



TO: Honorable Mayor and City Council Members

THRU: Ed Lavalley, ICMA-CM, MPA, City Manager

FROM: Linda Senne, CPA, CGFM, Finance Director

DATE: June 7, 2017

**SUBJECT: Ordinance No. 2017-23
Non-ad Valorem Assessments for Fire Services**

In May 2017, City Council authorized staff to move forward with a Non-ad Valorem Assessment for Fire Services. A local government which is authorized to impose a non-ad valorem assessment shall adopt an Assessment Ordinance. This Fire Assessment Ordinance does not levy or impose the assessment, it just establishes the procedure to be followed to impose the assessment, to correct errors and omissions, and to administer the program from year to year.

The details regarding the assessments, including methodology and rates, will be set forth in the implementing resolutions contemplated by the ordinance.

Staff is recommending approval of the Fire Assessment Ordinance solely to establish the procedures to follow if Council imposes the assessment. The adoption of this Ordinance shall not be deemed to commit or require the City to impose any assessments.