



CITY MANAGER'S REPORT

AGENDA ITEM REQUEST

UTILITIES DEPARTMENT

DATE: February 19, 2016

TO: Ed Lavallee, City Manager

FROM: Tim Hochuli, PE, PMP, Utilities Director *TAW 2/19/16*

COUNCIL DATE: March 8, 2016

SUBJECT: Stantec Consulting Services, Inc. WA No. 18
Construction Inspection Services

Background:

The Utilities Department currently has two capital improvement projects that are approaching the construction stage. In order to ensure these projects are constructed in full accordance with the construction plans and specifications, the Utilities Department is requesting to use the professional services of Stantec Consulting Services, Inc. for Construction Inspection Services. This consultant would provide construction observation, daily reports and construction documentation, photographic records, coordination with the Owner, Engineer of Record and Contractor, construction progress meetings, substantial and final completion inspections, review/input on as-built field drawings and quantity reviews with Contractor on pay applications, for each project. The professional services specified in the work assignment would be completed by Stantec within the construction period stipulated within each construction contract.

City projects Stantec would be limited to providing said services are:

1. RO Water Treatment Plant Replacement Well 7AW
2. RO Water Treatment Plant High Service Pump Replacement

Requested Action:

The Utilities Department requests Council's execution of Stantec Consulting Services, Inc., Work Assignment No. 18, Construction Inspection Services, in the amount of \$117,000.00.

City Attorney Review:

The City Attorney has reviewed this document and finds it to be acceptable.

Risk Management Review:

The Risk Manager has reviewed this document and finds no risk management objections.

Funds Availability (account number):

Based on council approval, funds are available in account number 421-1203-533.63-00 for Project 1 and account number 421-1203-533.64-00 for Project 2.