

From: [Kelly Michaels](#)
To: [Roger Effron](#)
Cc: [Amanda Hawkins-Brown](#); [James Clinch](#)
Subject: Legislative Referral
Date: Tuesday, September 9, 2025 4:33:38 PM
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Good afternoon, Mr. Effron:

The City Council made the following legislative referral to the Citizen Advisory Board at today's meeting.

25-0333 Direct a Legislative Referral to the Citizen Advisory Board (CAB) to Evaluate and Recommend Improvements as it Relates to the City's Website by Identifying Citizen Preferences and Expectations and by Performing a Comparative Analysis of Other City Websites. This Evaluation Report Should be Provided to Staff to Share with the Consultant Being Contracted to Update the City's Website in FY26 (Mayor Pachota)

A motion was made by Mayor Pachota, seconded by Vice Mayor Boldt, to direct a legislative referral to the Citizen Advisory Board (CAB) to evaluate and recommend improvements as it relates to the City's website by identifying citizen preferences and expectations and by performing a comparative analysis of other city websites. This evaluation report should be provided to staff to share with the consultant being contracted to update the City's website in FY26. The motion carried 7-0 by the following electronic vote:

Yes: Mayor Pachota, Vice Mayor Boldt, Mrs. Frank, Mr. Smith, Mr. Howard, Mr. Engelke and Mr. Weed

Kelly Michaels, MMC

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