



**City of Venice
City Manager's Report
Agenda Item Request**

DATE: November 22, 2013

TO: Edward Lavallee, City Manager

FROM: Christopher Rozansky, C. M., Airport Administrator *CR*

SUBJECT: Approve Work Assignment No. 401-2013-05 with Atkins North America, Inc. to Complete an Environmental Assessment for \$125,150

Background:

An Environmental Assessment must be completed to implement the Runway 13-31 safety improvements to remove the Runway Protection Zone from 24 single family homes as depicted on the approved Airport Layout Plan.

Atkins North America, Inc., an engineer of record, proposes to perform the professional services associated with this project through Work Assignment No. 401-2013-05 for \$125,150.

As required by the FAA, an independent fee estimate was prepared by Hanson Professional Services. Hanson developed a fee estimate of \$140,630 for the aforementioned professional services. The fee estimate is within 10% and is greater than Atkins's proposal, which indicates that the fee may be considered fair and reasonable by federal standards.

The City is waiting for receipt of the executed Joint Participation Agreement (JPA) from the FDOT for this project and cannot execute this Work Assignment until it has been received.

Requested Action:

Staff requests City Council approval of the proposed Work Assignment with Atkins North America, Inc. in the amount of \$125,150 contingent upon receipt of the executed JPA from the FDOT.

City Attorney Review:

The City Attorney has reviewed and approved the proposed Work Assignment.

Risk Management Review:

The Administrative Services Director has reviewed and approved the proposed Work Assignment.

Funds Availability:

Funds for this project are budgeted in account 401-9732-542.63-00.

Attachments: Work Assignment No. 401-2013-05
Independent Fee Estimate