

7.2. - Purpose and Intent

- A. The Historic and Architectural Preservation Board (HAPB) shall conduct studies and make recommendations on matters of historical and architectural interest and preservation; process requests for inclusion of properties, structures, and landmarks to the local historic register; establish local historic architectural control districts; administer historic preservation, architectural, and aesthetic standards to apply in appropriate areas or districts of the City; and further public awareness of the City's past and of preservation in general and to develop programs to stimulate public interest and involvement in historic, architectural, and cultural preservation.
- B. In carrying out these duties, the HAPB will comply with the requirements for attaining and maintaining a Certified Local Government (CLG) designation as required by 16 U.S.C. 470 et seq., as amended. Specifically, the Board shall:
 1. Identify and nominate eligible properties to the National Register of Historic Places, and notify appropriate local officials, and owners of record of eligibility to the National Register of Historic Places. The Board shall also act as a complement to the Florida National Register Review Board and shall review and comment on nominations forwarded by the State Historic Preservation Office.
 2. Identify and nominate properties for the local register of historic places.
 3. Develop and maintain a system for survey and inventory of historic properties. Such inventory shall be compatible with the Florida Master Site File.
 4. Assist the Planning Commission in the preparation, implementation, and administration of historic preservation in the City's Comprehensive Plan.
 5. Provide educational opportunities and further public participation in local historic preservation and architectural programs.
 6. Gather information necessary for drafting, establishing, and maintaining guidelines for best practices for historical preservation and architectural review.
 7. Ensure that new buildings are compatible with the historic area standard wherein the structure will reside.
 8. Submit an annual report and other documents as necessary to the State Historic Preservation Officer to retain the CLG designation.
 9. Perform any other functions which may be designated by City Council.

(Ord. No. 2022-15, § 3(Exh. B), 7-12-22)