



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
www.venicegov.com

## Meeting Minutes City Council

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Tuesday, May 28, 2019

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Holic called the meeting to order at 9:00 a.m.

### ROLL CALL

**Present:** 7 - Mayor John Holic, Council Member Jeanette Gates, Council Member Bob Daniels, Vice Mayor Richard Cautero, Council Member Charles Newsom, Council Member Margaret Fiedler and Council Member Helen Moore

### ALSO PRESENT

City Attorney Kelly Fernandez, City Clerk Lori Stelzer, City Manager Ed Lavallee, Recording Secretary Mercedes Barcia, and for certain items on the agenda: Fire Chief Shawn Carvey, Development Services Director Jeff Shrum, Planning Manager Roger Clark, Public Works Director and Asset Manager James Clinch, Fleet Manager Travis Hout, and Historical Resources Manager Harry Klinkhamer.

### INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Stelzer offered the Invocation followed by the Pledge of Allegiance led by Dr. Bill Jervey, Historic Preservation Board member.

### I. RECOGNITION

[19-3975](#)

Venice Historic Preservation Board and the City of Venice Honoring Carol Lynn "Carolyn" Redlin with the Venice Legacy Award Presented to the Redlin Family

Jean Trammell, Chair, Historic Preservation Board, presented this award to the Redlin Family.

### II. AUDIENCE PARTICIPATION will be limited to one hour.

No one signed up to speak.

There was no objection by council to address Ms. Trammell's presentations next.

### ***C. PRESENTATIONS AND AUDIENCE PARTICIPATION WILL BE HEARD AT 11:00 A.M. - AGENDA ITEMS MAY BE DELAYED OR MOVED FORWARD TO ACCOMMODATE PRESENTATIONS***

[19-3984](#)

Jean Trammell, Chair, Historic Preservation Board: Board Activity Update (10 min.)

Ms. Trammell commented on the city's uniqueness and spoke to the tax incentive ordinance, Certified Local Government (CLG) workshops, Legacy Awards to include Carolyn Redlin, proclamations, community education on historic preservation, revising current historic preservation ordinance, the board's relationship with city council, appreciation of city staff, and meetings.

Discussion followed regarding the Lord Higel House, CLG requirement for an active historic preservation board, and invitations for the association of Nolen communities, with Mayor Holic suggesting San Diego and Sarasota.

Discussion ensued on the board's communication with city council.

[19-3985](#)

Jean Trammell, Chair, Public Art Advisory Board: Board Activity Update (10 min.)

Ms. Trammell spoke to updating the public art ordinance to include surveying other cities, board's responsibility to review proposed art projects for the city, funding to help support public art, and responded to council questions regarding frequency of board meetings and the downtown mural project.

### III. CONSENT SECTION:

**A motion was made by Council Member Gates, seconded by Council Member Fiedler, to approve items in the Consent Agenda. The motion carried unanimously by voice vote.**

#### A. MAYOR

[19-3977](#)

Reappoint Student Member Jonathan Allen to the Parks and Recreation Advisory Board to Serve a Term from June 1, 2019 Until May 31, 2020

**This Reappointment was approved on the Consent Agenda.**

[19-3978](#)

Appoint Elizabeth Mogford to the Construction Board of Adjustment and Appeals to Serve a Term from May 28, 2019 Until May 31, 2022

**This Appointment was approved on the Consent Agenda.**

#### B. CITY CLERK

[19-3979](#)

Minutes of the May 14, 2019 Regular Meeting

**These Minutes were approved on the Consent Agenda.**

#### C. CITY MANAGER

Utilities

[19-3976](#) Approval of Work Assignment 2016-07, Second Force Main Under I-75, Hazen and Sawyer, P.C., \$195,315

This Work Assignment was approved on the Consent Agenda.

**IV. ITEMS REMOVED FROM CONSENT**

There were none.

**V. PUBLIC HEARINGS****A. ORDINANCES - FIRST READING**

[ORD. NO.](#)  
[2019-18](#) An Ordinance of the City of Venice, Florida, Granting Zoning Amendment Petition No. 18-09RZ, Amending the Planned Commercial Development (PCD) District, for Property Located at 2600 Laurel Road and Owned by the Sarasota County Public Hospital Board, Pursuant to Rezone Petition No. 18-09RZ, for the Sarasota Memorial Hospital to Allow for the Proposed Uses of Hospital and Related Healthcare Facilities; Providing for Repeal of All Ordinances in Conflict Herewith; Providing for Severability; and Providing for an Effective Date (Quasi-Judicial)

Mayor Holic announced this is a quasi-judicial hearing and opened the public hearing.

Ms. Fernandez queried council members on conflicts of interest and ex-parte communications. Mr. Newsom disclosed attending the planning commission hearing and Mayor Holic and Mr. Daniels disclosed attending the groundbreaking event. There were no conflicts of interest.

Ms. Stelzer noted written communications were included in the agenda packet.

Roger Clark, being duly sworn, provided a presentation and spoke on property background, aerial and site photographs, surrounding property information, existing zoning map, zoning amendment, proposed zoning map, binding master plan, proposed planned commercial development (PCD), signage plan, PCD code modifications, comprehensive plan consistency to include mitigation techniques of Policy 8.2, open space and transportation elements, land development code (LDC) consistency, concurrency, mobility, findings of fact, city council determination, and responded to council questions regarding sidewalk waiver along Laurel Road and difference between code modifications and variances.

Mr. Clark reviewed mobility elements.

Discussion followed regarding Pinebrook Road/Venice Avenue intersection improvements, Metropolitan Planning Organization (MPO) and Florida Department of Transportation (FDOT)'s long range transportation plan, and Sarasota County's plan for Pinebrook Road/Laurel Road intersection.

Mr. Shrum, being duly sworn, noted he will be discussing the joint planning agreement (JPA) with the county tomorrow and commented on county projects, traffic studies, traffic derived from area projects, and Capital Improvement Schedule (CIS).

Discussion followed regarding Laurel Road, the county's traffic count in the CIS, Knights Trail, FDOT's project approval process, transportation study, and the need for a traffic signal in the Laurel Road/Pinebrook Road intersection.

Mr. Shrum noted the hospital's traffic study did not warrant a traffic signal, and explained the difference between code modifications and variances.

Discussion followed regarding Pinebrook Road/Center Road intersection, requested sign modifications, and the city's sign ordinance.

Mr. Clark explained reasons for requested sign modifications.

Recess was taken at 10:16 a.m. until 10:25 a.m.

Dan Bailey, Williams Parker Law Firm, being duly sworn, commented on staff's assistance with the project and draft ordinance.

Sharon Roush, President, Sarasota Memorial Hospital (SMH)-Venice, being duly sworn, spoke to initial project scope, full array of services, and creation of a neighborhood advisory council.

Steve Jackson, Flad Architects, being duly sworn, presented an animated video and spoke on campus entrance, site plan, overall conceptual image and hospital entry, hospital stacking and floors, conceptual interior, water retention, sidewalk waiver, expansion zone, signage, and preserving green space.

Melanie Smith, Stantec, being duly sworn, spoke to traffic study, identifying existing roadway and intersection deficiencies, turn lanes, access point into the hospital, and traffic light at the Laurel Road/Pinebrook Road intersection.

In response to Mr. Bailey's request, Ms. Smith spoke to requesting an emergency access road for first responders and the project's stormwater design.

Discussion took place on excess green space, helipad, enhancing wetland, signage, and traffic light need at the Pinebrook Road/Laurel Road intersection.

Dr. Robert Burrus, 300 Sorrento Ranches Drive, President of Sorrento Ranches Homeowners Association (HOA), being duly sworn, noted the HOA's support of the SMH project, spoke on SMH's initiative to engage the community and benefits of the neighborhood advisory council, and requested council approve the ordinance.

Tim Montgomery, 229 Cohosh Road, noted support of the SMH project, provided general disclaimers, and inquired on containment of surface water overflows, cost of sewer connection under I-75, review of traffic and noise reports, abandonment of Laurel Road sidewalks, and signage.

Ms. Smith spoke to stormwater containment and requirements, site dewatering, and discharge locations.

Mr. Jackson commented on sewer connections.

Mr. Bailey spoke to sewer connection with the county.

Discussion followed regarding stormwater runoff, Florida Power and Light (FPL) easement, standing water from rainfall, future water capacity, sewer line capacity, ambulance operations, and noise study.

Mayor Holic closed the public hearing.

**A motion was made by Council Member Gates, seconded by Council Member Daniels, that Ordinance No. 2019-18 be approved on first reading and scheduled for final reading. The motion carried by the following vote:**

**Yes:** 7 - Mayor Holic, Ms. Gates, Mr. Daniels, Vice Mayor Caetero, Mr. Newsom, Ms. Fiedler and Ms. Moore

### ***PRESENTATIONS - Continued***

#### 19-3982

Shawn Carvey, Fire Chief; James Clinch PE, Director of Public Works and Asset Management; and Todd M. Sweet, Sweet Sparkman Architects: Fire Station No. 1 & City Hall Expansion Project (10 min.)

Mr. Clinch noted the upcoming public workshop scheduled this Thursday and spoke to proposed layout, link between the existing building and new fire station, expansion area, access to the cashier's office, current city hall deficiencies, project benefits, site issues, proposed site benefits, and key

features.

Todd Sweet, Sweet Sparkman Architects, spoke to space needs assessment, analysis of city hall's existing condition, three proposed scenarios, future needs, project schedule, and cost control.

Discussion followed regarding employee turnover, support of scenario three, security, American with Disabilities Act (ADA) accessibility, installing a power source between the Lord Higel House and city hall parking area and requiring vendors pay for electrical use, electronic payments, restrooms accessible to the public during special events, improving restrooms by community hall, upgrading windows to hurricane standards, electric cars and charging stations, additional parking spaces, considering solar, separating fire station no. 1 and city hall project costs, project financing, distinguishing essential needs, temporary location for fire station no. 1 during construction and cost estimate, project management and oversight, city hall's hurricane rating, requesting a structural engineer to review the building, square footage of the building department, public areas and usable space, secured parking spaces for council members and charter officers, ADA parking spaces, public entrances, and signage.

Recess was taken at 12:37 p.m. until 2:00 p.m.

## **B. ORDINANCES – FINAL READING**

### ORD. NO. 2019-12

An Ordinance Amending City of Venice Ordinance No. 2018-34 which Adopted the Official Budget of the City of Venice, Florida for the Fiscal Year Beginning October 1, 2018 and Ending September 30, 2019; by Increasing the Total Revenue by \$2,190,638 and Total Expenditures by \$2,190,638; and Providing for An Effective Date

Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing.

No written communication was received and no one signed up to speak.

Mayor Holic closed the public hearing.

**A motion was made by Council Member Daniels, seconded by Council Member Fiedler, that Ordinance No. 2019-12 be approved and adopted. The motion carried by the following vote:**

**Yes:** 7 - Mayor Holic, Ms. Gates, Mr. Daniels, Vice Mayor Caution, Mr. Newsom, Ms. Fiedler and Ms. Moore

### ORD. NO. 2019-14

An Ordinance of the City of Venice, Florida, Amending the Code of Ordinances, Chapter 74, Utilities, Article II, Water, Division 2, Capacity Charge; Section 74-72, Amount; Article III, Sewers and Sewage Disposal;

Division 3, Capacity Charge; Section 74-162, Amount; by Modifying Utility Capacity Charges; Providing for Repeal of All Ordinances in Conflict Herewith; Providing for Severability and Providing for An Effective Date

Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing.

No written communication was received and no one signed up to speak.

Mayor Holic closed the public hearing.

**A motion was made by Council Member Daniels, seconded by Council Member Fiedler, that Ordinance No. 2019-14 be approved and adopted. The motion carried by the following vote:**

**Yes:** 7 - Mayor Holic, Ms. Gates, Mr. Daniels, Vice Mayor Caetero, Mr. Newsom, Ms. Fiedler and Ms. Moore

[ORD. NO.  
2019-15](#)

An Ordinance of the City of Venice, Florida, Amending Chapter 2, Administration, Article VIII, Boards, Section 2-381, Economic Development Advisory Board; Dissolving this Board until Reinstated by City Council and Providing an Effective Date

Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing.

No written communication was received and no one signed up to speak.

Mayor Holic closed the public hearing.

**A motion was made by Council Member Daniels, seconded by Council Member Newsom, that Ordinance No. 2019-15 be approved and adopted. The motion carried by the following vote:**

**Yes:** 7 - Mayor Holic, Ms. Gates, Mr. Daniels, Vice Mayor Caetero, Mr. Newsom, Ms. Fiedler and Ms. Moore

[ORD. NO.  
2019-16](#)

An Ordinance of the City of Venice Florida Providing an Annual Update of the Five Year Capital Improvement Schedule for Fiscal Years 2019 - 2023 and Long Range Schedule of Capital Projects for Fiscal Years 2024 - 2028 Contained in the Appendices, Section V (6), of the City of Venice Comprehensive Plan; Providing for Repeal of All Ordinances in Conflict Herewith; Providing for Severability; and Providing for an Effective Date

Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing.

No written communication was received and no one signed up to speak.

Mayor Holic closed the public hearing.

**A motion was made by Council Member Daniels, seconded by Council Member Gates, that Ordinance No. 2019-16 be approved and adopted.**

Discussion followed regarding future transportation mobility needs in the northeast area, previous debate on widening the bypass, and concurrency.

Mr. Shrum commented on concurrency for transportation, traffic studies, and mobility fees.

Discussion ensued on mobility fees, CIS, ranking of projects solicited to the county, northeast area traffic study, FDOT funding, partnering with the county, MPO's long range transportation plan, project timeline, approving development projects without control of transportation and mobility deficiencies, comprehensive plan amendments, coordination with the county and MPO on projects, county zoned properties and future land use designations, and residents concern with damages to existing roads from developments.

**The motion carried by the following vote:**

**Yes:** 7 - Mayor Holic, Ms. Gates, Mr. Daniels, Vice Mayor Cautionero, Mr. Newsom, Ms. Fiedler and Ms. Moore

## VI. NEW BUSINESS

### A. ORDINANCES

[ORD. NO.  
2019-17](#)

An Ordinance Amending City of Venice Ordinance No. 2018-34 which Adopted the Official Budget of the City of Venice, Florida for the Fiscal Year Beginning October 1, 2018 and Ending September 30, 2019; by Increasing the Total Revenue by \$164,718 and Total Expenditures by \$164,718; and Providing for an Effective Date

Ms. Stelzer read the ordinance by title only.

No one signed up to speak.

**A motion was made by Council Member Fiedler, seconded by Council Member Daniels, that Ordinance No. 2019-17 be approved on first reading and scheduled for final reading. The motion carried by the following vote:**

**Yes:** 7 - Mayor Holic, Ms. Gates, Mr. Daniels, Vice Mayor Cautionero, Mr. Newsom, Ms. Fiedler and Ms. Moore

### B. COUNCIL ACTION/DISCUSSION

[19-3980](#)

Discussion and Action on Review of Recent Fleet Vehicle Issues, Including Sale Costs, Number of Vehicles, Annual Maintenance, Annual Inventory, Missing Items, and Runaway Costs (Daniels)



Discussion took place regarding fleet maintenance, fuel and purchasing costs, fuel reduction goal, vehicle replacement cycle, annual fleet inventory, chipper, auction profits, take home vehicles, policy on overnight parking at city hall, recommending the city manager review parking policy at parks, disposals, vehicle identification numbers, vehicle reports being readable and accurate, a moratorium on vehicle purchases, number of city vehicles, vehicle mileage, following best practices on fleet management, annual fleet maintenance and fuels costs, and auction prices.

Mr. Clinch spoke to request for information by council, fleet vendor records, intent of staff's memorandum, and vehicle auction values and disposals.

Discussion followed on fleet management system, Mr. Clinch providing council with a five year history of vehicle disposals, cost of software to track maintenance, the county's tracking system, staff providing perspectives on best practices, and city hall parking ordinance.

**There was consensus for staff to provide a presentation to council on the city's fleet replacement program.**

Mayor Holic suggested staff to include vehicle blue book values versus auction prices in the presentation.

19-3981

Consider Nonrenewal of Future Brew Bash Events (Holic)

Mayor Holic spoke regarding event history and organizer, special event agreements, sponsors, and profits returning to the city, public use of space charges, special event guidelines, events held in Centennial Park, and surveying downtown merchants on the Brew Bash and Venice Seafood Festival events.

Discussion took place on Venice MainStreet (VMS) communicating with downtown merchants, events held in Centennial Park, available parking areas in downtown, events benefitting the city, reviewing the city's special event policy, event holders requesting relief of costs, rental fees and use of public space, attracting local and non local residents, alternate event locations, popular festivals held during season, the Venice Seafood Festival to include comments received by VMS by downtown merchants, and event food criteria.

**A motion was made by Vice Mayor Cautero, seconded by Council Member Fiedler, for staff to revisit the city's special event policy, specifically regarding the use of public space. The motion carried unanimously by voice vote.**

**VII. CHARTER OFFICER REPORTS**City Attorney

Ms. Fernandez had no report.

City Clerk

Ms. Stelzer had no report.

City Manager

Mr. Lavallee noted he will be out of town attending ethics training.

**VIII. COUNCIL REPORTS*****Council Member Newsom***

Mr. Newsom reported attending the public safety facility groundbreaking event and the planning commission meeting.

***Council Member Cautero***

Mr. Cautero reported on VMS's new CEO Kara Morgan.

***Council Member Fiedler***

Ms. Fiedler had no report.

***Council Member Daniels***

Mr. Daniels reported on the FDOT and MPO meetings, and Argus Foundation workshop on the effects of local impact fees and land-use regulations on workforce housing.

***Council Member Gates***

Ms. Gates had no report.

***Council Member Moore***

Ms. Moore noted she will be attending IEMO (Institute for Elected Municipal Officials).

***Mayor Holic***

Mayor Holic reported on the annual bike with the mayor, South County Tiger Bay speaking engagement, Sarasota's 10th annual Memorial Day tribute, Memorial Day proclamation presentation at Patriots Park, Coast Guard Auxiliary's 58th anniversary to include Walter Jennings' volunteer service, future presentation of the Government Finance Officers

Association (GFOA) distinguished budget award to Finance Director Linda Senne, and the parks and recreation advisory board meeting to include having quarterly meetings instead of dissolving the board.

Discussion followed regarding painting the city's traffic signal poles.

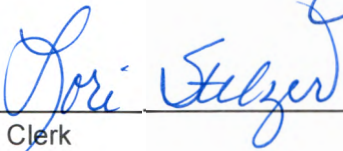
**IX. AUDIENCE PARTICIPATION**

There was none.

**X. ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned at 4:15 p.m.

ATTEST:

  
\_\_\_\_\_  
City Clerk

  
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Mayor - City of Venice