



MEMORANDUM TO VENICE CITY COUNCIL

FROM: Linda Senne, CPA, Finance Director *LS*

DEPARTMENT: Finance Department

THROUGH CHARTER OFFICER: Edward Lavalley, City Manager **E-SIGN:**

DATE: March 19, 2024 **MEETING DATE:** March 26, 2024

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

SUPPORTS STRATEGIC PLAN: Goal Three: Ensure a Fiscally Sound City

SUBJECT / TOPIC: Budget Amendment #3 for Fiscal Year 2024

BACKGROUND INFORMATION: The City of Venice, pursuant to Section 200.065, Florida Statutes, adopted its fiscal year (FY) 2024 operating budget, revenues and expenses, and capital improvement program by approving Ordinance No. 2023-34 on September 25, 2023 for \$175,493,956. The City Council can amend the budget as necessary throughout the year by adopting an amending ordinance in the same manner as the original budget adoption.

The FY2024 budget was increased by certain encumbrances (\$46,910,132) and project balances (\$43,405,075) rolled forward from FY2023. Encumbrances represent the balances on certain purchase orders at September 30, 2023. Project balances are when a project has been approved in FY2023, but a contract has not been finalized or encumbered. The Fiscal Year budget was amended by approving Ordinance No. 2023-55 on December 12, 2023 which decreased total revenue and expenditures by \$16,345,020, and by approving Ordinance No. 2024-01 on January 23, 2024 which increased total revenue and expenditures by \$248,394, said budget as amended being \$249,712,537.

In addition, certain additional expenses were not anticipated at the time the original FY2024 budget was adopted or amended. The City desires to amend its FY2024 adopted budget by \$664,911. \$55,141 of this amount is to appropriate funds to purchase EMS equipment, \$200,494 is to appropriate funds to purchase 2 Type II "Van Style" ambulances, and \$409,276 is to appropriate funds to purchase two chassis and the labor to re-chassis and re-mount two ambulances as identified on the attached memos from the Fire Chief. The proposed amended budget for FY2024 is \$250,377,448 as shown in the schedule on page 2.

	Adopted FY2024 Budget	Encumbrance Roll	Project Rolls	Budget Amendment #1 & #2	Adjusted Original Budget	Budget Amendment #3	Total Amended Budget
General Fund	\$ 46,223,940	\$ 1,466,488	\$ -	\$ 448,394	\$ 48,138,822	\$ 55,141	\$ 48,193,963
1Cent Sales Tax	3,881,500	1,851,865	1,605,000		7,338,365	100,247	7,438,612
Building Fund	3,882,487	33,802	-		3,916,289	-	3,916,289
Other Special Rev	2,093,800	138	-		2,093,938	-	2,093,938
Debt Serve Fund	2,558,527	-	-		2,558,527	-	2,558,527
Cap Proj Funds	21,629,000	919,018	3,700,739	(16,700,000)	9,548,757	-	9,548,757
Enterprise Funds	80,646,623	41,476,777	38,099,336	154,980	160,377,716	-	160,377,716
Internal Service	14,578,079	1,162,044	-		15,740,123	509,523	16,249,646
Total	\$ 175,493,956	\$ 46,910,132	\$ 43,405,075	\$ (16,096,626)	\$ 249,712,537	\$ 664,911	\$250,377,448

STAFF RECOMMENDATION: Approve Budget Amendment.

Yes N/A

Document(s) Reviewed for ADA compliance (required if for agenda posting)

City Attorney Reviewed/Approval

Risk Management Review

Finance Department Review/Approval

Funds Availability (account number): see Attachment A to Budget Amendment Ordinance No. 2024-05.



MEMORANDUM TO CITY COUNCIL

FROM: Frank Giddens, Fire Chief *Frank Giddens*
DEPARTMENT: Fire Department
THROUGH CHARTER OFFICER: Edward Lavallee, City Manager **E-SIGN:** *James R. Cluck*
DATE: January 16, 2024
SUBJECT/TOPIC: Budget Amendment for EMS Equipment

BACKGROUND INFORMATION:

Fire/EMS is requesting a budget amendment of \$55,141 for the purchase of EMS equipment to include a stretcher and power loading unit needed to support the loading and unloading of patients into and out of an ambulance. This request is to replace the original stretcher and power-load unit that was taken off of an ambulance that was involved in a vehicle accident and then placed on a reserve unit that was put into service. The damaged ambulance was repaired and is now back as part of our fleet which needs the stretcher and power-load unit to be put back into service.

SUPPORTS STRATEGIC PLAN: GOAL TWO: Provide Efficient, Responsive Government with High Quality Services

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Approve a budget amendment to appropriate \$55,141 to purchase EMS equipment.

Yes	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Document(s) Reviewed for ADA compliance (required if for agenda posting)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	City Attorney Reviewed/Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Risk Management Review
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finance Department Review/Approval
		Funds Availability (account number): see Attachment A to Budget Amendment Ordinance

CC: Linda Senne, Finance Director



Transport Power-LOAD and Power-PRO

Quote Number: 10828038

Version: 1

Prepared For: VENICE FIRE DEPT

Attn:

Rep: Amanda McBride

Email: amanda.hooker@stryker.com

Phone Number:

Quote Date: 12/14/2023

Expiration Date: 01/31/2024

Contract Start: 12/01/2023

Contract End: 11/30/2024

Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	PCE	1	\$29,012.76	\$29,012.76
2.0	650605550002	6506 MTS PWRPRO COT MID CONFIG	PCE	1	\$25,447.50	\$25,447.50
Equipment Total:						\$54,460.26

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$680.75
Grand Total:	\$55,141.01

Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.



Fire Budget Amendment - unsigned

Final Audit Report

2024-01-29

Created:	2024-01-29
By:	Amanda Hawkins Brown (ahbrown@venicefl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAApIQfWG6Rixcw9gy_jyqsLyr9uRy1jQG

"Fire Budget Amendment - unsigned" History

-  Document created by Amanda Hawkins Brown (ahbrown@venicefl.gov)
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Signature Date: 2024-01-29 - 2:12:10 PM GMT - Time Source: server
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2024-01-29 - 2:12:10 PM GMT



MEMORANDUM TO CITY COUNCIL

FROM: Frank Giddens, Fire Chief *FG*

DEPARTMENT: Fire Department

THROUGH CHARTER OFFICER: Edward Lavallee, City Manager **E-SIGN:**

DATE: 3/14/2024

SUBJECT/TOPIC: Budget Amendment for EMS Operations

BACKGROUND INFORMATION: Fire/EMS is requesting a budget amendment to include the purchase of 2 F550 chassis (\$149,900) and the labor to re-chassis and re-mount two ambulances in our current fleet (\$259,376). These ambulances were part of the original lease agreement in 2020 that will mature in 2025. Due to the prolonged build time of 2 years for a new ambulance, the Fleet Manager has recommended to re-chassis and re-mount current apparatus which will allow for a faster and more cost-effective return to service. (Total cost to include \$409,276)

As part of the budget amendment Fire/EMS is also requesting the purchase of two Type II "Van Style" Ambulances. This will allow for the replacement of the current ALS 5 Ambulance and provide a reserve unit for when repairs and maintenance are performed on the front-line apparatus. (Total cost to include \$200,494)

The request for the budget amendment is due to the limited supply and high demand for emergency vehicles including the chassis and have recently become available while supplies last.

SUPPORTS STRATEGIC PLAN: GOAL TWO: Provide Efficient, Responsive Government with High Quality Services

COUNCIL ACTION REQUESTED: For Council Adoption by Motion

Approve a budget amendment to appropriate \$609,770

Yes N/A



Document(s) Reviewed for ADA compliance (required if for agenda posting)

- City Attorney Reviewed/Approval
 - Risk Management Review
 - Finance Department Review/Approval
- Funds Availability (account number): see Attachment A to Budget Amendment Ordinance

CC: Linda Senne, Finance Director

Signature: 
Edward Lavalley (Mar 21, 2024 08:53 EDT)
Email: elavallee@venicefl.gov

Signature: 
Email: CCrane@Venicefl.gov









FY24EMSAMENDMENT -Fire Budget Amendment for Fire Rescues Chassis & Vanbulances -

Final Audit Report

2024-03-21

Created:	2024-03-20
By:	Frank Giddens (FGiddens@venicefl.gov)
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"FY24EMSAMENDMENT -Fire Budget Amendment for Fire Rescues Chassis & Vanbulances -" History

-  Document created by Frank Giddens (FGiddens@venicefl.gov)
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