



MEMORANDUM TO VENICE CITY COUNCIL

THROUGH CHARTER OFFICER: James Clinch, City Manager **E-SIGN:**

FROM: Jonathan Kramer, Acting City Engineer

DEPARTMENT: Engineering/Utilities

DATE: September 24, 2025 **MEETING DATE:** October 14, 2025

SUPPORTS STRATEGIC PLAN: Goal Four: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT / TOPIC: Acceptance of a UTILITY EASEMENT from the WILLOW CHASE COMMUNITY ASSOCIATION, INC as part of the Utilities New Water Booster Pump Station Project.

BACKGROUND INFORMATION: Construction of the Utilities New Water Booster Pump Station project requires a 10-foot wide utility easement for the following purposes:

- To provide access to operate and maintain a new 8" City potable water main installed on the Willow Chase Community Association Inc.'s property, which was extended off the new 16" water main that was extended to the New Water Booster Pump Station along Perimeter Rd.
- To allow installation of a new water main to create a loop in the City's water distribution system as a means of maintaining better water pressure and water quality to the Toscana Isles Community and surrounding area.

COUNCIL ACTION REQUESTED: Approve and authorize the Mayor to Accept the Utility Easement from WILLOW CHASE COMMUNITY ASSOCIATION, INC.

Yes N/A

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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Document(s) Reviewed for ADA compliance (required if for agenda posting) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney Reviewed/Approval |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Risk Management Review |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Finance Department Review/Approval |
| | | Funds Availability (account number): |

Original(s) attached: Provided to City Clerk's Office

Cc: Javier Vargas, Utilities Director
 Jeff Sweater, Utilities Project Manager