



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: City Manager **E-SIGN:**

FROM: Building Official

DEPARTMENT: Building

DATE: August 18, 2025

MEETING DATE: October 21, 2025

SUBJECT / TOPIC: Optimizing our Building Department

BACKGROUND INFORMATION: The City recognizes the importance of maintaining the highest quality services to its citizens. As part of our ongoing efforts to improve efficiency and ensure long-term sustainability, we are evaluating opportunities to optimize the operations of the Building Department. This includes aligning permit fees with the true cost of service delivery, streamlining internal processes, and ensuring that resources are appropriately matched to current and future demand. By recalibrating our cost structures and service models, we aim to enhance customer service, support responsible development, and maintain fiscal responsibility. These changes will position the department to better serve the community while fostering a more transparent and sustainable permitting framework.

SUPPORTS STRATEGIC PLAN: Goal Two: Provide Efficient, Responsive Government with High Quality Services

COUNCIL ACTION REQUESTED: For Council Adoption by Consent Motion

Yes	N/A	
☒	☐	Document(s) Reviewed for ADA compliance (required if for agenda posting)
☐	☒	City Attorney Reviewed/Approval
☐	☒	Risk Management Review
☐	☒	Finance Department Review/Approval
		Funds Availability (account number):

CC: