



**City of Venice
City Manager's Report
Agenda Item Request**

DATE: May 26, 2017

TO: Edward Lavalley, City Manager

FROM: Mark Cervasio, Airport Director

CITY COUNCIL MEETING DATE: June 13, 2017

SUBJECT: Approval of Continuing Contracts for RFQ #3057-17 for Engineering and Consulting Services for Venice Municipal Airport

Background:

In accordance with Chapter 287.055 Florida Statutes, the Consultants' Competitive Negotiation Act (CCNA), a Request for Qualifications (RFQ) was issued for Engineering and Consulting Services for Venice Municipal Airport on March 13, 2017. Six (6) submissions were received by the April 13, 2017 deadline and all were deemed responsive to the RFQ requirements.

On April 20, 2017, the evaluation committee met to review, discuss and score each of the firms. The firms were ranked and a Notice of Recommended Award to the top three (3) firms was posted on April 27, 2017.

Staff has negotiated continuing services agreements with all three (3) top-ranked firms (alphabetically): American Infrastructure Development, Inc.; Hanson Professional Services, Inc.; and Ricondo and Associates, Inc. The initial contracts have terms of three (3) years with two (2) renewal options of one (1) year each. Separate Work Assignments will be issued for each project/task undertaken by the firms, and there is no guaranteed minimum.

City Attorney:

The City Attorney's office has reviewed and approved the proposed agreements.

Risk Management:

The Director of Administrative Services has reviewed and approved the proposed agreements.

Requested Action:

Staff requests City Council authorization for the Mayor to execute continuing services agreements for RFQ #3057-17, Engineering and Consulting Services for Venice Municipal Airport, with the top three (3) ranked firms for an initial term of three (3) years with the option of two (2) one-year renewal options.

Attachments:

RFQ #3057-17 for Engineering and Consulting Services for Venice Municipal Airport

American Infrastructure Development, Inc. RFQ Response

Hanson Professional Services, Inc. RFQ Response

Ricondo and Associates, Inc. RFQ Response

Notice of Recommended Award

Agreement with American Infrastructure Development, Inc.

Agreement with Hanson Professional Services, Inc.

Agreement with Ricondo and Associates, Inc.