



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Citizen Advisory Board

Wednesday, September 18, 2024

2:00 PM

Council Chambers

Meeting Instructions

[24-0329](#) City of Venice Meeting Instructions

I. Call to Order

Chair Weed called the meeting to order at 2:00 P.M.

II. Roll Call

Present 8 - Dr. Mary Davis, Ms. Kaitlyn Panfil, Mr. Roger Effron, Chair Lloyd Weed, Mr. Steve Carr, Ms. Mary Moscatelli, Mr. Alex Dafaoulas and Mr. Hayden Heaney
Absent 1 - Mr. Phillip Ellis

Also Present

Council Liaison Mayor Nick Pachota, City Manager Ed Lavallee, Recording Secretary Amanda Hawkins-Brown, and Records Clerk Tracey Smith.

III. Audience Participation

There was no one signed up to speak.

IV. Approval of Minutes

[24-0324](#) Minutes of the June 19, 2024 Regular Meeting

A motion was made by Mr. Effron, seconded by Dr. Davis, that the minutes of June 19, 2024 regular meeting be approved as written. The motion carried by following roll call vote:

Yes: 8 - Dr. Davis, Ms. Panfil, Mr. Effron, Chair Weed, Mr. Carr, Ms. Moscatelli, Mr. Dafaoulas and Mr. Heaney

Absent: 1 - Mr. Ellis

V. New Business

[24-0325](#) Capital Improvement Projects (CIP) and
Capital Improvement Schedule (CIS) Overview
Ed Lavallee

City Manager Lavallee spoke on the planning and funding of Capital Improvements Projects, participation with the Metropolitan Planning Organization (MPO), communication with other municipalities and State agencies, traffic study data used, consideration of areas that impact the City of Venice beyond City limits, current list of projects, funding list for capital projects for the City, staff and City Council selection of priorities, recent charrette for Seaboard redevelopment, relocation of Public Works facilities, enormity of projects, other consideration for priorities, and answered Board questions on Council approval, aligning projects with County list, whether solely addressing transportation, other capital projects on funding list, the status of the current projects, what the Board's involvement will be with projects, efficiency of Board involvement, and whether the City Hall improvements are included.

VI. Board Discussion

[24-0326](#)

2025 Board Agenda Priorities Discussion

Chair Weed introduced the topic and discussion took place regarding Board duties and responsibilities, working with Bicycle Coordinator to obtain gold standard, the Parks Interlocal Agreement, regional classification of parks, working with Planning Commission for a Master Parks Plan, addressing environmental aspect in capital improvements projects, the Legislative Referral process, Sunshine Law restraints, this being a preliminary discussion, independent research, Boards recommendation for WCIND parcels, ensuring the Board operations are beneficial, need for clarity of purpose of Board, and identifying Council's directions for items of interest.

Mayor Pachota spoke on direction provided by Council, liaison role, Board scope, citizen's input, communication between Council and Board, annual report to Council, and annual Chair meetings with Mayor.

Discussion continued regarding the procedure for research, communication between board members, and working with staff.

There was consensus to include review the environmental impact of the capital improvement projects, to continue to work on obtaining Bicycle Gold Standard rating, and working with the Planning Commission on a Master Parks Plan in the 2024 Agenda Priorities request.

[24-0249](#)

Discussion on Meeting Schedule

Discussion took place regarding changing to monthly meetings, adding a

meeting in November, and changing to a bi-monthly schedule.

A motion was made by Mr. Heaney, seconded by Mr. Dafaoulas, to add a meeting on November 20, 2024 at 2:00 p.m. The motion carried by the following roll call vote:

Yes: 8 - Dr. Davis, Ms. Panfil, Mr. Effron, Chair Weed, Mr. Carr, Ms. Moscatelli, Mr. Dafaoulas and Mr. Heaney

Absent: 1 - Mr. Ellis

A motion was made by Mr. Dafaoulas, seconded by Mr. Carr, to change the regular meeting schedule to the 3rd Wednesday Bi-Monthly for February, April, June, August, October and December. The motion carried by the following roll call vote:

Yes: 8 - Dr. Davis, Ms. Panfil, Mr. Effron, Chair Weed, Mr. Carr, Ms. Moscatelli, Mr. Dafaoulas and Mr. Heaney

Absent: 1 - Mr. Ellis

Board Discussion

Discussion took place in regards to further information being provided to the Board on the procurement of and use of the WCIND property.

VII. Staff Comments

City Manager Lavallee answered Board question regarding regulation on political signs.

VIII. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 3:18 p.m.

Chair

Recording Secretary