



MEMORANDUM

City of Venice

Code Enforcement

TO: Mayor/City Council

THROUGH: Ed Lavallee, City Manager

FROM: Jim Davis, Code Enforcement Supervisor

DATE: August 12, 2020

COUNCIL APPROVAL: Yes

MEETING DATE: August 25, 2020

STRATEGIC PLAN GOAL: Other

SUBJECT: Code Changes for Code Enforcement to Include Special Magistrate Services

Background: The City of Venice has a comprehensive Code Enforcement process for the review and adjudication of violations of the City Code. Florida Statute, Chapter 162 provides for the use of a special magistrate for the adjudication of municipal code issues. To increase the efficiency and effectiveness of the local code enforcement process, the City is seeking to appoint a special magistrate to authorize lien foreclosures and hear appeals for civil citations.

Proposed City Ordinance 2020-25 establishes procedures for the creation of a special magistrate process, defines qualifications for appointment, term of appointment, and duties of the special magistrate. The Ordinance also provides for a restructuring of the City's Code Enforcement Board reducing the size of the Board from its current configuration of seven members to five members.

Requested Action: City Council approval is requested for the establishment of a special magistrate process and its implementation as articulated in proposed Ordinance No. 2020-25.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: Yes

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): [Click or tap here to enter text.](#)

ORIGINAL(S) ATTACHED: 1 Original No. 2020-25

Cc: City Clerk's Office