



# MEMORANDUM

## City of Venice

### Airport

TO: Edward Lavalley, City Manager

THROUGH: Wendy Keller, Airport Property & Grants Manager

FROM: Mark Cervasio, Airport Director *MJC*

DATE: September 14, 2020

September 22, 2020

COUNCIL APPROVAL: Yes

MEETING DATE: ~~October 13, 2020~~

STRATEGIC PLAN GOAL: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT: Approve Venice Municipal Mobile Home Park Maintenance Agreement for FY 2021

Background: Venice Municipal Mobile Home Park is owned by the City of Venice and is located on federally-obligated property operated by Venice Municipal Airport. Revenues are deposited into the Airport Enterprise Fund. The City of Venice has historically executed an annual agreement with the Venice Municipal Mobile Home Owners Association, Inc.(HOA) for the maintenance of the park. The Agreement includes forty-five thousand seven-hundred dollars (\$45,700) to perform routine maintenance and provides up to one hundred-seventy thousand, eight-hundred dollars (\$170,800) for capital improvements to replace aging electric service pedestals and road paving.

The Agreement will enable the HOA to maintain the park, promote a sense of community pride and allow staff to concentrate on the needs of the Airport.

Requested Action: Staff requests that City Council approve the Venice Municipal Mobile Home Park Maintenance Agreement, contingent upon approval of the 2021 fiscal year budget.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: Yes

Risk Management Review: Yes

Finance Department Review/Approved: Yes

Funds Availability (account number): 401-0970-542.34-06 – AP0013

**ORIGINAL(S) ATTACHED:** 2-Originals Attached

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