



# MEMORANDUM

## City of Venice

Choose an item.

TO: Edward Lavalley, City Manager

FROM: Shirley Gibson, Special Events & Marketing Coordinator

DATE: May 29, 2018

COUNCIL APPROVAL: Yes

MEETING DATE: June 11, 2018

STRATEGIC PLAN GOAL: Other

SUBJECT: Request to Approve New Special Event – Venice Half Marathon

Background: Elite Events would like to have a 5k and half marathon starting at Maxine Barritt Park on Saturday, September 14, 2019. The County has already reserved and approved the use of this park for them. As this is a first time event in the City of Venice, I am presenting the details of this event for your review and approval. Elite Events for the past 10 years has hosted half marathons/5k's throughout southern Florida and would love to host one here in our city. They will be responsible for all city and county costs to include police and solid waste services. Upon approval of this event by city council, a Maintenance of Traffic Plan will be implemented with the assistance of the Venice Police Department in an effort to have a safe and successful event. Waste management will be handled by Elite Events Staff with nearly 100 percent of waste consisting of cardboard, paper, and plastic. Water stops will be left spotless. Event holder will be providing the City of Venice with a Certificate of Liability Insurance prior to their event listing the city of Venice as an additional insured. Event will start at approximately 6:30 a.m. and will last 3.5 to 4 hours. Attached you will see the course map the event will be using. If you should have any questions, please let me know.

Requested Action: Council Approval

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): [Click or tap here to enter text.](#)

**ORIGINAL(S) ATTACHED:** Site Map, timeline

Cc: City Council