



Memorandum

To: Edward Lavalley, City Manager

From: John Veneziano, Director of Public Works

Date: November 5, 2015

Subject: Parks Master Plan

The following supporting documents are attached in order to give the City Council a complete background of this project:

- 1) Section 46-3 of the Venice City Code containing the requirement for a master plan of the city's park system.
- 2) Agreement with Toole Design Group for consulting services to develop a master plan for city parks dated 10-26-15.
- 3) Correspondence regarding working with Sarasota County on the development of a master plan for parks and a Letter of Understanding to that effect as adopted by City Council.
- 4) Sarasota County's agreement with Toole Design Group.
- 5) A summary of Sarasota County's contract deliverables, objectives and schedule.
- 6) The consultant's initial PowerPoint presentation entitled Parks, Preserves and Recreation Master Plan.
- 7) The county Parks Department's update to the County Commission dated 10-13-15.
- 8) The consultant's PowerPoint presentation on Interim Findings presented to the County Commission on 10-13-15.

City staff will have a kick-off meeting via conference call with the consultant team on 11-17-15. The consultant team is in the process of selecting dates for community input meetings tentatively scheduled for January/February.

City staff is also participating with the county by monitoring bi-weekly conference calls with the consultant team and attending various community meetings, workshops and consultant updates sessions.