

## Andrew A Butterfield

### VETERAN MUNICIPAL PROFESSIONAL – LEADER – TEAMMATE

| andybfield@gmail.com | Sarasota County, Florida

## CUSTOMER-FOCUSED MANAGEMENT PROFESSIONAL

Service-minded; leverages vast experience to implement strategic practices & policies that promote community growth, organizational responsiveness, intergovernmental cooperation, and long-term financial stability. Goal-oriented decision-maker with excellent communication skills, solid reputation of integrity, and strong commitment to customer care. Proactive servant-leader; empowers elected officials through fact-based recommendations on key community issues.

### Leadership Profile

- ✓ **20+ years of operations, management, and leadership experience** in county and municipal government, public service, and diverse military settings.
- ✓ **Prioritizes efficient resource stewardship and building relationships** with community members, staff, and elected officials to improve local services.
- ✓ **"Begin with the end in mind. Communication is key. Well-trained colleagues are our most valuable resource. Leave a place better than you found it."**

### Areas of Expertise

- Operations & Administration
- Strategic Planning
- Budgeting
- Intergovernmental Relations
- Resource Utilization
- Personnel Management

### PROFESSIONAL EXPERIENCE

#### MANATEE COUNTY GOVERNMENT

Chief of Staff / Deputy County Administrator

2023-2024

Recruited to provide ethical leadership following period of rapid leadership change. Oversaw County-wide policy and process reviews. Directed & improved IT, Information Outreach, Community & Veterans Services, and Legislative Affairs.

Public Outreach | Strategic Planning | Record Requests and Retention | Legislative Issues & Initiatives

- **Steady, positive leadership:** Quickly earned the trust of each elected official and Department Director.
- **Policies and Procedures:** Reviewed, updated, and renewed dozens of past-sunset governing directives.
- **Organizational Improvement:** Assessed and identified areas where 'stove-piping' hurt efficiency.
- **Financial Responsibility:** Saved taxpayer funds by identifying duplicate memberships and subscriptions.
- **Intergovernmental Relations:** Strengthened regional partnerships with neighboring counties and 'muscle-mover' entities such as SRQ, local colleges, County School Board, charities, and Port Manatee.

#### CITY OF ST. PETE BEACH, PUBLIC WORKS DEPARTMENT

St. Pete Beach, FL

Operations Manager

2019-2023

Hired to provide stability and leadership following difficult management transition. Oversaw team of 17 and \$4.5M budget, managing operations across all departments. Key member of Strategic Development Task Force.

Strategic Planning | Municipal Operations | Vehicle Fleet Maintenance | Personnel Training

*St. Pete Beach named "Best Beach" by TripAdvisor for the first time in February 2021*

- **Operational Leadership:** Drove efficiency/productivity through collaboration with all elected officials.
- **Asset Management:** Maximized asset value with proactive maintenance of City facilities and \$5M vehicle fleet.
- **Organizational Improvement:** Revitalized City operations to focus on preventative planning.
- **Financial Management:** Saved funds / improved public safety by establishing in-house sign printing capabilities.
- **Intergovernmental Relations:** Strengthened regional partnerships as City representative on 3 County boards.
- **Personnel:** Achieved 100% retention by transforming department culture to create positive work environment.

#### BROWN UNIVERSITY

Providence, RI

Director, Office of Veterans Affairs

2013-2014

Hired to re-establish Veterans Affairs services after decades of dormancy. Recruited and trained 3 direct reports to help Veterans effectively utilize GI benefits and navigate university experience. Reported to Dean of Student Affairs.

## Special Event Operations | Program Administration | Intergovernmental Partnerships | Community Liaison

- **Strategic Initiatives:** Strengthened on-campus support for Veterans by re-instating Veterans Affairs program. Developed various ROTC commissioning options, enrolling 3 students in Army ROTC.
- **Advocacy & Engagement:** Increased visibility of Veterans through on-campus and community events. Garnered support from military agencies and state elected officials, including two RI senators.
- **Community Partnerships:** Raised crucial financial support in collaboration with Veteran alumni.

## MILITARY SERVICE

## JOINT BASE MCGUIRE-DIX-LAKEHURST

Trenton, NJ

## Deputy Commander &amp; Commanding Officer

2009-2012

Founding senior leader of nation's first Tri-Service Joint Base with dual responsibilities as Commanding Officer of Naval Support Activity at Lakehurst. Responsible for executing complete integration of 3 neighboring military bases.

## Operations Policies &amp; Procedures | Budgeting | Community Relations | Organizational Improvement

- **Master Plan Execution:** Achieved compliance with federal legislation and regulatory guidelines during consolidation of 3 independent military bases, including 80+ units from across all military branches.
- **Municipal Oversight:** Streamlined on-base ops, programs, policies, and budgeting for systems and personnel.
- **Safety & Productivity:** Prioritized clear communication to ensure efficient interoperability between military counterparts at two busy airfields, recording zero aviation mishaps during entire tenure.
- **Community Engagement:** Built strong partnerships with neighboring towns by establishing working relationships with elected officials and local leaders to identify creative initiatives and solutions.
- **Crisis Leadership:** Led disaster relief accommodations and resources for 1K Haitians following 2010 earthquake.

## UNITED STATES SPECIAL OPERATIONS COMMAND (USSOCOM)

Tampa, FL

## Deputy Chief of Staff | Deputy Director

2005-2009

Reported directly to Chief of Staff for Commander of USSOCOM. Managed multiple offices including Public Affairs. Oversaw 30 direct reports and Care Coalition liaison to support partnership with Wounded Warriors.

## Strategic Planning | Personnel | Operations | Growth Management | Communication

- **Organizational Improvement:** Oversaw unprecedented growth of Special Operations Forces, capabilities, and physical infrastructure via administrative leadership and strategic planning for Quadrennial Defense Review.
- **Operational Effectiveness:** Synchronized global activities for Special Operations Forces, coordinating efforts for 3K+ military, civilian, and contract vendors/personnel.

## UNITED STATES NAVY

Deployments in Iraq, Kuwait &amp; at sea

## Squadron Commanding Officer &amp; Executive Officer | Naval Officer | Joint Specialist

1985-2005

Led 250-member squadron and managed human capital, training, budgeting, and long-range planning efforts.

## Leadership | Resource Allocation | Performance Monitoring | Strategic Initiatives

- **Resource Utilization:** Managed budget and assets to support both on land and at sea operations.
- **Collaboration:** Forged partnerships across military branches and government agencies to achieve objectives.
- **Personnel Retention:** Established fitness program to prepare for increasingly rigorous physical evaluations.
- **Safety Standards:** Led squadron to Aviation Excellence Award as expert instructor with 3K+ flight hours.

## EDUCATION

**Master of Public Administration (MPA)** | Harvard University, Kennedy School of Government • *Cambridge, MA*

**Master of Arts (MA)** | US Naval Post-Graduate School • *Monterey, CA*

**Bachelor of Science (BS)** | US Naval Academy • *Annapolis, MD*