

## Judy Gamel

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**From:** Edward Lavallee  
**Sent:** Thursday, December 17, 2015 7:23 AM  
**To:** City Council  
**Cc:** Lori Stelzer; Judy Gamel; Dave Persson - Persson & Cohen  
**Subject:** Council Agenda

### Mayor & Council

I have been receiving comments concerning the way we assemble the Council meeting agendas, and in particular the process used to schedule presentations. Comments received include: the length of presentations, the number of presentations scheduled for a specific meeting, the use of Power Point slides by presenters, and the method used in determining how presentations are selected for a meeting. I have also received comments about the order of events on the agenda, and the time given to each segment.

Respecting the time and energy Council members, staff and the general public commit to preparation for and attendance at Council meetings, and an effort to provide the most efficient and productive use of council and staff time I am soliciting your suggestions for improving the processes for establishing agendas and related presentations. Thank you.

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