

# CITY MANAGER'S REPORT


## AGENDA ITEM REQUEST

UTILITIES DEPARTMENT

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**DATE:** August 25, 2017

**TO:** Ed Lavallee, City Manager

**FROM:** Javier Vargas, Utilities Director 

**COUNCIL DATE:** September 12, 2017

**SUBJECT:** Cityworks Server Implementation  
Jones Edmunds WA No. 2016-03

**Background:**

The City of Venice Utilities has been in a dire need to improve our work order management and initiate an asset management system.

We have met with several vendors and have chosen Cityworks as the software that will meet our needs the best.

Jones Edmunds would perform professional services implementing the Cityworks Server. We would begin with the water distribution and wastewater collection utility business units. The intent is for this work order management system to be utilized by the entire City (all departments).

This work assignment would include project planning and management, GIS recommendation and data loading, server installation and configuration, AMS data development and implementation for water distribution and wastewater collection, training, SQL reporting and ongoing support.

**Requested Action:**

We respectfully request council's permission to approve Jones Edmunds & Associates, Inc. Work Assignment No. 2016-03 – Cityworks Server Implementation, not to exceed \$116,244.

**City Attorney Review:**

The City Attorney has reviewed this document and finds it to be acceptable.

**Risk Management Review:**

The Risk Manager has reviewed this document and finds no risk management objections.

**Funds Availability (account number):**

Based on council approval, funds are available in account number 421-1201-536.31-00.