



CITY OF VENICE

FLORIDA

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Interoffice Memorandum

City Manager's Office

TO: Mayor Holic and City Council Members

FROM: Edward F. Lavalley, City Manager

RE: Utilities Stakeholders Group

DATE: May 2, 2017

Approximately four years ago, the Utilities Stakeholders Group was created by the City Council to provide citizen input into a project to update Utility Department rates. Working with the consultant firm Burton & Associates, the stakeholders assembled to work on a five-year strategy for rate changes. Ultimately, the City Council adopted a five year plan. At the end of the current fiscal year the City will have collected four years of performance data that began with the implementation of the rate changes emanating from the stakeholders work with the Burton Consultants.

In anticipation of continuing the use of a citizen stakeholders group to participate in a study of updating the utility rates, it appears appropriate to convene the stakeholders sometime following the completion of the fiscal 2017 year. Assuming that the City Council wishes to continue with the use of a stakeholders group as advisory to utility rate updating process, I suggest that Monday, November 6, 2017 be tentatively established as the date to reconvene the stakeholders group. Prior to that date, the members of the last stakeholders process can be contacted to determine if they wish to continue to participate in the utility rate updating process. As necessary, additional members can be appointed to fill any vacancies from the current group.

EFL/jg