927,430)	(446,199)	(64,908)
Total unrestricted net assets - beginning	2,079,195	2,079,195	2,079,195
Fund balance policy - emergency reserves	(396,023)	(396,023)	(396,023)
Total unrestricted net assets available for appropriations	$ 755,742	$ 1,236,973	$ 1,618,264