



# MEMO

## City of Venice

### Engineering Department

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To: Edward Lavalley, City Manager

From: Kathleen Weeden, PE, City Engineer

Date: August 1, 2014

Subject: King Engineering Work Assignment  
Design for Parking Facilities at the Beach and Downtown

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**Background:** Based on direction by the City Council at the July 23<sup>rd</sup>, City Council Meeting, a cost estimate was obtained from King Engineering, a consultant of record, to move forward with the first stage of completing Sites 1 through 4 (as denoted on the attached exhibit). Although it may not be feasible to complete these projects by the end of the calendar year, all efforts will be made to make that goal for parking along Harbor Drive (Site #1), the overflow parking in the north pier parking area (Site #2) and the gravel lot behind Venice Theatre (Site #4). The undeveloped outparcel adjacent to the north pier parking area (Site #3) will be used as a staging area for the beach renourishment project and requires more extensive permitting that will likely delay its completion until the early spring. The attached work assignment include design, permitting and post-construction engineering activities for Sites #1, 2, & #4 and surveying of Site #3 to obtain information necessary to complete the cost estimate for the design, permitting and construction engineering services for Site #3. Once the design, permitting and construction documents are complete for each area, a competitive bid will be obtained to construct each of the parking areas.

Funding for design or construction have not yet been budgeted and the funding source will need to be established before the attached work assignment may be executed. Additional funds will also be needed for the design & permitting of Area 3 and all construction costs. Any funding allocated today for the attached work assignment and future expenditures will require a budget amendment if included in the current fiscal year or inclusion in next year's budget. To meet the objective of completing additional parking area construction prior to the end of the year, it is important to move forward with the attached work assignment in the amount of \$47,765.00.

**Requested Action:** Motion to authorize the Mayor to execute the attached work assignment to King Engineering in the amount of \$47,765.00 and identify a funding source with the acknowledgement that a future budget amendment will be provided.

**City Attorney Review:** Under review.

**Risk Management:** Under review.