



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
www.venicegov.com

## Meeting Minutes City Council

---

Tuesday, June 25, 2024

9:00 AM

Council Chambers

---

[24-0254](#)

Instructions on How to Watch and/or Participate in the Meeting

### Broadcast

#### CALL TO ORDER

#### ROLL CALL

**Present:** 7 - Mayor Nick Pachota, Ms. Joan Farrell, Vice Mayor Jim Boldt, Ms. Helen Moore, Mrs. Rachel Frank, Mr. Ron Smith and Mr. Rick Howard

Vice Mayor Boldt and Mr. Howard attended the meeting virtually.

#### ALSO PRESENT

City Attorney Kelly Fernandez, City Manager Ed Lavallee, Deputy City Clerk Mercedes Barcia, Deputy City Clerk Toni Cone, and for certain items on the agenda: Assistant City Engineer Jon Kramer, Planning and Zoning Director Roger Clark, and Planner Josh Law.

#### INVOCATION AND PLEDGE OF ALLEGIANCE

Deputy Clerk Barcia offered the Invocation followed by the Pledge of Allegiance led by Mrs. Frank.

#### I. RECOGNITION

[24-0255](#)

Proclaim June 24-28, 2024 as "Boys and Girls Club Week", Presented to Erin Guzzo, Director of Communications for Boys & Girls Clubs of Sarasota and Desoto Counties

**Mayor Pachota presented this proclamation to Bill Sadlo, CEO.**

[24-0256](#)

5-Year Service Award, Amy Nelson, Planning Manager

**Mayor Pachota and City Manager Lavallee presented this recognition.**

[24-0257](#)

Council Member Joan Farrell: Certificate of Completion of the 2024 Institute for Elected Municipal Officials

Mayor Pachota presented this recognition.

[24-0258](#)

Council Member Ron Smith: Certificate of Completion of the 2024 Institute for Elected Municipal Officials

Mayor Pachota presented this recognition.

Recess was taken from 9:08 a.m. until 9:15 a.m.

## II. AUDIENCE PARTICIPATION will be limited to one hour.

Reverend James Mitchell of the Union Missionary Baptist Church, 404 Warfield Avenue, spoke in favor of the stakeholders group for the Seaboard Master Plan.

## III. CONSENT SECTION:

A motion was made by Mr. Smith, seconded by Mrs. Frank, to approve items on the Consent Section. The motion carried unanimously by voice vote.

### A. CITY ATTORNEY

[24-0259](#)

Approve Settlement Agreement with Neal Communities of SWF, LLC and Neal Signature Homes, LLC

This agreement was approved on the Consent Section.

### B. CITY CLERK

[24-0260](#)

Minutes of the June 11, 2024 Regular Meeting and Revised Minutes of the May 28, 2024 Regular Meeting

These minutes were approved on the Consent Section.

## IV. ITEMS REMOVED FROM CONSENT

There were none.

## V. PUBLIC HEARINGS

### A. ORDINANCES - FIRST READING

[ORD. NO.  
2024-13](#)

An Ordinance of the City of Venice, Florida, Providing for Placement of the Structure Known as the Municipal Mobile Home Park Clubhouse Located at 780 Firenze Avenue East on the Local Register of Historical Resources Pursuant to Chapter 87, Historic and Architectural Preservation, Section 7.7, Local Register and Landmarks, of the City of Venice Code of Ordinances; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Deputy Clerk Barcia read the ordinance by title only.

Mayor Pachota opened the public hearing.

There were no written communications.

Council waived staff's presentation.

There was no public comment.

Mayor Pachota closed the public hearing.

**A motion was made by Ms. Moore, seconded by Vice Mayor Boldt, that Ordinance No. 2024-13 be approved on first reading and scheduled for final reading. The motion carried by the following roll call vote:**

**Yes:** 7 - Mayor Pachota, Ms. Farrell, Vice Mayor Boldt, Ms. Moore, Mrs. Frank, Mr. Smith and Mr. Howard

## **B. ORDINANCES – FINAL READING**

### [ORD. NO. 2024-11](#)

An Ordinance of the City of Venice, Florida, Amending the Code of Ordinances, Chapter 87, Land Development Code, by Amending Section 3.7.5., Parking Lot Landscaping Requirements, and Section 3.7.6., Miscellaneous Landscaping, Pursuant to Text Amendment Petition No. 24-16AM, to Reduce the Required Square Footage of Landscape Area of Interior Parking Areas Within the Mixed Use Seaboard Area, and to Revise the Requirements for Landscaping Adjacent to a Right-Of-Way Without Off-Street Parking; Providing for Repeal of All Ordinances in Conflict Herewith; Providing for Severability; and Providing an Effective Date

Deputy Clerk Barcia read the ordinance by title only.

Mayor Pachota opened the public hearing.

There were no written communications since last meeting.

Planner Law answered Council questions regarding setbacks in the Seaboard district responding it is for a more pedestrian feel, and the text amendment will modify the Land Development Regulations (LDRs) to reduce buffering.

Planning and Zoning Director Clark explained the reasoning for the setback amount, and commented on the John Nolen Plan, trees and bushes, the right-of-way, parking lots, and the downtown plan.

Pat Oulette, 995 Laguna Drive, expressed concerns about green space.

Mayor Pachota closed the public hearing.

---

**A motion was made by Ms. Moore, seconded by Mr. Howard, that Ordinance No. 2024-11 be approved and adopted. The motion carried by the following roll call vote:**

**Yes:** 6 - Mayor Pachota, Vice Mayor Boldt, Ms. Moore, Mrs. Frank, Mr. Smith and Mr. Howard

**No:** 1 - Ms. Farrell

## VI. NEW BUSINESS

### A. ORDINANCE

[ORD. NO.  
2024-14](#)

An Ordinance Amending City of Venice Ordinance No. 2023-34, as Previously Amended, Which Adopted the Official Budget of the City of Venice, Florida for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024; by Increasing the Total Revenue by \$1,600,000 and Total Expenditures by \$1,600,000; and Providing an Effective Date  
Deputy Clerk Barcia read the ordinance by title only.

There was no public comment.

**A motion was made by Mrs. Frank, seconded by Vice Mayor Boldt, that Ordinance No. 2024-14 be approved on first reading and scheduled for final reading. The motion carried by the following roll call vote:**

**Yes:** 7 - Mayor Pachota, Ms. Farrell, Vice Mayor Boldt, Ms. Moore, Mrs. Frank, Mr. Smith and Mr. Howard

### B. RESOLUTION

[RES. NO.  
2024-16](#)

A Resolution of the City of Venice, Florida, Creating a Seaboard Master Plan Stakeholder's Group and Providing an Effective Date

Deputy Clerk Barcia read the resolution by title only.

Pat Oulette, 995 Laguna Drive, spoke on the Seaboard Master Plan Stakeholder's Group and expressed the need for complete representation.

**A motion was made by Vice Mayor Boldt, seconded by Ms. Moore, that Resolution No. 2024-16 be approved and adopted.**

Discussion took place regarding different groups of potential stakeholders, and how they are chosen.

Planning and Zoning Director Clark spoke on choosing the participants, who will be in the group, and answered Council questions about meeting frequency, consultants, timeline, and the Urban Forest.

City Attorney Fernandez noted the stakeholder's meetings are public meetings.

**The motion carried by the following roll call vote:**

**Yes:** 7 - Mayor Pachota, Ms. Farrell, Vice Mayor Boldt, Ms. Moore, Mrs. Frank, Mr. Smith and Mr. Howard

**C. PRESENTATION**[24-0261](#)

Jon Kramer, Assistant City Engineer, Jared Schneider, Project Manager, and Hanna Shaffer, Urban Planner, Kimley-Horn & Associates: Introduction of the Transportation and Multi-Modal Master Plan Project (10 min.)

Assistant City Engineer Kramer and Mr. Schneider, Kimley-Horn & Associates, provided a presentation to include, introduction and purpose, roadway ownership and maintenance, Capital Improvement Schedule (CIS) and Capital Improvement Program (CIP), project scope, engagement, overall schedule, next steps and engagement.

Discussion took place regarding walkability, being a bicycle friendly community, bike share options, Legacy Trail shade, golf cart usage, parking, events, safety issues, traffic congestion, specific area needs, and user awareness and education.

Recess was taken from 9:57 a.m. until 10:10 a.m.

**D. COUNCIL ACTION/DISCUSSION**[24-0262](#)

Appoint Robert Young to the Planning Commission to Complete the Unexpired Term of Jon Preiksats from June 25, 2024 to January 31, 2026 (Mayor Pachota, Vice Mayor Boldt, and Mr. Howard Requested to Keep the Application Pool Open)

Mayor Pachota read the item.

There was no public comment.

**A motion was made by Mayor Pachota, seconded by Vice Mayor Boldt, to extend the application period by 10 days, in order to solicit more applicants.**

Discussion took place regarding having more applicants, contact from interested parties after the deadline, concerns about timely application submittal, importance of the Planning Commission, concern about keeping the position open repeatedly, and the need to review the process.

In response to a Council question Deputy Clerk Barcia noted the vacancy was advertised for 10 days, May 15-29.

**The motion carried by the following roll call vote:**

**Yes:** 4 - Mayor Pachota, Vice Mayor Boldt, Mrs. Frank and Mr. Howard

**No:** 3 - Ms. Farrell, Ms. Moore and Mr. Smith

**VII. CHARTER OFFICER REPORTS**City Attorney

City Attorney Fernandez had no report.

City Clerk

Deputy Clerk Barcia had no report.

City Manager

City Manager Lavallee had no report.

**VIII. COUNCIL REPORTS*****Council Member Frank***

Mrs. Frank had no report.

***Council Member Moore***

Ms. Moore had no report.

***Council Member Smith***

Mr. Smith had no report.

***Council Member Farrell***

Ms. Farrell had no report.

***Council Member Howard***

Mr. Howard had no report.

***Vice Mayor Boldt***

Vice Mayor Boldt had no report.

***Mayor Pachota***

Mayor Pachota reported on his attendance at the Laurel Civic Center Youth Program, and his upcoming Leadership in Energy and Environmental Design (LEED) conference.


**IX. AUDIENCE PARTICIPATION**


There was none.

**X. ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned at 10:20 a.m.

ATTEST:

  
Nick Pachota (Jul 18, 2024 01:21 EDT)  
\_\_\_\_\_  
Mayor - City of Venice

  
\_\_\_\_\_  
City Clerk








# Meeting Minutes

Final Audit Report

2024-07-18

Created:	2024-07-12
By:	Toni Cone (TCone@Venicefl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAf_7mRCg-yUQehmmlxMlnFgRab_htHKfh

## "Meeting Minutes" History

-  Document created by Toni Cone (TCone@Venicefl.gov)  
2024-07-12 - 3:20:54 PM GMT
-  Document emailed to Nick Pachota (npachota@venicefl.gov) for signature  
2024-07-12 - 3:20:57 PM GMT
-  Email viewed by Nick Pachota (npachota@venicefl.gov)  
2024-07-18 - 5:21:06 AM GMT
-  Document e-signed by Nick Pachota (npachota@venicefl.gov)  
Signature Date: 2024-07-18 - 5:21:24 AM GMT - Time Source: server
-  Document emailed to Kelly Michaels (kmichaels@venicefl.gov) for signature  
2024-07-18 - 5:21:25 AM GMT
-  Email viewed by Kelly Michaels (kmichaels@venicefl.gov)  
2024-07-18 - 12:29:02 PM GMT
-  Document e-signed by Kelly Michaels (kmichaels@venicefl.gov)  
Signature Date: 2024-07-18 - 12:30:03 PM GMT - Time Source: server
-  Agreement completed.  
2024-07-18 - 12:30:03 PM GMT