



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Historic and Architectural Preservation Board

Thursday, November 10, 2022

9:00 AM

Council Chambers

[22-5831](#)

Instructions for Venice Meetings

I. Call to Order

Chair Beebe called the meeting to order at 9:00 A.M.

II. Roll Call

Mr. Steketee was excused from the meeting.

Present 6 - Joseph Moody, Jon Barrick, Mark Beebe, Ruth Ann Dearybury, Bruce Weaver and Jean Trammell

Excused 1 - Jon Steketee

Also Present

Assistant City Attorney David Jackson, Planning and Zoning Director Roger Clark, Historic Resource Manager Harry Klinkhamer, Deputy Clerk/Records Manager Toni Cone, and Recording Secretary Amanda Hawkins-Brown.

III. Audience Participation

There was no one signed up to speak.

IV. Approval of Minutes

[22-5839](#)

Minutes of the October 13, 2022 and October 27, 2022 regular meetings.

Chair Beebe requested revision to correct spelling of agent name and his recused status on vote for item PLAR22-001 from the October 13, 2022 minutes.

A motion was made by Mr. Moody, seconded by Ms. Trammell, to approve the minutes of the October 13, 2022 regular meeting as amended. The motion carried unanimously by voice vote.

A motion was made by Mr. Weaver, seconded by Mr. Barrick, to approve the minutes of the October 27, 2022 regular meeting as written. The motion carried unanimously by voice vote.

V. Board Discussion

[22-5832](#)

Recommend Certified Local Government Application to City Council
(Continued from October 27, 2022 HAPB Meeting)

Staff: Harry Klinkhamer, Historic Resources Manager

Historic Resource Manager Klinkhamer spoke on the Certified Local Government (CLG) application and recommended the board's initial approval to recommend to City Council.

Discussion took place regarding the three outstanding board member applications, the application being part of the Land Development Regulation (LDRs) and Comprehensive Plan, submittal deadlines, advantages of CLG certification, and prior discussions during LDR review.

A motion was made by Mr. Moody, seconded by Ms. Dearybury, to recommend the Certified Local Government Application be forwarded to City Council for consideration and request that City Council authorize the Mayor to sign the Application and Letter of Assurance. The motion carried unanimously by voice vote.

[22-5833](#)

Land Development Regulations Proposed Changes
(Continued from October 27, 2022 HAPB Meeting)

Staff: Nicole Tremblay, AICP, Senior Planner

Planning and Zoning Director Clark stated the first amendments to the LDRs were approved by the Planning Commission, amending verbiage regarding permits for ordinary maintenance and repair, certificates for architectural compliance, certificate of appropriateness, Venice Historic Precedence (VHP), avoiding burden on property owners for upgrades, for cases of like for like changes, and answered board questions on structures in VHP style with non-compliant materials, and adding language about structures with majority compliance of VHP architectural style would need to make replacements with compliant materials or seek a variance from board.

A motion was made by Mr. Weaver, seconded by Mr. Moody, to recommend the proposed text changes to Section Seven of the Land Development Regulation as amended. The motion carried unanimously by voice vote.

[22-5834](#)

Rules and Procedure

(Continued from October 27, 2022 HAPB Meeting)

Staff: Harry Klinkhamer, Historic Resources Manager
Roger Clark, Planning and Zoning Director
David Jackson, City Attorney

Planning and Zoning Director Clark spoke on the preparation of the Rules of Procedures and answered board questions on denial or extension of an application, and date of Roberts Rules Revised referenced.

A motion was made by Mr. Moody, seconded by Ms. Trammell to adopt the proposed Rules of Procedure as presented. The motion carried unanimously by voice vote.

VI. Staff Comments

Planning and Zoning Director spoke regarding the ongoing changes to LDRs.

Discussion took place regarding having a hard copy of Section Seven available on dais, having an expert present to the board a recommendation on an updated color palette for historic properties, and concerns of single manufacturer color listing versus multiple manufacturers.

Historic Resources Manager Klinkhamer spoke on public education outreach programs, working on the 2023 board goals, and the board's schedule.

VII. Board Comments

There were none.

VIII. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 9:43 a.m.

Chair

Recording Secretary