



Memorandum

To: Edward Lavalley, City Manager

From: John Veneziano, Public Works Director

Date: May 16, 2014

Subject: Parks Master Plan – Letter of Understanding

The attached Letter of Understanding provides the terms of an agreement between Sarasota County and the three cities within the county for jointly participating in a process to develop Parks Master Plans for the county and each municipality that consider the unique relationships and overlaps of service areas between the jurisdictions for various recreation functions. The product of this effort will meet the code requirement of Venice to have a Parks Master Plan, as well as being a coordinated effort to work jointly with the county to develop new or expanded facilities as dictated by the needs of the community.

The agreement does not commit the city financially. The four jurisdictions will participate in the RFP process and use one consultant to assist in master plan preparation. Each jurisdiction will negotiate separate contracts with the consultant.

The Letter of Understanding must be approved by the City Council on May 27, 2014, in order to keep the overall process on schedule.