

## Instructions for a Venice City Meeting

This meeting will be held in Council Chambers at City Hall. Please be aware the audience capacity is 175. We anticipate significant public interest in the agenda topics so we will be counting capacity into the room. **Once the room has reached fire limit capacity, we will not be able to accept additional audience members.** The meeting will also be broadcast live on the City's website.

**To watch the meeting online use this link to the City of Venice Meeting Center:**

<https://venice.legistar.com/Calendar.aspx>.

- Click on "In Progress" to the far right of the City Council meeting on this date.

**To participate in the meeting you may:**

1. Attend the meeting in-person at 401 W. Venice Avenue, Venice, FL 34285.

*If you are speaking, fully complete the fillable "Request to Speak Form", attached to the agenda by printing and bringing it with you to submit to the Clerk prior to the start of the meeting. Alternatively, you may complete it in person when you arrive at the entrance to the Council Chambers.*

2. You may also provide written comment in advance of the meeting by:

- Emailing: [planningcommission@venicefl.gov](mailto:planningcommission@venicefl.gov)
- Mail or Personal Delivery to: City Clerk, 401 W. Venice Avenue, Venice, FL 34285. (Provide your full name and home address and if you are a city business owner, list the business name and address.)

All comments received by **Tuesday, January 17, 2023 at 12:00 PM.**, will be distributed to the Mayor, City Council members, Planning Commission or applicable board, and the appropriate staff prior to the start of the meeting.

**For technical assistance or questions on viewing the meeting please contact:**

- Eric Tanner, IT Manager, [etanner@venicefl.gov](mailto:etanner@venicefl.gov) or (941) 882- 7437

**For questions concerning the meeting agenda please contact the:**

- City Clerk's Office at [cityclerk@venicefl.gov](mailto:cityclerk@venicefl.gov) or call (941) 882-7391.

*The City of Venice will generally, upon request, provide appropriate aids and services leading to effective communication for qualified person with disabilities. Please contact the City Clerk at least three (3) days prior to the meeting.*