

---

**Profile**

Bruce

First Name

Miller

Last Name

1351 Pine Needle Road

Street Address

Venice

City

FL

State

34285

Postal Code

millerbe53@gmail.com

Email Address

Mobile: (631) 740-0170

Primary Phone

Alternate Phone

retired

Employer

Program Manager

Occupation

**Which Boards would you like to apply for?**

Parks and Recreation Advisory Board: Submitted

**Have you ever been convicted or pled "no contest" to a misdemeanor offense?** Yes  No**Have you ever been convicted or pled "no contest" to a felony?** Yes  No

---

**Demographics****Are you a city resident?** Yes  No**How long have you lived in the City of Venice?**

since October 2019

Question applies to multiple boards

**Do you own property within the City of Venice?** Yes  No

## Ethnicity

---

Caucasian/Non-Hispanic

## Gender

---

Male

---

## Interests & Experiences

Are you currently serving or have you served on a city board?

---

Yes  No

If yes, please list:

---

Environmental

Why are you interested in serving on a board or commission?

---

Coupling recent retirement with extensive experience as a senior manager (e.g. Organizational Management, Operational Management, Facilities, and Real Estate Management, and Engineering programs ) sharing this knowledge while serving on a board or commission I believe is the next step in my career.

Resume of Education and Experience:

---

(see uploaded resume) Master in Nuclear Engineering, Senior Program Manager, Extensive experience in in all aspects of facilities operation and maintenance, reliability management, risk management, quality management, environmental programs, environmental and safety and health programs, engineering programs,

Member of the Following Organizations:

---

Project Management Professional

[venice\\_august\\_2021.doc](#)

Upload a Resume

Question applies to Architectural Review Board

Are you a member of Venice MainStreet?

---

Yes  No

Question applies to Architectural Review Board

Are you a registered architect in the state of Florida?

---

Yes  No

---

## Acknowledgements

## **SENIOR MANAGER / SENIOR PROGRAM MANAGER**

### **EXECUTIVE PROFILE**

Results oriented career that reflects achievements in improving performance and growth by developing and deploying solutions and project teams. Offers comprehensive knowledge of fundamental business disciplines combined with strong leadership and management skills with strong track record of identifying strategic opportunities to meet requirements of specific business and projects goals.

### **CORE COMPETENCIES**

<b>Organizational Management</b>	Executive Management, Program Management, Performance Based Management, Financial Management, Earn Value Management, Organizational Development, Process Improvement, Team Development, Strategic Planning, Business Planning, Quality Control, Business Development, Organizational Cultural Development
<b>Operations Management</b>	Process Improvement, Risk Management, Operational Readiness, Project Management, Contract Management, Conduct of Operations, Self-Assessment focused on Continuous Improvement
<b>Facilities &amp; Real Estate Management</b>	Research/Laboratories Operations, Power Plants Operations, Design, Engineering, Construction, Operations, Infrastructure systems, Utilities, Property & Class A Office Space Management, Production, Work Management, Safety and Environmental Programs, ISO Certification
<b>Mentoring, Training, &amp; Staff Development</b>	Leadership and Management Skills, Project Management Tools and Techniques, Human Relations, Communications, Delegation, and Authority and Accountability, Seminars, Presentation Skills, Team Facilitation & Development

### **RECENT SIGNIFICANT ACCOMPLISHMENT**

- As program manager hired to revive terminating contract into \$750million (\$40 million/year) total contract value.
- Assembled high performing senior management team focused on program goals;
- Change culture environment from “we have always done it that way” to one focused on continuous improvement, operational ownership, and conduct of operations;
- Achieved ISO certification in 9001 Quality Management Systems, 14001 Environmental Management Systems, and 45000 Occupational Health and Safety Management Systems;
- Developed and deployed earn value management process to track financial and contract performance complete with performance metrics;
- Negotiation of Collective Bargaining Agreements.
- Responsible for direct staff of 180 and
- Responsible for overall operations and maintenance of national laboratory

## PROFESSIONAL EXPERIENCE

**ASRC Federal (World Technical Services, Primus, Field Services)**

**2010 - 2020**

**Program Manager - Plum Island Animal Disease Center**

Program Manager responsible for all operations and management functions supporting the scientific mission, including risk management, for the national laboratory. Utilizing leadership and managerial skills assembled and mentored project team merging the tools and techniques of project management with the process techniques of ISO standards. Encouraged operational ownership throughout the organization to achieve quality adherence and created rigorous conduct of operations environment. Management approach created a culture of reliability that promotes sound decision making at all levels. Security clearance.

**URS, Warrenville IL.**

**2007 - 2010**

**Director of Operations** - Eastern Region – Food Processing account

Director Operations for a full scope facility infrastructure contact for a food production client – (9 active facilities, 9 direct reports, ~50 non union and 40 seconded union employees, budget ~\$15 million/year of ~\$29 million account) When accepted position account was losing over \$4 million with projected multimillion dollar losses in out years, last year end had \$1.5 million profit.

**INDEPENDENT CONSULTANT & TRAINER**

**1994 – Present**

Provide senior management consulting, mentoring, and training in the areas of account and program management, leadership and managerial skill development, strategic planning, project management professional certification, process improvement, organizational development. Certified Trainer for:

- Dale Carnegie Institute of New York. Over 20 years
- PCI Global Developed and delivered certified (Project Management Institute) project management training/mentoring and training to achieve Project Management Professional Certification.
- Boston University Project Management Evening Program.
- American Management Associates International of New York

**EMCOR FACILITIES SERVICES, Arlington, Va.**

**2004 – 2006**

***Account Director***

Account Director for a full scope facility maintenance and real estate management contract resulting in cost savings, increased staff efficiency and productivity. (Staff of ~70 with ~\$18 million in revenue, ~8million sq.ft. and \$30 million in pass through). Turned \$14 million account around, resulting in scope and revenue expansion and contract extension, when assigned contract was about to be terminated due to performance.

**BROOKHAVEN NATIONAL LABORATORY, Upton, N.Y.**

**1995 – 2004**

***Manager Performance Based Management***

***Manager of Office of Management Services***

***Manager Conventional Systems & Coordinator Operational Readiness***

- ***Process Improvement, Risk Management, Project Management.***  
Successfully managed, mentored and turned around a variety of special and high-risk initiatives/projects regarding public perception, customer expectations, mission critical and cost overruns in numerous industries.
- ***Performance Based Management.***  
Improved efficiency of operation and management achieving 97+% of management fee by developing and implementing performance-based management programs that drove process improvements, integrated planning, self-assessments initiatives and accountability. (If you can measure it, you can management it)
- ***Project Management Office***  
Established project management office implementing project management tool and techniques through out organizations (laboratory directors, scientific research, financial, procurement, and

engineering/facilities department and organizations) including managing high profile projects as well as a mentor and trainer

- ***Design, Engineering, Construction and Operations***
  - Achieved savings \$2+ million by utilizing innovative approach in design, engineering and construction of conventional systems (electrical, HVAC, water, safety systems, etc.) for major high energy physics research facility and associated experimental facilities
  - Selected by management as member of experimental Safety Review Committee for startup and to coordinate operational readiness of major research facility.
- ***Nuclear Regulatory Commission***
  - Consultant to Nuclear Regulatory Commission directly responsible for the Equipment Operability Readiness Programs. Conducted numerous reviews of nuclear power plants operational readiness programs supporting licensed operations. Published numerous NUREG/CR on equipment operability. Audit team lead for operational readiness, safety system functional readiness, emergency /contingency planning

## **NUCLEAR POWER INDUSTRY**

**Various positions** - responsibilities include the design, construction and operations of nuclear power plants

## **EDUCATION**

**MS**, Nuclear Engineering, Polytechnic Institute of New York, Brooklyn, N.Y.

**BS**, Nuclear Science, SUNY Maritime College, Bronx, N.Y.

## **CERTIFICATIONS**

Project Management Professional (PMP) Project Management Institute,

ISO 9001 Lead Auditor

OSHA 501 Instructors (previously)

Safety trained Supervisor (previously)

## **CERTIFIED TRAINER/FACILITATOR**

**Dale Carnegie Institute of Long Island**, Hauppauge, N.Y.

**1984 – 2008**

- Leadership Training for Managers
- Effective Communications and Human Relations
- High Impact Presentations
- High Performance Teams

**Boston University**, Boston, Ma.

**2002 – 2004**

- Project Management Evening Program

**PCI Global**, Hackensack, N.J.

**2000 – 2007**

- Project Management – General Business and Information Technology
- 999Project Management Certification Curriculum
- Developer of project management training programs

**American Management Association International**, New York, N.Y.

**2006 – 2007**

- Technical Project Management
- Improving Your Project Management Skills: The Basics for Success
- Information Technology Project Management

---

**Profile**

Janice

First Name

Martin

Last Name

505 Barcelona Ave, APT 5

Street Address

Venice

City

FL

State

34285

Postal Code

janice.martin@cbrealty.com

Email Address

Mobile: (941) 225-9843

Primary Phone

Alternate Phone

Coldwell Banker Realty

Employer

Real Estate Professional

Occupation

**Which Boards would you like to apply for?**

Parks and Recreation Advisory Board: Submitted

**Have you ever been convicted or pled "no contest" to a misdemeanor offense?** Yes  No**Have you ever been convicted or pled "no contest" to a felony?** Yes  No**If yes, have your civil rights been restored?** Yes  No

---

**Demographics****Are you a city resident?** Yes  No**How long have you lived in the City of Venice?**

4 years

Question applies to multiple boards

**Do you own property within the City of Venice?** Yes  No

---

## Interests & Experiences

Are you currently serving or have you served on a city board?

Yes  No

Why are you interested in serving on a board or commission?

I currently hold a CAM - Community Association Management license in the State of Florida and enjoy working with Boards. I have a desire to be more involved in my community and now that my children are grown my time is more available.

Resume of Education and Experience:

Uploaded resume.

Member of the Following Organizations:

VABOR Scholarship Committee, Coldwell Banker CARES

[JCM-Resume2021.pdf](#)

Upload a Resume

---

## Acknowledgements







## **Janice C Martin**

505 Barcelona Ave, Apt 5, Venice, FL 34285

Phone: 941-225-9843

[janicecarolyn@icloud.com](mailto:janicecarolyn@icloud.com)

### **References**

Cindi Rogers  
Broker/Owner  
Coldwell Banker Realty  
Venice, Florida  
(941) 493-1000  
[cindi.rogers@floridamoves.com](mailto:cindi.rogers@floridamoves.com)  
(known 1 year)

Jamie Anderson  
Auburn University School of Forestry and Wildlife  
Auburn University, AL  
(334) 703-2953  
(known 22 years)

Teresa Whittle  
Sarasota Memorial Hospital  
Sarasota, FL  
(941) 928-5423  
(known 16 years)

Richelle Wilson  
Diamond Global Independent Distributor  
It Works Global!  
(941) 879-8640  
(known 5 year)

**Janice C Martin**

505 Barcelona Ave, Apt 5, Venice, FL 34285

Phone: 941-225-9843

[janicecarolyn@icloud.com](mailto:janicecarolyn@icloud.com)

**Restaurant / Hospitality Experience**

**Bull & Finch Pub aka 'Cheers' Beacon Hill**

84 Beacon Street

Boston, MA

Hostess

(2 years)

**Hampshire House**

84 Beacon Street

Boston, MA

Bus Person

(2 years)

**Cajun Club (closed)**

Indiana Avenue

Englewood, FL

Server and Special Functions Staff

(3 years)

**Boca Grande Club**

5000 Gasparilla Road

Boca Grande, FL

Server and Special Functions Staff

(3 years)

---

**Profile**

Kelley

First Name

H

Middle Initial

O'leary

Last Name

344 Ponce De Leon Ave

Street Address

venice

City

FL

State

34285

Postal Code

kelldun@gmail.com

Email Address

Home: (517) 897-0607

Primary Phone

Alternate Phone

retired - i helped out at a local  
restaurant, Cafe Longet

Employer

Medical Malpractice Insurance  
Agent (Retired)

Occupation

**Which Boards would you like to apply for?**

Parks and Recreation Advisory Board: Submitted

**Have you ever been convicted or pled "no contest" to a misdemeanor offense?** Yes  No**Have you ever been convicted or pled "no contest" to a felony?** Yes  No

---

**Demographics****Are you a city resident?** Yes  No**How long have you lived in the City of Venice?**

8 years

Question applies to multiple boards

**Do you own property within the City of Venice?** Yes  No

---

**Interests & Experiences**

Kelley H O'leary

**Are you currently serving or have you served on a city board?**

---

Yes  No

**Why are you interested in serving on a board or commission?**

---

I would love to volunteer on the Parks & Rec. advisory board! I have been coming to Venice since i was born (40+years) and the parks have always been a huge reason why Venice is unique and special. I believe we have around 30 parks in Venice, which is an amazing number for any city. I love the rich history of our parks and the restoration and updates that has been made to many of them. I enjoy outdoor sports of all kinds (biking, pickleball, running, tennis, etc) and I am a huge lover of animals. Our parks allow us to see many unique animals and birds. I think we need to perserve the history of these parks as John Nolan intended but at the same time continue to make improvements and updates.

**Resume of Education and Experience:**

---

Graduated from Michigan State University, Degree in Finance - 1998

---

**Acknowledgements**