



# MEMORANDUM

## City of Venice

### Fire Department

TO: Edward Lavalley, City Manager

THROUGH: Shawn Carvey, Fire Chief

FROM: Frank Giddens, Deputy Chief

DATE: April 16, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: April 23, 2019

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Request Council Approval of the Updated Comprehensive Emergency Management Plan (CEMP)

**Background:** SPECIAL NOTE: The CEMP is a Security System Plan in accordance with FS 119.071-General exemption from inspection or copying of public records. The CEMP is not open for public view nor should it be made available to anyone outside City employment either in its entirety or in part. A printed copy will be provided to Council members rather than included in the electronic agenda package.

Preservation of life, property and the environment is an inherent responsibility of local, state and federal government. The objective of the plan is to incorporate and coordinate the facilities and personnel of the City and its subsidiaries into an efficient organization capable of responding effectively to an emergency. The CEMP is an extension of the State Comprehensive Emergency Management Plan and the Sarasota County Comprehensive Emergency Management Plan. This plan establishes the emergency organization, assigns responsibilities and specifies policies. It also provides for emergency planning efforts of the various emergency staff and service elements using the Emergency Management/NIMS model.

The City regularly reviews and exercise the plan and revises it as necessary to meet changing conditions. Prior, in 2012, the CEMP was officially approved. Through the years, there have been minor updates and changes. A comprehensive review has recently been completed.

**Requested Action:** Council approval the updated CEMP with an effective day of May 1, 2019.

City Attorney Review/Approved: Yes

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): N/A

**ORIGINAL(S) ATTACHED:** Not applicable as the CEMP is not open for public view nor should it be made available to anyone outside City employment either in its entirety or in part.

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