




MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: James Clinch, City Manager

E-SIGN: 
James Clinch (Apr 21, 2026 13:18:02 EDT)

FROM: Nicholas Dumas, Airport Director

DEPARTMENT: Airport

DATE: April 13, 2026

MEETING DATE: April 28, 2026

SUBJECT / TOPIC: Budget Amendment for the project to build the Airport Terminal Building.

BACKGROUND INFORMATION: The existing Airport Terminal/Administration Building at Venice Municipal Airport is about forty years old and in need of replacement. Additionally, the facility has exceeded its expected lifespan, requires ongoing maintenance, and does not meet ADA requirements. Thus, a new Terminal/Administration Building at Venice Municipal Airport must be constructed. The new facility, located near the existing Administration Building, will have about 5,000 square feet of common-use areas, conference rooms, a pilot flight-planning area, and offices. The new building will be designed to withstand hurricanes and to facilitate the airport's reopening as soon as possible after a storm. A new parking facility and access roadway will also be designed for this facility. This new Terminal/Administration Building will replace the existing building. The building's location will be offered for lease. We are planning to have the lessee assume responsibility for tearing the building down as part of their lease agreement.

The current, FY26, budgeted amount for the Airport Terminal Project is \$4,547,258. Of that amount, \$3,990,000 is from FAA and FDOT grants, and the remainder is the local share. Since that amount was established, FDOT increased its contribution to the project by \$1,500,000 through PTGA Amendments 1 and 2. Additionally, the FAA's Airport District Administrator has approved allocating the full amount of the Airport's Restricted Funds to this project in the amount of \$2,875,487.

The FAA and FDOT are contributing \$5,490,000 in grants. The local share is 20% of the project's grant amount, or \$1,098,000.

The project's total costs, including all grants, Restricted FAA Funds, and Local Share, are now \$9,463,487.

Funding Source	Grant #	Amount
FAA (Construction)	3-12-0082-028-2024	\$950,000
FDOT (Original Grant)	438750-1-94-02	\$3,040,000
FDOT (Amendment 1)	438750-1-94-02	\$500,000
FDOT (Amendment 2)	438750-1-94-02	\$1,000,000

Restricted FAA Funds		\$2,875,487
Local Share		\$1,098,000
	Total:	\$9,463,487

The Airport is requesting that City Council approve an additional expense appropriation of \$4,916,229.

Budget	Amount
FY26 Project Budget	\$4,547,258
Requested New Project Budget	\$9,463,487
	Difference: \$4,916,229

The sources of additional funding for the new Project Budget are summarized as follows.

Funding Source	Grant Number	Amount
FDOT (Amendment 1)	438750-1-94-02	\$500,000
FDOT (Amendment 2)	438750-1-94-02	\$1,000,000
Restricted FAA Funds		\$2,875,487
Local Share		\$540,742
	Total:	\$4,916,229

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Yes N/A

- Document(s) Reviewed for ADA compliance (required if for agenda posting)
 - City Attorney Reviewed/Approval
 - Risk Management Review
 - Finance Department Review/Approval
- Funds Availability (account number): 401-0970-542.62-00

CC: Brendalee Westlake, Finance
David Jackson, Legal
Alan Bullock, Risk
Peter Boers, Procurement
Penny Elie, Airport Administration



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Final Audit Report

2026-04-21

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