

The Recycling Partnership Coastal Grant Application Form



Click [HERE](#) to link back to RFP

Community Name:
 Community State:

Section 1. Letters of Support

Included: Yes No

	Name:	Title:
Highest Elected Official	John Holic	Mayor
MRF	TBD	
State Recycling Office	Karen Moore, Florida DEP	Environmental Administrator
Cleanup Partner (if applicable)	James Foubister, IV	Chairman of Make A Difference Day, Venice

Please submit each letter with this form as an attachment via email.

Section 2. Key Contacts

	Name:	Email:	Phone:	Address:
Project Director:	James Clinch	jclinch@venicegov.com	941-882-7359	221 S. Seaboard Ave Venice, FL 34285
Highest Ranking Official:	John Holic	jholic@venicegov.com	941-882-7402	401 W. Venice Ave Venice, FL 34285
Material Processor (if applicable):				
Hauler (if applicable):	City of Venice	publicworksapp@venicegov.com	941-486-2422	221 S. Seaboard Ave Venice, FL 34285
Additional Hauler or MRF Contacts (if applicable):				
Litter Cleanup Partner (if applicable):	James Foubister, IV	jimfouby@gmail.com	941-223-1771	1089 Enterprise Ct. Venice, FL 34275

Section 3. Curbside Recycling Program Description

Current Curbside Recycling Program:

What year did curbside program start?

If you are a County, Solid Waste District, Authority or other government entity representing more than one local government, please list cities here:

Number of households that receive solid waste / recycling service: HOUSEHOLDS

Service Provider:

If private hauler, please specify Specify:

If other public entity or more than one service provider, please specify Specify:

Landfill Tipping Fees: \$ / TE

Classification of program for home to participate: (definitions in RFP) Specify:

If Other, please specify

Curbside Recycling program type: Specify:

If Other, please specify

Type of Container: Specify:

If Other, please specify

Size (gallons) of current container: GALLONS

Collection Frequency: Specify:

If Other, please specify

Total curbside recycling tonnage collected for most recent 12 months:

Are other recycling programs such as commercial or drop-off programs included in the tonnage number above?

Total annual pounds per household recycling collected for the most recent 12 months: LBS / HH

(Total annual lbs./total number of households in jurisdiction)

Contamination rate as characterized at the MRF, if available: % Not available

After Curbside Recycling Cart Transition:

Planned number of households that will receive carts for recycling service (Requirement: 1 cart per household):

10,532 HOUSEHOLDS

If representing more than one local government, will each local government receive carts:

Yes No

If not every local government in your jurisdiction will receive carts, please list the local governments that will.

N/A

Planned service provider:

City Staff and Equipment

If private hauler, please specify
If other public entity, please specify

Specify:
Specify:

Every home in jurisdiction will automatically receive a cart and curbside service?

Yes If no, please explain

If No, please explain

Explanation:

Planned Curbside Recycling Program Type:

Single Stream

If Other, please specify

Specify:

Size (gallons) of the carts proposed to be purchased to collect recycling:

65 and 95 GALLONS

Collection frequency?

Weekly

If Other, please specify

65 gallon will be default size with an option to receive a 95. Please Describe:

Section 4. Coastal or Waterway Cleanup Plan

What organization will be conducting the cleanup?

Make A Difference Day and SunCoast Reef Rovers

Please describe the coastal or waterway area you plan to cleanup

One of the many parks the volunteers will work in on Make A Difference Day is Humphries Park. Also known as the South Jetty, this park borders the Gulf of Mexico and the Intra-coastal waterway. SunCoast Reef Rovers are a Venice dive club that perform underwater cleanups several times a year at various waterfronts in the city including the South Jetty and the Venice fishing pier.

How many volunteers will be participating in the cleanup activity?

400+ NUMBER

Section 5. Public Space Recycling (Optional)

Are you applying for optional public space recycling funds?

Yes

Please describe your plan for deploying public space containers:

Upon receipt of the grant, 6 units will be purchased. These dual stream units will be placed at Humphris Park, (S. Jetty), and at the Venice fishing pier.

What containers will you use (bin, brand, model names)?

TBD unit from Clean River Recycling Please Describe:

How many containers are you requesting?

6 NUMBER

Will containers be co-located with waste bins?

Yes

Section 6. Budget

How do you currently fund your curbside collection program and how will you fund it after carts are distributed:

Please Describe:

Describe how carts and other equipment related to this project will be funded (bonds, additional grants, additional loans, etc):

The funding is through the recycling enterprise fund budget that receives funding from user fees billed through monthly utility bills. Please Describe:

Please fill out the following table:

Curbside Recycling Program Budget	Describe the Funding Sources (e.g. general fund, waste/recycling fee/etc.)	RFID Enabled Carts (one cart per household)	Education and Outreach	Trucks
Local Funding	Recycling User Fees	\$ 526,600	\$ 10,000	\$ -
Other Funding		\$ -	\$ -	\$ -
Recycling Partnership Funding:		\$ 157,980	\$ 10,532	\$ -

Note: Final grant amounts will be dependent upon final cart delivery figures.

Totals		\$ 684,580	\$ 20,532	\$ -
--------	--	------------	-----------	------

Please fill out the following table:

Litter Cleanup Budget (Not to Exceed \$10,000)	Event Promotion/ Public Education	Cleanup Supplies	Disposal Costs	Other
Local Funding	\$ -	\$ -	\$ -	\$ -
Other Funding	\$ -	\$ -	\$ -	\$ -
Recycling Partnership Funding	\$ 10,000	\$ -	\$ -	\$ -
Totals	\$ 10,000	\$ -	\$ -	\$ -

Please fill out the following table:

Public Space Receptacles (Optional - Not to Exceed \$10,000)	Containers	Other
Local Funding	\$ -	\$ -
Other Funding	\$ -	\$ -
Recycling Partnership Funding	\$ 10,000	\$ -
Totals	\$ 10,000	\$ -

Section 7. Timeline

Milestone (Dates do not need to be in sequence)	Estimated Date
Contract Signed with The Recycling Partnership	May/June 2019
Truck RFP (if applicable)	N/A
Cart RFP (if applicable)	9/1/2019
Cart Vendor Selected	10/1/2019
Begin Planning Campaign with The Recycling Partnership	July 2019 or sooner
Public facing Education Begins	Sept/Oct 2019
Address List Confirmed	11/1/2019
Contamination Minimization Plan	Education and Outreach
Cleanup Event	10/26/2019
Pedestrian Bin Installation (Optional)	N/A
First Cart Delivered	2/1/2020
Last Cart Delivered	3/1/2020
Service Begins	3/1/2020
Final Reporting of Data to Recycling Partnership	2/28/2021
Evaluate set-outs	11/19 and 11/20
Measure Progress	Monthly
Other Important Milestone (if needed)	
Other Important Milestone (if needed)	
Other Important Milestone (if needed)	
Other Important Milestone (if needed)	

Section 8. Measurement Plan

Willing to provide monthly garbage and recycling tonnage data for at least 12 months after cart implementation:

Yes

How is curbside recycling tonnage measured:

Through weight tickets received at dump site. Currently, the Sarasota County Transfer Station at 250 S. Jackson Rd. Venice.

Please Describe:

Willing to provide set-out data before and after cart implementation:

Yes

How is set-out measured:

We will use a counter to verify setout rates.

Please Describe:

Will be using RFID data collection technology to capture data after cart implementation
(Not a requirement)

No

Will be able to provide contamination data before and after roll-out of carts:
(this will need to be in partnership with MRF and not always possible)

Yes

Are you willing to explore potential before and after curbside waste and recycling analysis? (Optional):

Yes

Willing to provide cleanup results including volumes of litter collected:

Yes

Willing to provide number of bottles and can recovered:

No

Willing to provide number of volunteers and total hours:

Yes

Section 9. Processing Capacity

Is there a nearby facility (MRF) that has the capacity to handle the increased material after cart implementation?

Yes

Is there an attached letter of support from a nearby facility (MRF)?

No

If a private hauler is used for collection, are they able to accommodate the collection of carts?

Please Select

Section 10. Growing Curbside Material Mix

Material - Please Place and X if you plan to add or if you are already collecting in your curbside mix (drop-off material mix not included in this table)	Already Collecting	Plan to Add	Comments / Description
#1 and 2 Plastic Bottles	X	-	
Metal Cans	X	-	
Newspaper	X	-	
Magazines	X	-	
Mixed Paper (office paper, mail, etc)	X	-	
Corrugated Cardboard	X	-	
Paperboard Boxes	X	-	
Glass Bottle and Jars	X	-	
#2, #4, #5 Tubs and Lids	X	-	
#3 – 7 plastic containers	X	-	
Cartons	X	-	
Empty Aerosols	X	-	
Other Metals (describe)	-	-	
Other Plastics (describe)	-	-	
Other Fiber (describe)	-	-	
Other Materials (describe)	-	-	

Section 11. Commitment to Best Practice Education and Outreach

Are you committed to partner with The Recycling Partnership to use one of the two campaigns available for education?

Yes

Are you committed to allot adequate budget to deploy a cart roll out campaign?

Yes

Are you committed to implementing a contamination minimization plan with a minimum of using oops cards at the curb?

Yes

Are you committed to partner on education testing? Note: not required.

Yes

Are you committed to using the minimum campaign components?

Informational card/hanger

Yes

Cart delivery kit

Yes

Oops/Thank you tag

Yes

Two awareness components

Yes

Updated website

Yes

Describe your current and planned education and outreach program (250 words max)

Currently, we use our city website, how-to-guides, and mailers. We also have a citizen newsletter, public works app, and violation tags. After the implementation of the new automated cart program, we will use these programs and more to educate our citizens. We will conduct presentations with HOAs and neighborhood groups, set up tables at community festivals and shows, and reach out through Facebook and Twitter. During the cart deliveries, the City will send out press releases. After the carts have been delivered, we will continue to reach out to our communities to ensure our citizens understand what goes in their new cart and answer any questions. The City of Venice is committed to making this a smooth transition and a successful new program. We know how important recycling is and we are eager to give our citizens this simpler and more efficient way of collecting.

Section 12. Existing Partnerships

250 words maximum:

The City of Venice has created partnerships with other local municipalities and many volunteer groups. The solid waste and recycling divisions work closely with the city's public information officer to relay collection information throughout the city using several different medias. We value the partnerships our collectors and their supervisors have developed with residents. This allows for continuing education by face to face communication. Additionally, our memberships with the Solid Waste Association of North America and the American Public Works Association, have aided the city by educating our staff on other programs across the state.

Section 13. Supportive Best Practices in Curbside Recycling

250 words maximum

There is no questions that education and communication are critical to a successful recycling program. Residents must be made aware of what the city will accept as recycling and what is not acceptable. This can be done through clear, easy to read handouts, booklets, violation tags and media coverage. Our Solid Waste Supervisors always take the time for one-on-one educational opportunities. Many of our older residents are not involved with social media, and do much better with face to face communication. This is part of our current outreach practice and we are prepared to continue this educational approach to ensuring best practices in curbside recycling.



CITY OF VENICE

401 W. Venice Avenue, Venice, FL 34285

www.venicegov.com

(941) 486-2626 Fax (941) 480-3031

Mr. Robert Taylor
Director of Grants and Community Development
The Recycling Partnership
125 Rowell Ct.
Falls Church, VA 22046

April 17, 2019

Re: Recycling Partnership Grant Letter of Support – City of Venice

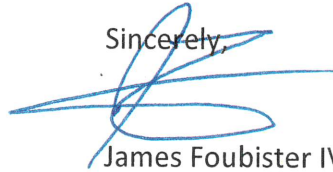
Dear Mr. Taylor:

As the Chairman of the Make a Difference Day event in Venice, I would like to take this opportunity to thank the Recycling Partnership for reaching out to communities across America to offer this grant opportunity. Please accept this letter of my support for the City of Venice's application for the Coastal and Waterway Community Recycling Grant.

In the City of Venice, the annual Make A Difference Day began on October 26, 2013. In the first six years, we have enjoyed 2,000+ volunteers, cleaning and refreshing the parks and streets in our city. The age range of our volunteers is 8 to 88. People from our city churches, service clubs, nonprofits, schools, youth teams, veterans, corporations, visitors, and citizens are the core groups each year. Over 400 people work together from 9 am to Noon each year, for the singular goal of making and keeping Venice beautiful. We collect litter, paint structures, repair park benches, spread mulch, build picnic tables, and much more. Our partnership with the City is critical to making this event the successful program it has been year after year.

We welcome this opportunity to focus efforts on recycling and to support this grant initiative. Educating our youth now on the value of recycling, will ensure the message is front and center in our City. I thank you in advance for helping us Make A Difference by recycling.

Sincerely,



James Foubister IV

Chairman of Make a Difference Day

cc: Ed Lavallee, City Manager
James Clinch, Director of Public Works and Asset Management
Brenda Westlake, Grants Administrator



CITY OF VENICE

401 W. Venice Avenue, Venice, FL 34285

www.venicegov.com

(941) 486-2626 Fax (941) 480-3031

April 15, 2019

Mr. Rob Taylor
Director of Grants and Community Development
The Recycling Partnership
125 Rowell Ct.
Falls Church, VA 22046

Re: Recycling Partnership Grant Letter of Support – City of Venice

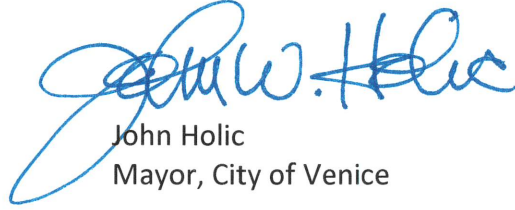
Dear Mr. Taylor:

As the Mayor of the beautiful City of Venice, located on the gulf coast of Florida, I understand the important role that recycling plays in preserving our communities. Our City is located directly on the Gulf of Mexico and has approximately 4.5 miles of beach frontage. The City also has an intra-coastal waterway that feeds into the Gulf of Mexico. Discarded waste has a huge negative impact on our natural environment and we have the responsibility to limit this impact as much as possible. I am very proud that curbside recycling has been a part of our collection program for more than 25 years. Additionally, we have worked to place recycling containers in many of our public spaces and parks, in an effort to increase public participation. The city also has numerous volunteer groups that assist throughout the year with litter and waste cleanup within our City public spaces. We truly are committed to preserving our local environment and maintaining a beautiful community.

The City of Venice is supportive of the transition to single stream, automated collection and is committed to pursuing the grant from the Recycling Partnership. The transition to single stream, automated recycling collection will benefit our community by making recycling a simpler, cleaner process and encouraging residents to recycle more materials.

I want to thank your organization for this opportunity and for considering the city's grant application. We look forward to partnering with you on this exciting project.

Sincerely,

A handwritten signature in blue ink, appearing to read "John W. Holic". The signature is fluid and cursive, with a large loop at the beginning and end.

John Holic
Mayor, City of Venice

cc:

Ed Lavalley, City Manager

James Clinch, Director of Public Works and Asset Management, City of Venice

Brenda Westlake, Grants Administrator, City of Venice



FLORIDA DEPARTMENT OF Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, FL 32399

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Noah Valenstein
Secretary

April 5, 2019

Mr. Rob Taylor
The Recycling Partnership
125 Rowell Ct.
Falls Church, VA 22046

Dear Mr. Taylor:

The Florida Department of Environmental Protection (FDEP) is aware that the City of Venice is submitting a grant proposal to you for the implementation of single cart curbside recycling for residential single-family homes within the city limits. FDEP supports the efforts of communities within the State of Florida that are enhancing their recycling programs through cart conversion.

Florida counties have been given the responsibility of implementing a recycling program within their boundaries under 403.706, Florida Statutes (F.S.). Large counties, defined as counties having more than 100,000 in population, are responsible for implementing recycling programs to meet the statewide 75% recycling goal by 2020. FDEP appreciates The Recycling Partnership's efforts to assist Florida's municipalities in making significant strides toward this statewide goal.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Karen S. Moore".

Karen S. Moore, Environmental Administrator
Florida Department of Environmental Protection
Karen.S.Moore@floridadep.gov
850-245-8864

ec: Susan Carpenter, Administrative Coordinator, City of Venice



FLORIDA DEPARTMENT OF Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, FL 32399

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Noah Valenstein
Secretary

April 5, 2019

Mr. Rob Taylor
The Recycling Partnership
125 Rowell Ct.
Falls Church, VA 22046

Dear Mr. Taylor:

The Florida Department of Environmental Protection (FDEP) is aware that the City of Venice is submitting a grant proposal to you for the implementation of single cart curbside recycling for residential single-family homes within the city limits. FDEP supports the efforts of communities within the State of Florida that are enhancing their recycling programs through cart conversion.

Florida counties have been given the responsibility of implementing a recycling program within their boundaries under 403.706, Florida Statutes (F.S.). Large counties, defined as counties having more than 100,000 in population, are responsible for implementing recycling programs to meet the statewide 75% recycling goal by 2020. FDEP appreciates The Recycling Partnership's efforts to assist Florida's municipalities in making significant strides toward this statewide goal.

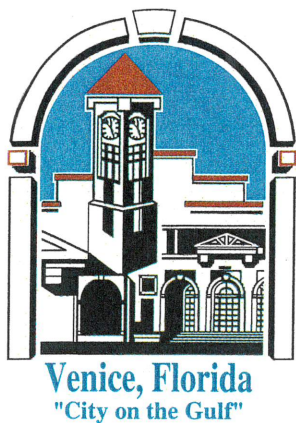
Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Karen S. Moore".

Karen S. Moore, Environmental Administrator
Florida Department of Environmental Protection
Karen.S.Moore@floridadep.gov
850-245-8864

ec: Susan Carpenter, Administrative Coordinator, City of Venice



CITY OF VENICE

401 W. Venice Avenue, Venice, FL 34285

www.venicegov.com

(941) 486-2626 Fax (941) 480-3031

April 22, 2019

Mr. Rob Taylor
Director of Grants and Community Development
The Recycling Partnership
125 Rowell Ct.
Falls Church, VA 22046

Re: Recycling Partnership Support Letter – Material Processing Facility

Dear Mr. Taylor:

The City of Venice is currently waiting for negotiations to be completed with Sarasota County and the recycling materials processor they intend to contract with. It is our understanding that the County is entering into a long term contract with a single stream recycling facility located in Sarasota. As the City of Venice does not have any disposal facilities of our own, we rely on an inter-local agreement with Sarasota County for the disposal of solid waste and recycling. As soon as the County completes the contract execution, we will obtain and submit a letter of support from the selected vendor.

Sincerely,

A handwritten signature in blue ink, appearing to read "J.R. Clinch", is positioned below the word "Sincerely,".

James Clinch,
Director of Public Works and Asset Management

cc:

Brenda Westlake, Grants Administrator, City of Venice