Finance

The finance department develops, implements, and monitors financial accounting policies, internal controls, and procedures. The department also provides a sound accounting system for protecting the city's assets by recording and reporting financial transactions in accordance with Governmental Accounting Standards Board Pronouncements, other generally accepted accounting principles, and other legally mandated standards.

Finance maintains the city's general ledger, payroll, utility billing, accounts receivable, accounts payable, purchasing, cash receipts, and acts as the City's treasurer by investing excess funds. Finance is also responsible for debt issuance, debt reporting, and maintaining the City's bond rating. The Finance Director and staff assist the City Manager in the preparation, implementation, and monitoring of the city's budget. At year end, this department prepares the city's annual financial statements for the city's constituents.

The finance department has a staff of 13 full-time positions that assist the Finance Director, including a Controller, Senior Accountant and 11 support personnel.

Goal	Objective	Performance Measure	FY 23	FY 24	FY 25	
		% of Payroll errors compared to average # of employees	<1%	<1%	<1%	
	Strive for 100% Payroll accuracy	# of PR checks issued per year	9,854	9,900	9,926	
Council		% of employees on Payroll Direct Deposit greater than 95%	100%	100%	100%	
Strategic Goal #2: Provide Efficient, Responsive Government with High Quality Services Increase # of customers receiving electronic utility bills by at least 5% per year Pay 100% of vendors bi- weekly through Positive Pay	customers receiving	# of Customers E-Billed	2,447	2,814	2,900	
	% Increased	15%	15%	15%		
	vendors bi-	Average # of ACH payments processed bi-weekly	63	65	67	
	Ensure timely and accurate procurement	Average # of Checks issued bi-weekly	50	48	46	
		# of Purchase Orders Issued	375	380	380	
	processes	# of Formal Bids processed through award process	12	15	15	
Council Strategic Goal # 3:	Receive Certificate of Excellence in Annual Financial Reporting from the Government Finance Officers Association (GFOA)	Produce annual financial report that is recognized by the GFOA to have achieved the highest standards in government accounting and financial reporting.	Yes	Yes	Yes	
Ensure a Financially Sound City	Receive Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA)	Publish a budget document that meets strict program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.	Yes	Yes	Yes	

Goal	Objective	Performance Measure	FY 23	FY 24	FY 25		
		General Obligation Bond: Fitch Ratings	AA+	AA+	AA+		
	Maintain or	General Obligation Bond: Moody's Investor Services Rating	Aa1	Aa1	Aa1		
	improve bond rating	General Obligation Bond: Standard & Poor's Rating	AA+	AA+	AA+		
		Utility Revenue Bonds: Fitch Ratings	AA	AA	AA		
Council Strategic		Utility Revenue Bonds: Moody's Investor Services Rating	Aa2	Aa2	Aa2		
Goal # 3: Ensure a Financially		Utility Revenue Bonds: Standard & Poor's Rating	AA	AA	AA		
Sound City	Maintain adequate fund	Percentage of top 7 major funds over target balances at year end	100%	100%	100%		
	balances and/or working capital	General Fund unassigned fund balance as a percentage of annual expenditures	58%	55%	54%		
	General Fund- Increase pay-as- you-go capital (up to 8% of budget)	Capital outlay (not- financed) plus fleet rent as a percentage of total expenditures	8.8%	7.3%	9.8%		
	Pay down unfunded pension liabilities	Contributions over the annual required amount	Police Pension is funded 100% Fire Pension \$362,460	Police Pension \$616,500 Fire Pension \$580,000	Police Pension \$670,392 Fire Pension \$801,015		

CITY OF VENICE FINANCE			6 mos.					001-0401
EXPENDITURES			= 50%				As of	4/16/24
		Amends/						

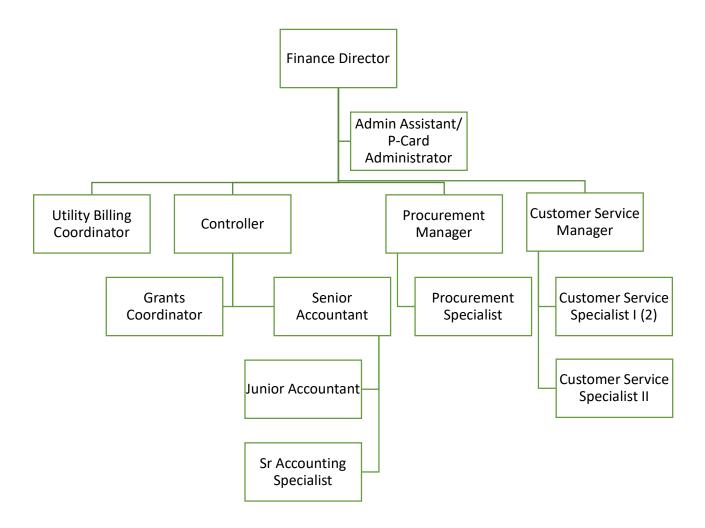
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Department 0401	Actual FY 2022	Actual FY 2023	Adopted Budget FY 2024	Amends/ Proj/Enc Rolls to FY 2024	Amended Budget FY 2024	YTD Thru 3/31/24	% YTD FY24	Positive (Negative) Variance	Expected FY 2024	Positive (Negative) Variance	Proposed Budget FY 2025	Incr (Decr) over FY24 Orig Budget	vs. 24 Orig Bud	FY2025 Budget Comments
Grand Total	1,509,225	1,757,087	1,861,058	168,328	2,029,386	890,931	44%	1,138,455	2,029,386	0	1,919,821	58,763	3.2%	
Exp - Maintenance	680	0	0	0	0	0	-	0	0	0	0	0	•	
513.46-00 - REPAIR & MAINTENANCE SVCS	680	0	0	0	0	0	-	0	0	0	0	0	-	
Exp - Miscellaneous, services and supplies	47,173	58,956	66,486	0	66,486	22,814	34%	43,672	66,486	0	64,603	(1,883)	-2.8%	
513.40-00 - TRAVEL AND TRAINING	7,848	13,522	16,000	0	16,000	5,251	33%	10,749	16,000	0	16,000	0	0.0%	
513.41-00 - COMMUNICATIONS SERVICES	2,349	2,067	2,574	0	2,574	833	32%	1,741	2,574	0	0	(2,574)	-100.0%	
512.41-40 - COMMUNICATION SERVICES/IS	0	0	0	0	0	0	-	0	0	0	2,068	2,068	-	Mobile Connectivity, phones
513.44-00 - RENTALS AND LEASES	13,598	13,907	16,212	0	16,212	5,499	34%	10,713	16,212	0	14,835	(1,377)	-8.5%	Sharp - printing services
513.47-00 - PRINTING AND BINDING	4,720	4,998	6,800	0	6,800	6,351	93%	449	6,800	0	6,800	0	0.0%	ACFR, Budget, & PAFR
513.51-00 - OFFICE SUPPLIES	15,432	21,146	19,000	0	19,000	3,307	17%	15,693	19,000	0	19,000	0	0.0%	,
513.54-00 - BOOKS, PUB, SUB, MEMBERSP	3,226	3,316	5,900	0	5,900	1,573	27%	4,327	5,900	0	5,900	0	0.0%	
Exp - Professional Services	144,926	334,513	159,935	168,328	328,263	160,956	49%	167,307	328,263	0	151,747	(8,188)	-5.1%	ł
513.31-00 - PROFESSIONAL SERVICES	95,689	285,017	103,000	168,328	271,328	125,204	46%	146,124	271,328	0	103,000	0	0.0%	This is: IDC, actuary & bank fees
513.32-00 - ACCOUNTING & AUDITING	29,150	37,277	35,135	0	35,135	26,716	76%	8,419	35,135	0	33,747	(1,388)	-4.0%	
513.34-00 - OTHER CONTRACTUAL SERVICE	20,087	12,219	21,800	0	21,800	9,036	41%	12,764	21,800	0	15,000	(6,800)	-31.2%	ACOM
Exp - Salaries and Wages	1,316,446	1,363,618	1,634,637	0	1,634,637	707,161	43%	927,476	1,634,637	0	1,703,471	68,834	4.2%	
513.12-00 - REGULAR SALARIES & WAGES	921,494	934,851	1,167,997	0	1,167,997	483,660	41%	684,337	1,167,997	0	1,207,134	39,137	3.4%	Est raises
513.12-03 - SHORT TERM DISABILITY	0	393	0	0	0	0	-	0	0	0	0	0	-	
513.14-00 - OVERTIME	366	1,206	0	0	0	0	-	0	0	0	0	0	-	
513.15-00 - SPECIAL PAY	15,805	14,625	0	0	0	14,000	-	(14,000)	0	0	0	0	-	
513.21-00 - FICA	66,415	67,192	89,352	0	89,352	35,438	40%	53,914	89,352	0	92,346	2,994	3.4%	Statutory 7.65%
513.22-00 - RETIREMENT CONTRIBUTIONS	104,182	123,763	164,220	0	164,220	67,533	41%	96,687	164,220	0	165,136	916	0.6%	FRS fm 14.06% to 13.68%
513.23-00 - LIFE AND HEALTH INSURANCE	206,587	219,909	211,683	0	211,683	105,840	50%	105,843	211,683	0	237,749	26,066	12.3%	Citywide allocation
513.24-00 - WORKERS' COMPENSATION	1,597	1,679	1,385	0	1,385	690	50%	695	1,385	0	1,106	(279)	-20.1%	Citywide allocation

FINANCE

STAFFING

CLASSIFICATION	Actual FY 2022	Actual FY 2023	Amended Budget FY 2024	Proposed Budget FY 2025
Finance Director	1.0	1.0	1.0	1.0
Customer Service Manager	1.0	1.0	1.0	1.0
Utility Billing Coordinator	1.0	1.0	1.0	1.0
Junior Accountant	1.0	1.0	1.0	1.0
Controller	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0
Senior Accounting Specialist	1.0	1.0	1.0	1.0
Admin Asst/Program Administrator	1.0	1.0	1.0	1.0
Customer Service Specialist I	2.0	2.0	2.0	2.0
Customer Service Specialist II	1.0	1.0	1.0	1.0
Procurement Manager	1.0	1.0	1.0	1.0
Procurement Specialist	1.0	1.0	1.0	1.0
Grants Coordinator	1.0	1.0	1.0	1.0
Total Department Staff	14.0	14.0	14.0	14.0

FINANCE



CITY OF VENICE GENERAL OBL. BOND FD #251

6 mos.

Fund 251

REVENUES & EXPENDITURES						= 50%							As of	5/26/24
			Adopted	Project &	Amended					Positive	Proposed	Incr (Decr)		
	FY2022	FY2023	Budget	Encumbr.	Budget	YTD Thru	% YTD	YTD	Expected	(Negative)	Budget	over FY24	Pct Incr	FY2025 Budget
REVENUES & EXPENDITURES	Actuals	Actuals	FY 2024	Rolls	FY2024	03/31/24	FY24	Variance	FY 2024	Variance	FY 2025	Expected	(Decr)	Comments
Revenues:														
Grand Total - Revenues	2,598,113	2,644,279	2,580,418	0	2,580,418	2,424,388	94%	(156,030)	2,629,000	48,582	2,569,000	(60,000)	-2.3%	
Rev - Taxes, Property	2,596,966	2,607,241	2,556,418	0	2,556,418	2,398,714	94%	(157,704)	2,589,000	32,582	2,541,000	(48,000)	-1.9%	See indiv. millages below
311.00-00 - AD VALOREM TAXES	2,596,179	2,606,118	2,554,418	0	2,554,418	2,398,714	94%	(155,704)	2,587,000	32,582	2,541,000	(46,000)	-1.8%	0.3632
311.01-00 - AD VALOREM TAXES-DELINQUENT	752	17	1,000	0	1,000	0	0%	(1,000)	1,000	0	0	(1,000)	-100.0%	
311.02-00 - AD VALOREM TAXES-PEN/INT	35	1,106	1,000	0	1,000	0	0%	(1,000)	1,000	0	0	(1,000)	-100.0%	
	4.45	07.000	04.000		04.000	05.054	4070	4.074	40.000	40.000	20.000	(40,000)	22.22	
Rev - Interest	1,147	37,038	24,000	0	24,000	25,674	107%	1,674	40,000	16,000	28,000	(12,000)		
361.10-00 - INTEREST ON INVESTMENTS	1,147	37,038	24,000	0	24,000	25,674	107%	1,674	40,000	16,000	28,000	(12,000)	-30.0%	
			Adopted	Project &	Amended					Positive	Proposed	Incr (Decr)	I	
	FY2022	FY2023	Budget	Encumbr.	Budget	YTD Thru	% YTD	YTD	Expected	(Negative)	Budget	-	Pct Incr	FY2025 Budget
REVENUES & EXPENDITURES	Actuals	Actuals	FY 2024	Rolls	FY2024	03/31/24	FY24	Variance	FY 2024	Variance	FY 2025	Orig Bud	(Decr)	Comments
Expenditures:	710101010	7101010		110.115		00/02/21		ranance		variance		0118 244		for bond debt service
Grand Total - Expenditures	2,564,675	2,565,310	2.558.527	0	2,558,527	2,070,112	81%	488,415	2,558,527	0	2.568.924	10,397		(fm Finance)
arana rotal Exponentarios	2,001,070	2,000,010	2,000,027			2,070,112	0170	100,110	2,000,027	-	2,000,021	10,007	61170	(mr manco)
0456 - Exp - Debt service (2020 GO)	534,487	534,372	534,214	0	534,214	517,268	97%	16,946	534,214	0	538,862	4,648	0.9%	0.0730
582.71-00 - PRINCIPAL	475,000	485,000	495,000	0	495,000	495,000	100%	0	495,000	0	510,000	15,000	3.0%	Per DS schedule
582.72-00 - INTEREST	57,987	47,872	37,714	0	37,714	21,443	57%	16,271	37,714	0	27,212	(10,502)	-27.8%	Per DS schedule
582.73-01 - OTHER DEBT SERVICE COSTS	1,500	1,500	1,500	0	1,500	825	55%	675	1,500	0	1,650	150	10.0%	
0457 - Exp - Debt service (2017 Roads)	1,190,956	1,193,332	1,189,082	0	1,189,082	953,291	80%	235,791	1,189,082	0	1,193,081	3,999	0.3%	0.1706
582.71-00 - PRINCIPAL	635,000	670,000	700,000	0	700,000	700,000	100%	0	700,000	0	740,000	40,000	5.7%	Per DS schedule
582.72-00 - INTEREST	555,956	523,332	489,082	0	489,082	253,291	52%	235,791	489,082	0	453,081	(36,001)	-7.4%	Per DS schedule
0458 - Exp - Debt service (2017 PS)	839,232	837,606	835,231	0	835,231	599,553	72%	235,678	835,231	0	836,981	1,750	0.2%	0.1196
582.71-00 - PRINCIPAL	325,000	340,000	355,000	0	355,000	355,000	100%	0	355,000	0	375,000	20,000	5.6%	Per DS schedule
582.72-00 - INTEREST	514,232	497,606	480,231	0	480,231	244,553	51%	235,678	480,231	0	461,981	(18,250)	-3.8%	Per DS schedule
										_				

CITY OF VENICE														
GENERAL OBL. BOND FD #251						6 mos.							F	Fund 251
REVENUES & EXPENDITURES						= 50%							As of	5/26/24
			Adopted	Project &	Amended					Positive	Proposed	Incr (Decr)		
	FY2022	FY2023	Budget	Encumbr.	Budget	YTD Thru	% YTD	YTD	Expected	(Negative)	Budget	over FY24	Pct Incr	FY2025 Budget
REVENUES & EXPENDITURES	Actuals	Actuals	FY 2024	Rolls	FY2024	03/31/24	FY24	Variance	FY 2024	Variance	FY 2025	Expected	(Decr)	Comments
Total Fund Analysis												1		
Total Fund Analysis Revenues (Above)	2,598,113	2,644,279	2,580,418	0	2,580,418	2,424,388			2,629,000		2,569,000			
Expenditures (Above)	(2,564,675)			0					(2,558,527)		(2,568,924)			
Net Revenues	33,438	78,969	21,891	0		354,276			70,473	_	(2,308,924)	ь		
		. 5/5 55												
Beginning Fund Balance	291,484	324,922	400,829						403,891		474,364			
Ending Fund Balance	324,922	403,891	422,720						474,364	•	474,440	Α		
												•		
Target Analysis - Fund Bal as a % of			Adopted								Proposed			
Annual Exp.	FY2022	FY2023	Budget						Expected		Budget			
<u>-</u>	Actuals	Actuals	FY 2024						FY 2024		FY 2025			
Projected Ending Net Assets	324,922	403,891	422,720						474,364		474,440			
Annual Expenditures (excludes refunding	2,564,675	2,565,310	2,558,527						2,558,527	_	2,568,924	В		
Percent	13%	16%	17%						19%		18%			
Target *	213,723	213,776	213,211						213,211		214,077			
Excess (Shortage)	111,199	190,115	209,509						261,153		260,363			
* Target in this fund is 1 month's exps.												1		

CITY OF VENICE														001 0002
NON-DEPARTMENTAL - INTERFUND TRANS	FERS					6 mos.								001-9902
EXPENDITURES						= 50%							As of	4/16/24
				Amends/										
Department 9902			Adopted	Proj/Enc	Amended			Positive		Positive	Proposed	Incr (Decr)	vs. 24	
	Actual	Actual	Budget	Rolls to	Budget	YTD Thru	% YTD	(Negative)	Expected	(Negative)	Budget	over FY24	Orig	
	FY 2022	FY 2023	FY 2024	FY 2024	FY 2024	3/31/24	FY24	Variance	FY 2024	Variance	FY 2025	Orig Budget	Bud	FY2025 Budget Comments
Grand Total	1,590,797	170,205	0	0	0	(145,186)	-	145,186	0	0	480,000	480,000	-	
Exp - Transfers Out	1,590,797	170,205	0	0	0	(145,186)	-	145,186	0	0	480,000	480,000	-	
9901-581.99-01 FLEET CLEARING	0	0	0	0	0	(27,033)	-	27,033	0	0	0	0	-	This will zero by year-end
9901-581.99-03 GAS/DIESEL CLEARING	0	0	0	0	0	(118,153)	-	118,153	0	0	0	0	-	This will zero by year-end
9902-581.91-28 TSF TO FLEET REPLACEMENT	1,590,797	170,205	0	0	0	0	-	0	0	0	480,000	480,000	-	FY22 Replace Ladder Truck FY23 Fully fund FRP FY24: "Catch-Up Transfer" \$300K EMS, \$60K PW-Mtnce, PW-Parks \$120K