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**MEMORANDUM**

**To:** Historic and Architectural Preservation Board

**From:** Harry Klinkhamer, Historical Resources Manager

**Date:** August 18, 2025

**Re:** Historic Preservation Brochure

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At the February 25, 2025, City Council meeting, council approved the annual goals of the Historic and Architectural Preservation Board. One of those goals is to:

- Continue a historic preservation education outreach program and develop a historic preservation brochure. Maintain the Legacy Awards program.

Staff has prepared a draft layout and design for a brochure for the board to review and comment on.